

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
Tuesday, January 8, 2019**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: None.

**Warrant Articles**

The following warrant articles were submitted by petition.

**Public Health Council by Petition**

Will the voters raise and appropriate the sum of Two Thousand Nine Hundred Forty Dollars (\$2,940.00) to support Public Health Council of the Upper Valley services to Canaan Residents in 2019. Services include flu vaccine programs, community based substance abuse and suicide prevention, oral health programs and more. (Majority vote required.)

**Grafton County Senior Citizens by Petition**

Shall the voters raise and appropriate Twelve Thousand Five Hundred Dollars (\$12,500.00) to Grafton County Senior Citizens Council, Inc. for services to Canaan residents in 2019. These services include congregate meals, home delivered meals, the town food pantry, transportation, outreach support, Service Link support and more. In FY 2018, Grafton Senior Citizens Council, Inc. provided services for 209 Canaan residents and Service Link provided services for 114 Residents. The cost of providing these services was \$138,954.15. (Majority vote required.)

**Advance Transit by Petition**

Shall the voters in the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Dollars (\$9,270.00) to be allocated to Advance Transit, Inc. to help support public transportation services in the Town of Canaan in 2019? In 2018, 7,938 passenger trips boarded Advanced Transit in Canaan. Advance Transit provided services to the Town of Canaan at a cost of \$132,000. (Majority vote required.)

**VNH by Petition**

Shall the Town of Canaan vote to raise and appropriate the sum of Nine Thousand Seven Hundred Dollars (\$9,700.00) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse & Hospice for VT and NH. (Majority vote required.)

**West Central by petition**

To see if the Town will vote to raise and appropriate Two Thousand Two Hundred Dollars (\$2,200.00) for the support of West Central Behavioral Health. In fiscal year 2018 – from July 1, 2017 through June 30, 2018 – West Central provided 109 Canaan residents with a total of \$19,579 in charitable mental health care. As the region's nonprofit community mental health center, West Central Behavioral Health provides mental health services for many of the most vulnerable residents, including adults, children and elders in Canaan. Support from the Town of Canaan will help us sustain our commitment to provide affordable mental health services to area residents. (Majority vote required.)

The Selectmen all voted to not recommend these five Warrant Articles above.

**Article 2 General Fund Appropriation**

Shall the Town of Canaan raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the

warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$3,829,554? Should this article be defeated, the default budget shall be \$3,666,706, which is the same as last year, with certain adjustments required by previous action of the Selectmen or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Majority vote required.)

### **Article 3 Water & Sewer**

To see if the Town will vote to raise and appropriate the sum of One Hundred Ninety Four Thousand Three Hundred and Fifty Eight Dollars (\$194,358) for Water and Sewer Operations for the Town of Canaan with \$97,179 to be raised and appropriated for Water and \$97,658 to be raised and appropriated for Sewer. These funds are raised by user fees and are not funded by property taxes. (Majority vote required.)

### **Article 4 Purchase Asphalt Reclaimer Hotbox**

To see if the Town will vote to raise and appropriate the total sum of Thirty Eight Thousand dollars (\$38,000.00) for the purchase of a Asphalt Reclaimer Hotbox Trailer to replace the 2005 Ray Tech RC8000 Asphalt Reclaimer; and further, of this total, to authorize the withdrawal of up to Thirty Eight Thousand Dollars (\$38,000.00) from the Highway Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old reclaimer is to be applied to reduce the purchase price to be within the appropriated \$38,000. (Majority vote required.)

### **Article 5 Purchase Fire Command SUV**

To see if the Town will vote to raise and appropriate the total sum of Thirty Thousand dollars (\$30,000.00) for the purchase of a 4 wheel drive SUV Command Vehicle to replace the 2006 Chevrolet 1500 Command Vehicle; and further, of this total, to authorize the withdrawal of up to Thirty Thousand Dollars (\$30,000.00) from the Fire Department Equipment Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old truck is to be applied to reduce the purchase price to be within the appropriated \$30,000. (Majority vote required.)

### **Article 6 Purchase a Fire Utility Truck for Forestry and Other Utility Functions**

To see if the town will vote to raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000) for the purchase of a new Fire Utility Truck with multifunction flat bed for wildfire fighting, equipment transport, water transport and other utility; and authorize the withdrawal of \$45,000 from the Fire Equipment Capital Reserve Fund, with no additional amount to be raised by taxes. (Majority vote required.)

### **Article 7 Purchase Police Cruiser**

To see if the Town will vote to raise and appropriate the total sum of Thirty Five Thousand dollars (\$35,000.00) for the purchase of a new 4 wheel drive police vehicle to replace the 2013 Ford Taurus Interceptor cruiser; and further, of this total, to authorize the withdrawal of up to Thirty Five Thousand Dollars (\$35,000.00) from the Police Cruiser Capital Reserve Fund, with no additional amount to be raised by taxation. Any trade in value or proceeds from the sale of the old cruiser is to be applied to reduce the purchase price to be within the appropriated \$35,000. (Majority vote required.)

