

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, January 2, 2018**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Also in attendance was Bob Scott.

Minutes 12/19/17.

Selectman McAlister moved to approve the minutes for 12/5/17. Seconded by Posnanski and it was unanimously passed.

Budget vs. Actual

Samson reported that there were no changes in the proposed budget and it appeared that we would have a surplus of about \$82,000 in 2017.

Review of Warrant and MS 737

Samson distributed the Warrant draft and the draft MS 737.

Other Business

At 6:16 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues. Dave McAlister seconded the motion.

At 6:45 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 6:45 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 6:45 Selectman Posnanski moved hire Brad Demers at the rate of \$16.90 per hour as laborer/equipment operator for the Highway Department. Seconded by McAlister. Unanimously approved.

At 6.46 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, January 9, 2018**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson.

Minutes 1/2/18.

Selectman McAlister moved to approve the minutes for 1/2/18. Seconded by Posnanski and it was unanimously passed.

Review Petitioned Warrant Articles

Samson asked for an increase in the budget of \$5,000 since the cost of recyclables took a \$5,000 increase in the last two weeks. Motion by Posnanski and second by McAlister to approve the general fund budget at \$3,668,506. Unanimously passed. All Selectmen indicated that they opposed all petitioned warrant articles. Motion by Posnanski and second by McAlister. Unanimously passed. Motion to recommend all other Warrant Articles except wind turbine which will not carry a recommendation of any sort made by Dave McAlister and seconded by Al Posnanski. Unanimously approved.

Town Report Bid

Samson shared the bid price from Gnomon printing that is less than the last year RC Brayshaw price. The Board asked what the Brayshaw price was going to be in 2018. Samson indicated he won't know until the report is ready for the printer. It was suggested that Samson get a price from Brayshaw on the same specifications that Gnomon used for their price. Samson said that he would. He was directed to take the lowest price.

Highway Employee Hiring

The Board directed that the summer, winter position, previously given to Brad Demers, be given to Matt Wilson if he wants it. Samson indicated that the position vacated by Tony Bishop will be advertised.

Flood Mitigation Meeting

Samson reported there was a 4 hour meeting with about 8 state and regional organizations regarding spillways over the rail trail. Some progress was made including identification of a funding source. A task force will be organized to report back in the fall.

Motion to recess until 7:30 PM on Thursday, January 11 at the Canaan Fire Station for the Budget Hearing.

Reconvened at 7:30 on January 11 at the Canaan Fire Station with all Selectmen in attendance. There was one change in the No action was taken.

At 8:50 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, January 30, 2018**

Scott Borthwick called the meeting to order at 5:30 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Also invited were Michael Davis and Connie Smith.

At 5:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues. Dave McAlister seconded the motion.

At 5:55 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 5:55 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 5:56 Selectman Posnanski moved hire Connie Smith at the rate of \$13.00 per hour as Transfer Station Attendant. Seconded by McAlister. Unanimously approved.

Minutes 1/9/18.

Selectman McAlister moved to approve the minutes for 1/9/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

Samson reviewed the expenditures and noted that there were a couple that will needed to be correctly coded for NHMA membership and waste hauling. The Board asked about the over expensiture on Executive Support and Samson indicated that is was for gift cards to the worker who worked overtime during the several winter storms and flood in December and January. Scott indicated that he had not been aware of it and Samson apologized for not getting his prior approval and indicated that it was solely an error.

Review for Deliberative Session

Samson indicated that he believed everything was ready. There was an offer for child care for young children at the Deliberative Session. The Board indicated that it would be too noisy since there is no suitable separate area. Samson was directed to cancel the child care. There was discussion to allow the Lions to set up an information table. It would not be related to election issues. The Board indicated that it would be ok on a trial basis if Dale Barney approved.

Humane Society Contract

Previously approved.

CNP Assessing

Consensus was to sign the contracts. Contracts were signed.

Other Business

None

At 6:30 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister.
Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, February 27, 2018**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. No other attendees.

Minutes 2/6/18.

Selectman McAlister moved to approve the minutes for 2/6/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

Deferred until 3/6/2018.

