

Canaan New Hampshire

APPLICATION FOR  
Driveway, Private Road, and Other Accesses to the Public Way

Driveway Permit

This application only applies to Canaan town roads, not state roads (route 4 & 118, Canaan St and Orange Rd). An application must be made to NH DOT for state roads.

Prior to the construction of any driveway, entrance, or other access to a Canaan town road, this application shall be filed and approved. Standards for the construction of driveways are contained in both the Canaan Driveway Regulations and Subdivision Regulations, and a summary is attached to this application as a checklist.

Map # \_\_\_\_\_ Lot # \_\_\_\_\_  
Name of Applicant \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Name of Lot Owner, if different \_\_\_\_\_ Telephone \_\_\_\_\_  
Name of Contractor \_\_\_\_\_ Telephone \_\_\_\_\_  
Public Road to Driveway \_\_\_\_\_  
Estimated Length of Driveway \_\_\_\_\_ Slope of Land \_\_\_\_\_ % Slope of Driveway \_\_\_\_\_ %  
Will this driveway provide access to more than one living unit or use? \_\_\_\_\_

As the land owner(s), I (We) hereby agree to the following conditions:

- A. To bear all costs of construction and materials (including required drainage structures) necessary to complete the driveway to the Town of Canaan's satisfaction;
- B. To hold harmless the Town of Canaan and its duly appointed agents and employees against any action to personal injury and/or property damage sustained by reason of the exercise of this permit; and
- C. To abide by the provisions of the Driveway and Subdivision Regulations and the specifications below:
  - (1) That the driveway be constructed in the location and with the dimensions shown on the attached sketch;
  - (2) That any change or exceptions to the below specifications have written approval of the Road Agent;
  - (3) That the Road Agent has the right to remove or correct - at the owner's expense - any driveway entrance not built in accordance with the Town of Canaan's Driveway and Subdivision Regulations or as outlined on this application form and
  - (4) Private Driveway connections, including structures such as culverts, remain the continuing responsibility of the landowner, even those located within the Right-of-Way.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

ATTACH A SKETCH SHOWING:

- location of existing and/or proposed driveway(s) on the lot frontage
- distances to other driveways or roads within 200 feet on both sides of the road
- width of existing and/or proposed driveway(s)
- indication of sight distance in each direction
- planned bridges, culverts, and/or drainage ditches

NO APPLICATION WILL BE CONSIDERED UNLESS ACCOMPANIED BY AN APPROPRIATE SKETCH.

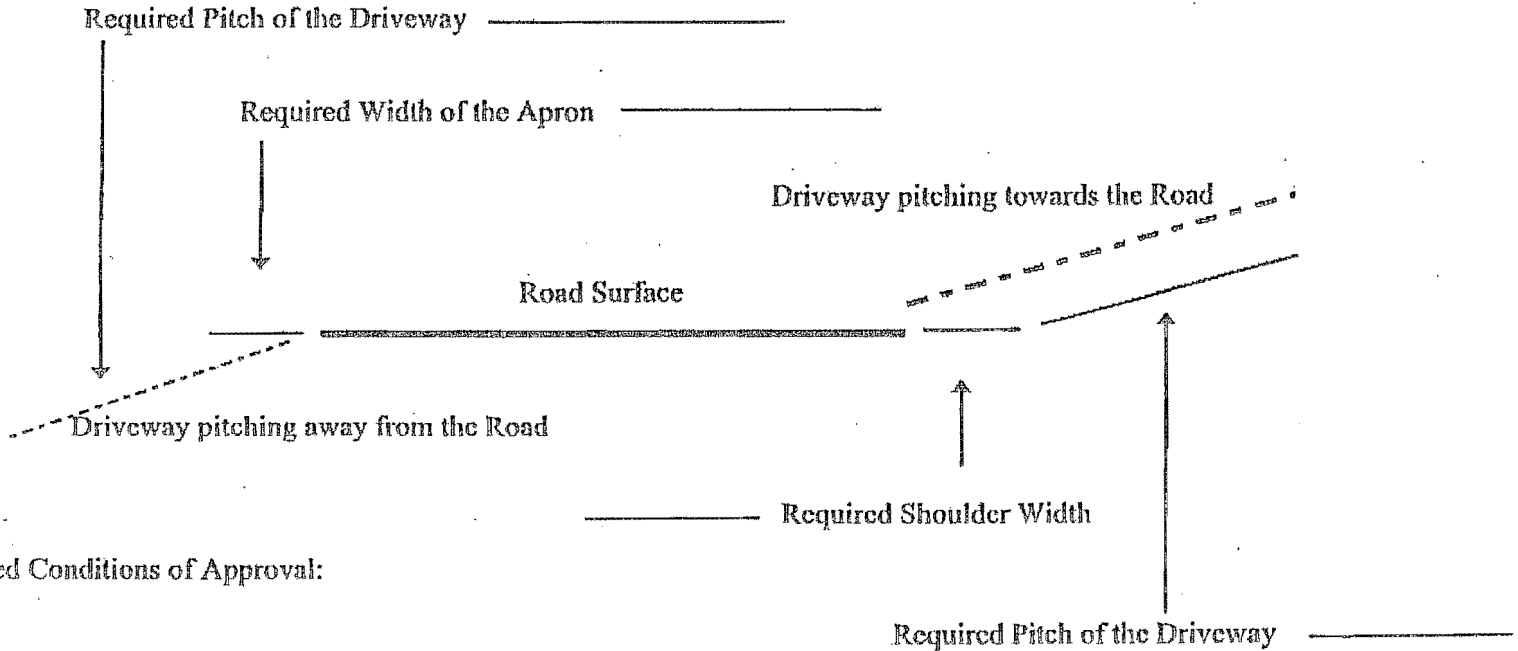
APPLICATION APPROVAL: Road Agent \_\_\_\_\_ Date \_\_\_\_\_

