

**Canaan Capital Improvement Program Committee  
Minutes - Meeting on October 19, 2022**

The meeting began at 1:00 PM in the Canaan Emergency Operations Center.

**Committee Members Present:**

Claude Lemoi, Dan Collins, Tom Milligan, Sadie Wells

**Others Attending:**

Ned Connell, Mike Samson, Stephen Freese, Salvator Percia, Ellie Davis

**Proceedings:**

Tom Milligan made a motion to approve the minutes of the October 5, 2022 meeting, Sadie Wells seconded the motion, and it was unanimously approved.

Mike and Ned reported the plan for Major Mobile highway equipment is currently the same as reviewed by the committee at the last meeting. The strategy of proposing a ten year bank loan to fund a new grader will proceed, with funds for loan payments being sourced from the general fund, if approved by a warrant article at Town Meeting, as prescribed by New Hampshire law. Mike proposed, and the committee agreed, to keep the grader costs in the CIP Plan for visibility, and to enter an offsetting line in the Capital Reserve summary to show the source of the loan payments as coming from the General Fund.

The committee also requested that a visible trade-in line be added to the Capital Reserves summary section for every department in the Major Mobile plan, with the full expected acquisition cost shown in each individual equipment line item. Mike Samson agreed to do make this change to the planning tool.

Dan Collins reported that he had facilitated discussion of various options for a highway garage addition, and a consensus was reached to pursue a 30 ft. addition along the full length (95 feet) of the existing garage. Dan also obtained cost estimates for other required aspects of the project, such as concrete, garage doors, and electrical work. Dan will work with Claude to create a summary of all expected costs to be used as a basis for the projected expense number to be entered into the CIP plan. Claude will send the summary to Ned and the committee for review as soon as possible.

Sadie Wells observed that the summary of Capital Reserves in the Gov't. Buildings section of the plan was incorrect, and Mike Samson promised to fix it. Mike also stated that he planned to update and clarify the Water & Sewer projects listed in this section of the plan. Note: these projects are funded by grants and user fees, not by Capital Reserves or general budget funds.

No additional meetings of the CIP Committee are planned this year, unless an unexpected need arises.

Sadie Wells made a motion to adjourn, Tom Milligan seconded the motion, and with all in favor, the meeting was adjourned at 2:40 PM.

**Respectfully submitted:**

Claude Lemoi