### **Article 8 Appropriate to Highway Equipment Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Thousand Dollars (\$140,000.00) to be added to the previously established Capital Reserve Fund for Highway Equipment with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of

December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

### **Article 9 Appropriate to Bridges Capital Reserve Account**

To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the previously established Bridge Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

### **Article 10 Appropriate to Revaluation Cap. Reserve**

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to be added to the previously established Revaluation Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This funding is needed to avoid a larger payment of \$80,000 in 5 years. This sum to come from an additional amount of \$10,000 be raised from taxation. (Majority vote required.)

### **Article 11 Appropriate to Govt. Buildings Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$40,000.00) to be added to the previously established Government Buildings Capital Reserve Fund with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

### **Article 12 Appropriate to Fire Equipment Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000.00) to be added to the previously established Revaluation Capital Reserve Fund with the Governing Body (the Selectmen) as Agents to Expend. This funding is needed to spread \$1,276,000 in equipment costs over 25 years rather than fund a \$300,000 payment in a single year. This appropriation to come from an additional amount of \$10,000 to be raised from taxation. This will increase the tax rate by \$.03 and will result in an additional tax of \$5.85 on a \$200,000 home. (Majority vote required.)

### **Article 13 Appropriate to Police Cruiser Capital Reserve**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be deposited in the previously established Capital Reserve Fund for Police Cruisers with the Legislative Body (the Voters) as Agents to Expend. This sum to come from the Unreserved Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. (Majority vote required.)

### **Article 14 Purchase of Land for Gravel Pit**

To see if the Town will vote to authorize the Board of Selectmen to purchase 130 acres of land from Ruth Lazowski and Tania Langerman on Route 118 and identified in the Town's tax records as Tax Map 12, Lot 42, for the sum of \$185,000; and to raise and appropriate One Hundred Eighty Five Thousand Dollars (\$185,000.00) of which Seventy Five Thousand Dollars (\$85,000.00) of the purchase price to come the General Fund Budget – Road Reconstruction Account and One Hundred Ten Thousand Dollars (\$100,000.00) of the purchase price to come from the Unassigned Fund Balance as of December 31, 2018 (surplus) and will require that no additional amount be raised from taxation. The purchase will not occur unless on-site testing confirms the presence of suitable sand and gravel for highway use. If the purchase is approved, the Board of Selectmen will advertise for sale 40 acres of land at the existing Canaan Gravel Pit bordering Orange Brook. (Majority vote required.)

### **Article 15 Sale of Portion of Existing Town Gravel Pit**

To see if the Town will vote to authorize the Board of Selectmen to sell by commercial listing 40 acres of land at the north east corner of the existing Canaan Gravel Pit and bordering Orange Brook to property owned by Dean Vanier, thence southwest along Vanier's northwest line; thence running in a line to the place of beginning on Orange Brook. The property to be sold is part of the 150 acre parcel owned by the Town of Canaan and

identified in the Town's tax records as Tax Map 15, Lot 42. The proceeds from the sale will be deposited in the general fund unassigned fund balance. (Majority vote required.)

### **Article 16 Support of Military**

Shall the Town vote to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was captured and incarcerated for 30 days or more while servicing in a qualified war or armed conflict as defined in RSA 72:28, V: Exemption of Amputee and Other Disabled Veterans as defined in 261:157: Qualifying individuals with Purple Heart of POW or Pearl Harbor plates as defined in 261:86 and who was honorably discharged, provided the person has proof of these circumstances. (Majority vote required.)

### **Article 17 Establishment of Ambulance Service Revolving Fund**

To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h, for the purpose of providing ambulance services. All revenues received for ambulance services from fees, charges or other income derived from such services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the Board of Selectmen and no further approval is required by the town meeting to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required.)

### **Article 18 Establishment of Charitable Trust Fund for Ambulance Service Purposes**

To see if the town will vote to establish a charitable trust fund pursuant to RSA 31:19 to be known as the "Ambulance Service Charitable Trust Fund," to be used to hold and account for such gifts, legacies and devises as may be received and accepted by the Board of Selectmen for ambulance service purposes; and further, to appoint the Board of Selectmen as agents to expend said fund for such purposes. (Majority vote required.)

Motion by Dave McAlister to recommend all of the above Articles. Al Posnanski seconded it. Unanimously approved.

### **Contracts for 2019**

Samson circulated contracts for 2019 that needed approval:

Humane Society – Moved by Posnanski. Seconded by McAlister. Unanimously approved

Avitar – Moved by McAlister. Seconded by Posnanski. Unanimously approved.

Interlocal Trust - Moved by McAlister. Seconded by Posnanski. Unanimously approved.

Vachon Clukay - Moved by McAlister. Seconded by Posnanski. Unanimously approved.

### **Other Business**

Dave McAlister recommended that the Town take over the management of the Memorial Day Celebration. The consensus of the Board was to take it over.

At 6:50 AM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

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Scott Borthwick, Chairman

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David McAlister

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Al Posnanski  
Canaan Board of Selectmen