

Curators Committee Quarterly Meeting
Monday, January 14, 2013
1 P.M. at the Town Conference Room

APPROVED

Chairman Dan Fleetham, Sr. opened the meeting at 1:15 P.M. Members present were: Dan, Donna Zani-Dunkerton, Reg Barney, Carol Bergeron, Carolyn Barney, and Patsy Carter

Treasurer's Report: Cash on hand: 5245.89; Noyes Academy Study Group \$5,000; Canaan Historical Trust Fund 3,140.98. Report was accepted.

Minutes: Minutes accepted with the correction to read: visitors to the Museum on Old Home day were 60.

Old Business: Carol reports that the sign for the Snow Roller should be on its way. Two items for display in the Museum have been framed by John Bergeron: Letter from Postmaster General appointing George Cobb postmaster at Canaan St; and a paper & yarn needlework sampler.

Policies for re-imbursing historians for their expenses related to their museums: Patsy reported that Marjorie Carr of Enfield is allowed to keep gratuities she receives for doing research and the town pays to mail her reports. Bob Reagan said that the gratuities Received by Donna are hers to keep. She has been turning them over to the Historical Society.

Reggie moved, Patsy seconded, a motion to re-imburse Donna \$200 from the Historical Society. Motion approved.

Donna reported that all the copies of Wallace's History of Canaan have been sold. She was authorized to see if the Historical Society can purchase 6 additional copies.

Carol reported on the Photography workshop she attended in September and the Preservation Workshop she & Ann Wadsworth attended.

New Business: Carol reminded the committee that the next meeting in March will be the annual meeting at which three member's terms expire. It is also at that meeting that new members are appointed and elections are held.

Carol Bergeron, Secretary

Next meeting will be Monday, March 18, 2013 at 1 PM in the Town Conference Room.

Curators Committee Quarterly Meeting APPROVED
Monday, March 18, 2013
1 P.M. at the Town Conference Room

Chairman Dan Fleetham, Sr. opened the meeting at 1:00 P.M. Members present were: Dan, Donna Zani-Dunkerton, Reg Barney, Carol Bergeron, Carolyn Barney, and Ann Wadsworth. Treasurer's Report: Cash on hand: \$ 4630.13; Noyes Academy Study Group \$5,000; Canaan Historical Trust Fund \$3225.83. Report was accepted.

Minutes: Minutes accepted.

Old Business

The sign for the Snow Roller was shown with much approval and thanks to John Bergeron for designing it and arranging for its creation.

Donna has received 6 copies of the town history which are for sale.

New Business

Carolyn will pursue applying for a grant from the Conservation Assessment Program. The application will be available in October for the 2014 grants. Actions for now are: compiling the credentials of the historian, the committee members, volunteers and why these people are important to our mission. Carolyn suggests we search Canaanites for additional sets of skills.

Ann distributed a nine page compilation of the "Preservation Issues for Small Museums." This information comes from a program she and Carol attended last November. A reference copy will be kept in the museum, Ann is willing to work on writing and assembling a procedures manual for the museum.

The collection needs to be evaluated to determine which artifacts are most valuable to the collection and their importance to the history of Canaan. These would be included in a disaster readiness plan.

Donna will compile a list of the articles she has written over the years. Also, make a list of the photograph/postcard albums she has assembled.

Dan is concerned with the future display of the gun we own and several people will pursue options.

Annual Meeting

Dan asked for nominations and election of people to the slots vacated in March 2013. Ann moved and Donna seconded the nomination of Carol Bergeron, and Scott Borthwick to 3 year terms to end in 2016. Approved. Pete Cummings was not re-appointed as he has left the State.

Meeting was adjourned.

Future meetings are: June 17th, Sept 16th, Dec 16th.

Carol Bergeron, Secretary.

Curators Committee Quarterly Meeting DRAFT
Monday, June 17, 2013
1 P.M.at the Canaan Historical Museum

Present: Dan Fleetham, Sr, Reg Barney, Ed Lary, Donna Dunkerton, Carol Bergeron, Patsy Carter, Ann Wadsworth, Carolyn Barney

Treasurer's Report Reg had given the report at the Historical Society Meeting

Minutes of March 18, 2013 accepted

Correspondence

Email contacts made with Chuck Townsend were forwarded to us:

1. Kelli Bogan, Colby-Sawyer College archivist offered to donate a program from 1888 Mascoma Fair. Carol responded and it was mailed to us and a thank you note was sent.
2. Nora Bauman: request to use Mikel Wells' Noyes Academy painting in the National Civil Rights Museum of Memphis TN. Carol responded [email attached] that the painting belongs to the Museum and asked for more detail of what the exact use would be. She has not received a response. Donna said she received a call last week from a man making a similar inquiry on behalf of that museum. Carol urged the board members to search the internet for more information about the museum.