Vacation Carry Over

The Board considered a request for carry over of 131 hours of vacation time by Eddie Provencial. Because of the harsh winter, the Board approved carry over of unused time for a period of 90 days by unanimous consent.

Retirement

Terri Purcell notified the Board of her intent to retire on April 27. Selectman McAlister moved to accept the retirement with thanks. Seconded by Posnanski and it was unanimously passed.

At 6:05 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personel issues. Dave McAlister seconded the motion.

At 7:25 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:25 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:25 McAlister moved to authorize Shawn Tanquay to attend Samson deposition, seconded by Posnanski and it was unanimously passed.

At 7:25 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, March 6, 2018**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Also attending was Denis Salvail.

Minutes 3/1/18.

Selectman McAlister moved to approve the minutes for 3/1/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

It is early in the year but there are some lines that are over and we are likely to need more money in truck fuel, salt and overtime for Highway and Police.

Farmers Market

Pat Mercer submitted a request for permission to use the Common for the 2018 Farmer's Market. It was approved by consensus subject to coordination with Old Homes Day and Town Wide Yard Sales.

Insurance Premium Share

Samson indicated that there was an employee that had to pay part of the cost of his health insurance and wanted to pay it pre tax. Gloria is setting up an account that will allow this to happen.

Road Paving Review

Samson distributed a list of roads that need to be repaved. The Board will discuss at a future meeting with Bob Scott.

Government Buildings List

Samson handed out a first draft of all of the building work that has been identified to date. The list requires double the funding that is available this year. The Department heads will weigh in on March 27th and Samson will review at the first meeting in April. Samson was told to follow up on doors.

Letter of Thanks to Jaffrey

Samson distributed a thank you letter to Jaffrey for the diffuse air system that they sold us for \$1. The Board approved the letter by consensus and signed the letter.

Grant for AED's

Samson reviewed a request for funding from Mascoma Bank for 10 AED's to be placed in government buildings. The training would be done by Fire and Rescue staff and the Town would be liable for battery replacement. Dorchester is included but would be responsible for their own training and maintenance. Consensus of the Board to apply.

Other Business

Request to authorize Sam Frank to teach at the NH Police Cadet Training Academy. The Board asked if it was on Town time or vacation but authorized his teaching.

H 1381

Samson indicated that there was drive to approve HB 1381 that would force the Towns to assess utilities at New Book Value which would remove about 80% of utility assessed valuation. Samson asked if we should contact our Representatives to vote against this bill. The consensus was to call them in opposition.

At 6:32 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues. Dave McAlister seconded the motion.

At 6:51 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 6:51 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 6:51 Selectman Posnanski moved to approve a letter to the NH Attorney General's office urging the release of the Champney shooting findings within the next week. Seconded by McAlister. Unanimously approved.

Motion by Posnanski and second by McAlister to urge Chief Frank to use outside investigators regarding an October complaint. Unanimous approval.

At 6:55 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, March 20, 2018**

Scott Borthwick called the meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Also attending was Bob Scott.

Minutes 3/6/18.

Selectman McAlister moved to approve the minutes for 3/6/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

No major changes. It is anticipated that we will use prior block grant money to cover extra winter storm, fuel, overtime and repair costs

Avitar Contract for web hosted maps and cards.

Selectman McAlister moved to approve the two contracts with Avitar (database work, printing of maps and books and web hosting). Seconded by Posnanski and it was unanimously passed.

Trailer for Elections

Discussion about getting small trailer (5x10) to store election equipment for \$2,295. Motion by Selectman McAlister to approve purchase. Second by Selectman Posnanski. Unanimously approved.

Building Repairs List

Samson reviewed the list and indicated that the Department heads will weigh in on the list at the next Department head meeting.

Other Business

Samson reviewed contract with HEB for additional flood study in the amount of \$19,300. Samson indicated that there was money left in the Economic Development account and more would be added after the October flooding. Selectman Posnanski moved to approve the contract. McAlister seconded the motion and it was unanimously passed.

Samson asked that the Twin Bridges IT contract be approved totaling \$20,842. Motion by Selectman McAlister to approve the contract. Second by Selectman Posnanski. Unanimously approved.

The consensus of the Board was to approve a retirement gift certificate for \$100.

