

**Canaan Capital Improvement Program Committee
Meeting on September 7, 2021
Fire Station Conference Room**

The meeting began at 8:45 AM

Members Present:

Mike Samson, Claude Lemoi, Sadie Wells, Dan Collins, Tom Milligan

Others Attending:

None

Proceedings:

The Committee selected Claude Lemoi as Chair.

Mike Samson provided an overview of the Capital Improvement Program process.

The committee then reviewed and discussed the draft plan for Major Mobile Equipment which Mike had prepared based on needs identified by the Canaan Department Heads. There was an extended discussion about the types of equipment needed for the Transfer Station. It was agreed that the Town Administrator and the Select Board, with input from the Highway Department Head and an expert outside contractor, should determine the most effective operating practices for the Transfer Station, and the CIP Committee will assist in the financial planning necessary to execute those practices.

The meeting ended at 10:00 AM

Respectfully submitted:

Claude Lemoi, Chair