INSPECTION upon Completion: Road Agent \_\_\_\_\_ Date \_\_\_\_\_

# Driveway Permit - Required Specifications

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_



Other Required Conditions of Approval:

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Driveway Permit Checklist                      Canaan NH

- Driveway, private road, or other access location has been described and is in a safe location.
- Drainage structures or other items have been described.
- Grades promote drainage and are safe all seasons of the year.
- Stone wall alteration has been minimized and itemized.
- Commercial, Industrial, or Subdivision projects have engineering drawings.
- Driveway, entrance, exit, or approach is less than 50 feet wide.
- Maximum of two driveways, entrances, exits, or approaches if frontage is 500 feet or less.
- No driveway shall be constructed within 50 feet of the intersection of two public roads.
- When two proposed driveways on the same side of the road are within 50 feet of each other, the Planning Board may require a common access to be used, for reasons of safety and topographical considerations.
- The driveway shall have a minimum width of 20 feet at the intersection of the street and for a distance of 20 feet from the street. In all cases, the driveway shall be wide enough to accommodate emergency vehicles. The driveway entrance may be flared as it approaches the road.
- The driveway entrance shall drop 6 inches from the center of the road to a point at least 6 feet in back of the ditch line.
- A minimum of 150 feet all season safe sight distance in each direction is required.
- If a culvert is required for proper drainage, the culvert shall be a minimum of 15" in diameter and 20' in length, and shall be new galvanized steel or concrete. The culvert shall be long enough to maintain the driveway width dimensions.
- The culvert may be required to have a catch basin with a cover at the inlet end and a concrete or stone header at the outlet end. The culverts shall be installed by the landowner under the supervision of the Road Agent.
- Driveways shall not interrupt the natural or ditch line flow of drainage water. Where shallow ditch lines or natural drainage courses exist, driveways may be swaled at a point beyond the shoulder to accommodate the flow of storm water.
- The drainage ditch shall be 6 inches below the outlet end of the culvert and drop at least one-half inch to the foot for a distance to be determined by the Road Agent.
- Any driveway crossing a wetland or body of water shall have all permits required by the NH Wetlands Board.
- Any bridges shall be constructed in accordance with NH State standards and as approved by the Planning Board.
- No structures (including buildings), permanent or portable signs, light, displays, fences, walls, etc., shall be permitted on, over, or under the town road right-of-way.
- Driveways providing access for multi-unit residential, commercial, or industrial uses shall be designed to conform with good engineering practice using the NHDOT manual, Policy and Procedures for Driveways and Other Accesses to the State Highway System, as a guide.
- The contractor shall give 24-hour notice to the Road Agent before starting construction.
- Final approval by the Planning Board will be granted upon inspection and determination that all work has been satisfactorily completed.
- Unless existing conditions prevent it, only one curb cut will be allowed for both the front and the back lot.
- All curb cuts on town streets or private roads are to be approved by the Road Agent. The location will be suitable, and the use and maintenance of the driveway will not create a hazard or nuisance.
- The edge of the traveled way for a back lot shall be set back at least 10 feet from any property lines.
- For a back lot, appropriate buffering shall be provided, to protect the privacy of neighbors and shield them from dust, noise, lighting, etc.
- For a back lot, there shall be a proper turnaround for emergency vehicles, subject to approval by the town Fire Chief.