At 6:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues with Shawn Tanguay. Attorney Tanquay indicated that a meeting with counsel is not considered a legal meeting under the law. Interesting note. Dave McAlister seconded the motion.

At 7:55 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:55 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:55 Selectman Posnanski moved to approve a forbearance agreement with Rogers and McKinstry. Seconded by McAlister. Unanimously approved.

At 7:55 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, April 3, 2018**

Scott Borthwick called the non-public meeting to order at 5:30 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Heather Jacobs was invited in.

At 5:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss a citizens request with Heather Jacobs. Dave McAlister seconded the motion.

At 5:55 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 5:55 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 5:55 Selectman Posnanski moved to approve an agreement with Louis and Heather Jacobs. Seconded by McAlister. Unanimously approved.

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Also attending was Sharon Duffy, Denis Salvail, Chief Sam Frank and Judith Kushner.

Minutes 3/20/18.

Selectman McAlister moved to approve the minutes for 3/20/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual
Nothing.

Assessing Clerk

Samson reviewed the Assessing Clerk Job Description. It was the consensus of the Board to use the job description and advertise the position.

Restoration of Painted Theatre Curtains.

Judith described her effort to preserve the Town's painted theatre curtains. Her plan is to preserve one or more of the curtains used a grant from the Moose Plate program. To further her efforts, she asked for a resolution indicating that the curtains were in fact owned by the Town of Canaan (including the Grange Hall curtain). She indicated that she was hoping to create portable racks to display them. By consensus, the Board directed Samson to prepare a resolution indicating ownership which they would sign.

Fire Department Officers

The Board reviewed the slate of officers for the Fire Department. Selectman McAlister moved to approve the slate as presented. Seconded by Posnanski and it was unanimously passed.

Government Buildings List

Samson reviewed the proposed list of work needed to be done on Government Buildings including both deferred work and actual work planned for 2018. The list included \$36,000 worth of work which included some work that would be funded by grants. The Board consensus was to approve the list.

Grave Discover Software

Sharon Duffy demonstrated the Grave Discover software and the usefulness of the on-line system. Sharon indicated that the initial charge for the on-line system was \$600 and the annual charge was less than \$1,000 a year for up to 10,000 graves. Selectman McAlister moved to approve the concept of contracting with Grave Discover and having Sharon and Mike work with Vicky to prepare the information. Seconded by Posnanski and it was unanimously passed.

Charter Trust

Nothing on changes at this time.

Other Business

Board approved an application by Ritchie Wheeler for a junkyard permit. Selectman Posnanski moved to approve the application. Seconded by McAlister and it was unanimously passed.

Samson indicated that he discovered an error in the assessment of Canaan Motorclub's assessment for the public use of Canaan Hall over the past 4 years. He indicated that the taxes were not adjusted in accordance with the agreement. He indicated that the Town owed Gerngross \$15,000 for overpayment of taxes. The consensus of the Board was to issue a refund as calculated.

At 6:45 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues with Chief Sam Frank.

At 8:20 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 8:20 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 8:20 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, April 17, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson.

Minutes 4/3/18.

Selectman McAlister moved to approve the minutes for 4/3/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual
Nothing.

Appoint Bergeron to Historic District

Selectman McAlister moved to appoint John Bergeron to the Historic District. Seconded by Posnanski and it was unanimously passed.

Comcast Routes

Samson reported on a conversation with Comcast regarding expansion of coverage within the community. Comcast has indicated that they will send a route map and solicit information from us on the priority for route expansion.

Barn Easement

Samson reported on a request for a conservation tax valuation easement on a historic barn owned by Defelice. He indicated that the paperwork was complete. The Board signed the application for the valuation easement.

FEMA

Samson reported that the damages so far from October totaled about \$25,000 and we were not yet complete in calculating the damages. We will be meeting with FEMA in May.

Health Insurance

Samson reported on his request that New Hampshire Interlocal Trust reduce the premium cost below last year in light of the fact that Health Trust had indicated that they would drop the rates by 7%. This request was in spite of our agreement to stay with Interlocal Trust that we signed in February. Interlocal Trust countered by dropping the cost another 3%. Selectman McAlister moved to approve the Interlocal Agreement as amended. Seconded by Posnanski and it was unanimously passed.