After much discussion, the following motion was made:

MOTION: Move that it is the policy of the Curators Committee not to allow inventory to be removed from the Museum without the express permission of the Committee. Further, if objects are removed for repair or approved loan, they must be entered in the Inventory log with a specified loan period and their return recorded.

Carol asked Donna to write the history and events surrounding Mikel Wells' painting of Canaan scenes. Donna supplied postcards which Ms. Wells used in her paintings.

Patsy asked about insurance to cover damage to specific objects. It should be looked into

Old Business: Snow Roller sign has been completed and installed by John Bergeron. John will now pursue getting a sign for the school bell

Ann: preservation issues are dependent upon the completion of a recorded inventory which would include categories. The goal would be to prioritize objects for preservation and establish priorities for use with creating a disaster readiness plan. She recommends a small committee to work on this with the goal of completing the plan by the end of the summer.

Donna was asked to compile a list of the articles she has written over the years. Also, make a list of the photograph/postcard albums she has assembled.

Carolyn: Grants application: the completed inventory will be necessary for the grant application to succeed.

Also, a procedures manual is still needs to be written and Carol will work on that.

Carol would like to see some progress made toward moving theater curtains to 2nd floor and the cleaning of the 2nd floor. With two good file cabinets stored up there it could be a useful place

Carol, Ann, Carolyn and Donna made plans to meet and continue the inventory.

It was noted prior to the beginning of the meeting that damage had been done to the building and John Bergeron was requested to report this to the Town administrator and the police. His email states:

There appears to be vehicle impact damage to vertical corner boards on the north east corner of the two story museum building. This appears to have been caused by a vehicle striking the building, perhaps by a truck. Today the curators committee of the museum has asked me to inform you of this, and to request you to make the necessary investigations and repairs. I personally had observed the damage from a distance a few days ago, but didn't report it to anyone, and didn't examine it closely. I think I saw it Thursday afternoon, but I am not sure.

Next meeting Sept 16, 2017

Canaan Historical Society Meeting of July 22, 2013 ACCEPTED

The meeting was called to order at the Canaan Historical Museum by President Dan Fleetham, Sr. at 7:00 p.m. Members present: Pres. Dan Fleetham, Sr., Treas. Reg Barney, Sec. Carol Bergeron, Corr. Sec & Hist. Donna Zani-Dunkerton, Dan Fleetham Jr., John Bergeron, Ann Wadsworth, Carolyn Barney, Patsy Carter, Lorna & Bob Terhune.

Minutes of May 23, 2013 were accepted:

Treasurer's Report: for May 28, 2013 through June 22, 2013 was accepted. Cash on hand \$4816.70, Historical Trust Fund \$3,225.83; \$5,000 is in the Noyes Study Group Fund. Accepted.

Correspondence Notice was received from the State that we will have to continue filling an annual tax report.

Old Business

It was reported that Mike Samson said three sides of the Museum building will be painted and repair of a corner board will be done this year.

Donna reported on the Museum visit by people from the Senior Center. They enjoyed the exhibits and asked numerous questions. The Center supplied lunch for them on the porch.

Donna, Carol, Ann and Carolyn continue to work on the inventory twice a week. Currently, books are being examined and their condition noted. Mold is a problem. Carolyn has sought advice on the handling of two books dating from 1771 and 1774.

Carolyn is working on the CAP application

New Business

A lovely four foot square Amish style quilt has been donated by Melissa Allen to be raffled for the benefit of the Museum. As of the meeting, \$225 has been raised. The drawing will be held August 4th at the Museum.

While selling raffle tickets at the Canaan Farmers' Market, Carol met Lance Cummins and his wife. Lance is the son of Pete and Betty Cummings, and sent his regards to the membership and especially to Dan Fleetham, Sr. Also Winnie Shattuck Howe introduced herself and recalled working at the Cobb House in the summer of 1943 when she was 15 years old. She said Mrs. Cobb provided her with the best training for life.

Carol will open the Museum Saturday, July 27th as Donna will be attending her son Tom's wedding at that time.

The Old North Church will hold its annual service on the first Sunday in August, the 4th. @ 4 p.m. The change from the last Sunday in July was done to accommodate Cardigan Mountain School.

