

## CURATOR COMMITTEE MEETING – APPROVED MINUTES – 3/18/19

**Present:** Reg Barney, Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

**Minutes from our 10/1/18 meeting** were approved unanimously.

**Election of Curators:** Carol and Patsy were nominated and elected unanimously for another 3 year term.

**2019 Goals for Curators:** We have discussed and revised the list for 2019. Ann Wadsworth proposed some philosophical goals to add to our list. The following items from the list were discussed:

Prioritizing Items in the Museum – Carol has been working to develop a list by priority of the Museum's artifacts, ongoing.

History of Mikel Wells Paintings – Donna provided this information, Carol will add to our Inventory list.

"Philosophical Goals"- Ann had some suggestions to add to our 2019 Goals. These items will help us establish focus and help attract more visitors.

What excites us about the Museum that we'd like to promote?

Importance of the Museum to Canaan

Rotating Exhibit Plan

Importance of LCHIP and other Grant support to the Museum

Canaan Newsflash article, Webpage updates

**Window Restoration/Painting:** Donna reported that 12 windows remain to be completed. The interior of museum will need to be painted. LCHIP rep came to check on the window project and was very happy with its progress.

**Stove Donation:** Ongoing

### **Miscellaneous:**

June 7<sup>th</sup> is 35<sup>th</sup> Annual NH History Day for students. Donna is involved in Museum & Meetinghouse activities for the kids.

Articles about the Museum – Donna provided us with a list of her published articles. Susan will type them for addition to our Inventory.

File Cabinet (under Stairs) contents need to be re-examined, new storage?

Dressmaker Sign – After museum is painted, we'll discuss placement.

Fire Extinguishers – Need to check expiration and placement.

Back Door Exit – Donna stated Back Door is a working exit, but can't be left open for ventilation as building has shifted so that door may not close without much effort.

**Next Meeting: Monday, June 17, 2019 at 1:00pm At Museum weather permitting, or at Nero home.**



CURATOR COMMITTEE MEETING – **APPROVED MINUTES** – 6/17/19

Present: Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

**Old Business:**

Minutes from our 3/18/19 meeting were approved unanimously.

2019 Goals for Curators: We discussed our list of goals for 2019, some were achieved, others remain ongoing:

Museum Building: Second Floor is cleaned/organized per Donna D

Inventory: Medical items from Surgeon's Kit need better labels, per Carol B.

Mannequin – we're still looking for one with 23" waist.

Dressmaker Signs – we'll hang these after interior is painted.

Philosophical: We discussed summer exhibit of school related items. Susan N. will create a flyer advertising the Museum opening for the Canaan Newsflash.

Window Restoration/Interior Painting: The group celebrated the completion of the window restoration. We talked about interior painting in September.

**New Business**

Stove: Ongoing. Donna D. has a contact that is looking for parts.

Cataloging/Future Donations: Ongoing. Carol B. will add information about Mikel Wells paintings to the inventory. Susan N. will make sure inventory reflects Dunkerton Art Collection items. Susan N. will add Donna D.'s listing of newspaper articles/submissions to inventory.

Newspaper Articles: We discussed scanning articles to computer to preserve them.

**Next Meeting: Monday, October 7<sup>th</sup> at 1pm at Nero home.**

## CURATOR COMMITTEE MEETING – APPROVED MINUTES – 10/7/19

**Present:** Reg Barney, Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

**Minutes from our 06/17/19 meeting:** Minutes were approved unanimously.

**2019 Goals:** We reviewed our list of 2019 Goals, and were able to check off completed items: painting interior of the building, and purchase/display of a new mannequin. An updated list will be distributed at the March 2020 meeting. Discussions:

Mannequin – Assembled and on display July 2019. We discussed possible repair of a beautiful mourning dress for display – it will need to be altered to fit the mannequin.

Mikel Wells – Donna provided information on the artist, Susan will add to inventory.

Dunkerton Art Collection – Susan will confirm that these pieces are listed in the inventory.

Inventory Database – Donna, Carol and Susan will meet to update procedure for adding new items, donor signature form for each donation. Donna has binders of printed items that may need to be catalogued. Carol will work to create a printed reference list of items by donor and where they are located in the museum.

Medical Display Case – Reorganize items (temporarily holds some non medical items).

**Window Restoration/Painting:** Window restoration is complete. Interior painting complete.

**Stove Donation:** Ongoing. Donna has bought a replacement stovetop lid, cleaning is ongoing.

**Cataloging of Books/Book Donations:** We have a large amount of books and started discussion of what we might use as criteria for accepting book donations.

**Newspaper Articles:** We continued discussion of possible project to scan some of the newspaper articles.

**NEXT MEETING:** *Monday, March 2, 2020 at 1pm at the Nero's home.*