At 6:25 PM Selectman Al Posnanski moved to enter non-public meeting to discuss Personnel issues with Chief Sam Frank.

At 7:00 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:01 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Selectman McAlister moved to approve the proposed forbearance agreement for Earle Pike. Seconded by Posnanski and it was unanimously passed.
At 7:04 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister.
Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, May 15, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others included Chief Sam Frank, Leeann and Mark Wilson.

Minutes 4/17/18.

Selectman McAlister moved to approve the minutes for 4/17/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

We will be using the one time block grant to cover part of the highway cost over-runs. Also discussed was painting by Collins, the elections trailer, paving at the senior center (approximately \$25,000) and the coverage of these items by a reduction in health insurance cost.

Police Contract

Sam explained the proposed use of the state and federal grant money for overtime work controlling opioids. There would no extra cost to the Town. Selectman Al Posnanski moved to approve the grant. Dave McAlister seconded the motion and McAlister and Posnanski voted in favor and Borthwick voted against.

Cross walk

Leeann Wilson asked that the Town paint a cross walk between the Catholic Church parking lot and the sidewalk in front of the Elementary School at a location acceptable to the Town and the School Principal. She also asked that the one way signs at the west end of School Street be worded the same to avoid confusion. The consensus of the Board was to approve both requests.

Gazebo

Samson asked what the Board wanted to do about painting the gazebo. There is \$1,700 in the government buildings budget for that purpose. Canaan Hardware is willing to contribute the paint. The consensus of the Board was to NOT paint the gazebo nor spend money on the gazebo.

Dogs on Beach

Samson noted that there was a rule forbidding dogs on the beach which the community is ignoring. He asked that we post the whole beach-museum property against dogs to reduce canine defecation and prevent dog fights. He asked for permission to post signs at the entry way. He indicated that people are taking pictures of the residents using the beach as a dog park. He also asked that the area be posted against parking after 11 PM. The consensus of the Board was to authorize the posting notices and the signs.

Shipping Container

Samson indicated that JR was interested in a shipping container for storage of electronics. Samson indicated that there are two different proposals. Fred Hammond will have a shipping container soon that he wants to trade for a roll-off box. They are comparable in value. The Board indicated that they were amenable to trading an older roll-off box. Samson indicated that we may be better off just buying it from Fred. The other option is to buy one from NRRA with a 20% grant from NRRA but it is likely that the net cost is higher than Fred's. Samson was authorized to bring back a proposal once the numbers were known.

Dump Picking

Samson asked that dump picking be allowed on a first come, first served basis provided that the party pay the scrap value of the metal. The Board's consensus was to NOT allow dump picking citing safety issues, problem with first come, first served, and cash management.

Water/Sewer

Samson reported on the water main break at Williams Field.

At 6:35 PM Selectman Al Posnanski moved to enter non-public meeting to discuss delinquent tax issues.

At 7:00 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:01 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Selectman McAlister moved to approve the proposed forbearance agreement for Olisky. Seconded by Posnanski and it was unanimously passed.

At 7:04 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, May 29, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Sherrill Zani and Anne Labrie.

Minutes 5/15/18.

Selectman McAlister moved to approve the minutes for 5/15/18. Seconded by Posnanski and it was unanimously passed.

Budget v. Actual

Samson indicated that because of the severe winter weather, he was currently holding back \$13,000 from the construction budget for 2018 to balance the highway account. He is hoping that there will be other savings that can be used to avoid the \$13,000 reduction. The major savings that is funding unexpected expenses in the town budget is from a reduction of \$32,000 in health insurance costs.

Burned House Order

Samson reviewed the paperwork associated with an order to remove the burned house at 1141 Route 4 within a month or face town action to remove it and lien the property and insurance premiums for the work. The Board by consensus directed Samson to issue the order.

Kilton Lovejoy Brook Trail Repair

Samson reviewed a proposed grant to repair bridges and clear the Lovejoy Brook-Kilton Road Class 6 roads for snowmobiles and other trail use. The State has indicated that the designation of a class 6 road on these trails means that Canaan can issue permission for the trail. The Board approved the permission and indicated that they would support the application but did not want to administer it or directly apply for it.