Dan Billins will present a program on the History of Noyes Academy and Abolitionism in NH on Sunday the 28th at the Meeting House. The Society will provide refreshments.

Bob Terhune spoke about the paper he has written on the medical care available in Canaan and NH during the 18th and 19th centuries. He spoke about some of the local doctors including Drs. Tilton, Bogardus and Dinerman. Carol has offered to take photographs of the medical objects in the Museum's collection. The photographs could be used to illustrate a program given by Bob and a display in the Museum.

Ann reminded us that the oral history of Dan Fleetham Sr. is available on the town website.

Meeting was adjourned

Next meeting will be the Annual Meeting, September 23, 2013 at the Senior Center.

Curators Committee Quarterly Meeting Accepted
Monday, September 16, 2013
1 P.M.at the Town Conference Room

Present: Reg Barney, Ed Lary, Donna Dunkerton, Carol Bergeron, Patsy Carter, Carolyn Barney

In the absence of the Chairman, Ed opened the meeting.

Treasurer's Report was accepted.

Minutes of June 17, 2013 accepted

Correspondence: None

Old Business: Donna reported on the films and books sold and the visitors. Many of the visitors are looking for cemeteries, old record, and are doing genealogy.

In July, Donna, Carolyn, Ann & Carol discarded some moldy books and magazines and have kept a record of such. The Museum inventory is nearing completion with Donna and Carol often working three mornings per week on it.

August 8th, Ann, Patsy, and Carol attended a program given by the NH Preservation Alliance & NH Division of Historical Resources "Who's Taking Care of Your Town History?" which focused on the "difference between the powers & functions of Heritage Commissions and how local historical societies work together for historic preservation." It was hosted by the Grafton Historical Society at the Grafton Town Hall; three pictures of Canaan were used in the slide presentation.

Ann has placed excerpts from the audio of Dan on the town website.

The Museum building was painted on 3 sides and the damaged corner post repaired. John Bergeron replaced 3 glass panes in windows

New Business:

Mission Statement of the Canaan Historical Museum and Collections Management Policy was presented. Reg moved and Patsy seconded to accept the Statement and Policy. A copy is attached to the minutes.

The Rules of Procedure of the Curators Committee were read and approved. A copy is attached to the minutes.

Copies of both policies will be printed for the committee members.

It was agreed to change the date for the next meeting to Dec. 9, 2013.

Meeting was adjourned.

Carol Bergeron, Secretary

Curators Committee Quarterly Meeting Accepted
Monday, December 9, 2013
1 P.M.at the Town Conference Room

Present: Dan Fleetham, Sr, Reg Barney, Donna Dunkerton, Carol Bergeron, Patsy Carter, and Carolyn Barney.

Minutes of September 16, 2013 accepted.

Treasurer referred us to the Nov. 25 Historical Society report.

Museum: Donna reviewed the procedure for closing the museum at the end of October. Paintings were delivered to the library for the winter, display photos were removed to a dark place, & laser prints put away. Several cloth sheets were used to cover furniture.

After a visit to the Leonard's house on Sawyer Hill, the family donated 2 horse plows/

Betty & Pete Cumming's nephew, Roland Le Mieux, donated a spinning wheel which belonged to Ruby Powell. [It is in poor condition]. Roland is the son of Margaret Whittaker, author.

Leona Fiske donated some town reports and 3 booklets from Camp Calumet –now known as Camp Crescent.

In answer to questions about Canaan College, Donna said it succeeded the College of Advanced Science which was started about 1960. Canaan College property was auctioned off in 1972. Among the places used by the College were: Van Zants' Roberts Rd house was "South Hall", "Shangri-La", Cobb House, Currier Store, Baptist Church, Lucerne Inn, and the Chandler place.

Grants activity: Carolyn reported that she talked to the administrator of the grant who said there was a freeze on grants because of funding. There is interest in the Committee researching the availability of museum specialists and the costs involved if we engaged someone on our own.

Noyes marker: Donna received no response at the Dove's house. She will continue to visit the house.

Copies of "Rules of Procedure of the Curators Committee" were handed out.

Carol will look into supplying window candle lights to be used in the museum during the winter holiday. Joe Fraser is the person responsible for the window lights at the Meeting House.

An invitation to committee members for the town luncheon on Dec 18th at Canaan Hall was extended with the suggestion they contact the Town Clerk.

Meeting adjourned

Next meeting: March 10, 2013

Respectfully submitted.

Carol Bergeron, Secretary