

Board of Curators of Canaan Historical Museum
March 2, 2011

ACCEPTED

The meeting of the Board of Curators, also known as Historic Museum Committee, was held at the home of Carol Bergeron, 570 Canaan St, at 1 p.m. with Dan Fleetham Sr , Reg Barney, and Donna Dunkerton and guests: Carol Bergeron, Ed Lary, and John Bergeron.

They discussed of the history of the founding of the Museum and creation of the Board of Curators by Town of Canaan Warrant Article in 1960. The three current members and Pete & Betty Cummings [absent] were members of the committee in 1993 when the Board of Curators created the Canaan Historical Society. The Board of Curators is functioning independent of the Historical Society.

It was also noted that in 1983 a Warrant Article was passed making the Historic Museum Committee [aka Board of Curators] responsible for the building restoration and maintenance and fundraising for same.

The Board voted to appoint Carol Bergeron and Ed Lary to the Board of Curators.

Meetings will be held quarterly to oversee Museum business: Responsible for the collection and maintenance of artifacts and inventory records; approve additions and deletions to the collection; staffing during Museum open hours; fundraising to purchase artifacts and exhibits.

Donna and Carol will continue the inventory process. Carol will also scan the collection of mounted photographs with the intention of reproducing selected ones for display.

Respectfully submitted,

Carol Bergeron

Curators Committee of the Canaan Historical Museum
Minutes of May 9.2011

ACCEPTED

Meeting opened at 10 a.m. at the home of Carol Bergeron, 570 Canaan St. Members present: Dan Fleetham, Sr., Reg Barney, Donna Zani-Dunkerton, Carol Bergeron, Pete & Betty Cummings, Scott Borthwick, Selectmen's representative.

Minutes of the March 2, 2011 meeting were accepted.

It was agreed to use the title "Chairman" rather than "President" for the office holder. Nominations from the floor were accepted and approved with the following slate of officers:

Chairman: Dan Fleetham, Sr.
Vice-Chairman: Ed Lary
Treasurer: Reg Barney
Secretary: Carol Bergeron
Historian: Donna Zani-Dunkerton

Financial procedures for the committee were reviewed. Reg will continue to use the same bank account for the Museum as he does for the Historical Society. He is able to keep separate records for each.

Scott noted that the Committee is allowed to accept up to \$5,000 in donations without the approval of the Select board. The new Gift Acceptance form was shown which asks donors to stipulate whether a gift is being made to the Town or to the Historical Society. It was suggested that the donation box in the Museum indicate that the funds are for the Historical Society. It was noted that the Canaan Historical Society expends its funds on the Museum.

New Hampshire History Day will be observed on June 3, at the Museum, with the 4th graders. Museum will open on July 4th and participate in the Lake Association's Celebration. Donna is preparing a celebration on July 9th to honor the 250th Anniversary of the founding of Canaan. Three building will be open for viewing: Old North Church, The Meeting House, and the Museum.

Donna has planned three programs for the beginning of Old Home Days. Scott will ask Tom Wylie to videotape them. They include a program on the natural disasters that affected Canaan, a tour of Canaan a century ago, and the Noyes Academy story.

Scott will meet with John Bergeron to check on the leak in the Museum building.

Meeting was adjourned

Carol Bergeron, Secretary

Next meeting is August 8, 2011 10 a.m. in the Museum.

Curators Committee Meeting Monday, August 8, 2011 ACCEPTED
10 a.m. 570 Canaan St, Canaan NH

The Curators Committee met August 8, 2011 at 570 Canaan St.
A quorum was not present thus no business was conducted.

The next meeting will be held December 5, 2011.

Respectfully submitted,
Carol Bergeron
Secretary

Curators Committee of the Canaan Historical Museum
Minutes of Dec 5, 2011

DRAFT

Meeting opened at 4:30 p.m. at the home of Carol Bergeron, 570 Canaan St. Members present: Dan Fleetham, Sr., Chairman; Donna Zani-Dunkerton, Historian; Carol Bergeron, Secretary; Pete & Betty Cummings, Scott Borthwick, Selectmen's representative, Ann Wadsworth, Carolyn Barney.

Carol nominated and Pete seconded the addition of two new members to the Curators Committee: Ann Wadsworth and Carolyn Barney. The motion was carried.

Donna and Carol listed as well as showed items donated to the Museum this year. It was moved by Carol and seconded by Pete to accept the donations. Motion passed.

It was suggested that a sub-committee form to draw up rules of operation of the Committee and develop a collections management policy. Carol, Donna, Ann and Carolyn have agreed to serve on the sub-committee. Scott noted that staggered term limits for other organizations usually follow the annual town meeting schedule and end in March. The sub-committee will review the operating procedures of the Meeting House committee.

Minutes of the May 9, 2011 meeting were accepted. Minutes of the August 8, 2011 meeting were accepted.

Scott said there are funds for the Museum building allocated in the Town Budget this coming year. And, the building leak has been attended to.

The DVD "A Tour of Canaan a Century Ago", produced by Donna Dunkerton, Gary Hamel, & John Bergeron, has been selling very well through the Historical Society.

Bob and Lorna Terhune, of Texas and Canaan, have been asked to research the history of medicine in Canaan, circa 1780-1940. Their report would be a part of the Museum's medical display.

Donna thanked the following people who assisted during the Museum open hours this past summer: Pete & Betty Cummings, Elsie Wilson, and Tom Geoghagen.

Carol will inform the selectmen of the two new members.

Meeting was adjourned

Carol Bergeron, Secretary

Next meeting is March 5, 2012 at 4:30 p.m. .