Cemetery Regulations

Samson indicated that he was reorganizing the Trustees final draft of the draft and would present the amended regulations at the next meeting for approval.

Other Business – None

At 6:25 PM Selectman Al Posnanski moved to enter non-public meeting to meet with and discuss employee candidates.

At 7:00 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:10 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Selectman McAlister moved to hire Sherrill Zani as Assessing Clerk for the Town of Canaan at an initial salary of \$45,000 to be followed by a 90 day review and further compensation consideration. Seconded by Posnanski and it was unanimously passed.

At 7:18 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister.
Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, June 5, 2018**

Dave McAlister called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Dave McAlister and Al Posnanski and TA Mike Samson. Others: Lara Maville, Judith Kushner and Sue Pierson.

Lara Maville

Lara asked for signs banning alcohol at Elliott Field and trash barrels and a picnic table. She indicated that the lights should be turned off at 9:30 PM in deference to neighbors. The Board noted that Williams Field had a curfew of 11 PM. The Board agreed to look at the issue.

Becky Grammer

Complaint regarding fireworks on Reagan Road. No appearance.

Judith Kushner spoke on the Moose Plate Grant Application for the restoration of the theatre curtains (drapes). She asked the Board to sign the support letter indicating that the Town owned the drapes and would work with the local organizations to assure that they would be displayed. The Board by consensus indicated that they would with minor amendment which Samson was directed to include in the draft letter.

Cemetery Regulations

Samson reviewed the proposed amendments to the Cemetery regulations. The consensus was to approve the proposed changes.

Old Home Days

There was a request for the \$1,000 donation for Old Home Days. Selectman Al Posnanski moved to approve the payment. Second by Dave McAlister. Unanimously approved.

Religious Study in Conference Room

A request by the Baptist Church to use the conference room for bible study. The consensus of the Board was to allow the use as long as it was not in conflict with Town meetings or previously scheduled events. The permission would be given on a trial basis.

Burned House Order

Samson reviewed the paperwork associated with an order to remove the burned house at 1141 Route 4. He indicated that the owners appear to getting ready to tear down the building. He suggested waiting for a couple of weeks to see if they were actually going to tear it down. The Board agreed by consensus.

Other Business – None

At 7:08 PM Selectman Al Posnanski moved to enter non-public meeting to meet with and discuss personnel issues.

At 7:39 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:39 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:39 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, June 19, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Bob Scott & Carole Cushman.

Minutes

Dave McAlister moved to approve the minutes of 5/29/18 and 6/5/18. Second by Al Posnanski. Unanimous approval.

Budget v. Actual

Samson reviewed the expenditures. The budget remains tight and depends on the bids for paving.

Building List

Samson reviewed the building list which currently totals \$42,760. This is more than anticipated due to paving the Autoware property. The increase will be mostly covered by savings in health insurance. Samson asked what the Board wanted to do with the gazebo. The consensus was to put wood preservative on it.

Sick Day Policy

There was a recent event where a pre-scheduled doctor's visit occurred during an employee's vacation. The employee wanted to take the doctor's visit as a sick day and not as a vacation day. The Board agreed that since the doctor's visit had been scheduled prior to the vacation, there was no apparent abuse of the sick day to create an extra vacation day and authorized the day as a sick day. Approved by consensus.

Fast Squad Proposal

There was a general discussion of the Fast Squad notice that they intended to increase the cost of service from \$65,000 per year to more than \$200,000 a year over three years. Samson reported that he had discussed the notice with the officers of the Fast Squad. They indicated that there was a manpower problem that they felt needed to be addressed as well as funding for replacement equipment. Samson has proposed a modification of their proposed budget that would increase pay for on-call, increase full time employees to 2 and fund capital reserves. The proposal calls for a voluntary family subscription of \$100 a year to cover part of ambulance costs. This would be in addition to any insurance that was available and would still use "soft billing" (not mandatory). That budget would increase the Town share to \$125,000 a year, or nearly double, but well below the initial request of the Fast Squad. Samson indicated that the membership was supportive of this proposal and asked the Town to manage it as a separate fund like water, sewer, library and ceneteries. The Board indicated they would wait until they receive a response to the counter offer. The Board also noted that the contract we now have is a 20 year contract at \$65,000 a year and also recognized that there was now an apparent problem with that older budget. They noted that originally, the Fast Squad intended to do private transport to make more money. The limitation of manpower and the existing competition were preventing that option.

Abatements

Lester's application was rejected based on the analysis and recommendation of CNP. Coelho, Henkels and Johnson were approved as proposed by CNP. Chapin's was approved subject to verifying that the interior improvements including the welding shop had been considered. Dave McAlister moved to approve the recommendations. Second by Al Posnanski. Unanimous approval.

Pete's Junk Yard

Dave McAlister moved to approve the junk yard renewal and direct Scott Borthwick to sign it. Second by Al Posnanski. Unanimous approval.

Report on Assessing

Samson reported that Sherrill has started as Assessing Clerk and is doing very well thanks to her prior experience. After picking up assessing, we will work on integrating the building inspector's job.

Tax Deeding

Samson reported there are at least 2 properties that may be deeded. He will report when the process is complete.

Chabot Appointment

The Board considered the appointment of Bill Chabot to the Mascoma River Local Advisory Committee. Dave McAlister moved to recommend Bill Chabot to the Committee. Second by Al Posnanski. Unanimous approval.

Other Business – None

At 7:10 PM Selectman Al Posnanski moved to enter non-public meeting to meet with and discuss personnel issues.

At 7:40 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:40 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Dave McAlister moved to approve the forbearance agreements for Dunkerton and McKinstry. Second by Al Posnanski. Unanimous approval.

Dave McAlister moved to approve the abatements for Vanier, Vandiver and CJM Property. Second by Al Posnanski. Unanimous approval.

At 7:40 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Monday, June 25, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Meeting House. In attendance were Selectmen Scott Borthwick, Dave McAlister, Al Posnanski and TA Mike Samson. Others: Shawn Tanguay

At 6:05 PM Selectman Al Posnanski moved to enter non-public meeting to meet with and discuss pending litigation second by Scott Borthwick. Unanimous.

At 7:03 Posnanski moved to exit non-public meeting, seconded by Borthwick and it was unanimously passed.

At 7:04 Selectman Posnanski moved to seal the minutes. Borthwick seconded the motion and it was unanimously passed.

The Board briefly discussed the possibility of mediation on the Majewski case and limitations on what is acceptable for a settlement. Al Posnanski moved to authorize town counsel to move forward with mediation in accordance with the limitations suggested by the Board of Selectmen. Second by Dave McAlister. Unanimous approval.

The Board reviewed the junkyard application for Parts of the Past. Al Posnanski moved to approve the application of Parts of the Past. Second by Dave McAlister. Unanimous approval.

At 7:15 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, July 24, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Law Offices of Gardner Fulton & Waugh at 78 Bank Street in Lebanon, NH. In attendance were Selectmen Scott Borthwick, David McAlister and Al Posnanski and TA Mike Samson. Others: Sam Frank.

Paving on Stevens Road and Autoware

Motion to award the bid to Blak Top for both Stevens Road at \$136,634 and Autoware for \$17,938 made by Al Posnanski and seconded by David McAlister. Unanimous approval.

FAST Response

Motion to send the letter as drafted to FAST made by Al Posnanski and seconded by David McAlister. Unanimous approval.

At 6:10 PM Selectman Al Posnanski moved to enter non-public meeting to meet with personnel and discuss personnel issues second by David McAlister. Unanimous.

At 7:35 Posnanski moved to exit non-public meeting, seconded by McAlister and it was unanimously passed.

At 7:40 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:40 PM Selectman Al Posnanski moved to adjourn. Second by David McAlister.

Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, July 17, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Meeting House. In attendance were Selectmen Scott Borthwick and Al Posnanski and TA Mike Samson. Others: Bob Scott & Denis Salvail.

Minutes

Al Posnanski moved to approve the minutes of 6/19/18. Second by Scott Borthwick. Unanimous approval.

Recreation Planning

Samson reported on the progress of planning for the administration of Recreation after Bev really retires. So far, the group of Bev Chapman, Kati Jopek and Samson have discussed who needs to do what and determined the need and funding for a half time person. Details are still being ironed out. Revenue would come from program fees and the existing Town budget.

Fast Response

The Board and Samson reviewed the proposal letter received from the Canaan FAST Squad. The Board indicated that they would not support an appropriation in excess of \$125,000 which would significantly address manpower issues. They also felt that the FAST officers are just throwing out a higher number without any real explanation of how it would be spent. The Board wanted to meet with the membership. Samson was asked to draft a response to go to the FAST Squad. They indicated that they would review it and approve it when Dave was back on July 24.

Paving Bids

Samson presented the paving bids:

Bidder	Road Paving	Autoware Pave	Total Cost
BlakTop	\$ 136,634.00	\$ 17,938.00	\$ 154,572.00
GMI	\$ 139,069.00	\$ 29,488.00	\$ 168,557.00
Pike	\$ 145,345.00		
R&D	\$ 154,131.00		

Bob Scott wanted to add another \$54,000 to the bid to use asphalt injection to regrind for an additional 4” base. The Board decided to wait until Dave McAlister returned from vacation.

Other Business

Samson described the various costs that he had obtained for a Cemetery shed at the Wells Annex. A total of 5 prices were provided from a low of \$6,523 to a high of \$12,000 for a 16’ by 20’ shed with 6’ wide roll-up door and ramp with heavy construction specified. Motion by Al Posnanski and second by Scott Borthwick to approve the Reed’s price of \$6,523.

Arnold Song Appointment

The Board considered the appointment of Arnold Song to the Board of Adjustment. Al Posnanski moved to appoint Arnold Song. Second by Scott Borthwick. Unanimous approval.

At 6:30 PM Selectman Al Posnanski moved to enter non-public meeting to meet with and discuss personnel issues second by Scott Borthwick. Unanimous.

At 7:50 Posnanski moved to exit non-public meeting, seconded by Borthwick and it was unanimously passed.

At 7:40 Selectman P o s n a n s k i moved to seal the minutes. Borthwick seconded the motion and it was unanimously passed.

At 7:40 PM Selectman Al Posnanski moved to adjourn. Second by Scott Borthwick. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, August 7, 2018**

Dave McAlister called the open meeting to order at 6:00 PM at the Canaan Meeting House. In attendance were Selectmen David McAlister and Al Posnanski and TA Mike Samson. Others: John Bergeron, Doug Wright.

At 6:05 PM Selectman Al Posnanski moved to enter non-public meeting to meet with welfare client and review case and options. Second by Dave McAlister. Unanimous.
At 6:25 Posnanski moved to exit non-public meeting, seconded by McAlister and it was unanimously passed. At 7:40 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.
Motion by Posnanski and second by McAlister to approve recommendation of Welfare Administrator Nelson Therriault. Unanimous approval.

Minutes

Al Posnanski moved to approve the minutes of 7/17/18 (as corrected) and 7/24/18. Second by McAlister. Unanimous approval.

Appointment of Richard Fox as alternate to Historic District Commission

John Bergeron asked that the Board appoint Richard Fox as alternate to Historic District Commission with a term expiring 2021. Motion by Posnanski and second by McAlister to appoint Richard Fox as alternate to Historic District Commission. Unanimous approval.

Policy Development

Samson handed out policy samples on the following issues: Complaint Management, Whistle Blowing, General Harassment and Sexual Harassment. Samson indicated that these would be discussed and hopefully approved over the next 6 weeks. The Complaint Process would start on August 21st.

At 7:05 PM Selectman Al Posnanski moved to enter non-public meeting to meet with complainant to explain temporary complaint policy. Second by Dave McAlister. Unanimous.

At 7:20 Posnanski moved to exit non-public meeting, seconded by McAlister and it was unanimously passed. At 7:20 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:20 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, August 21, 2018**

Scott Borthwick called the non-public meeting to order at 5:30 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Chief Sam Frank

At 5:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss personnel disciplinary and performance issues. Chief Frank was invited in. Meeting also discussed a property tax exemption issue. McAlister seconded and motion passed unanimously.

At 6:33 McAlister moved to recess the non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:40 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Scott Borthwick called the open meeting to order at 6:33 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Andy Van Abs, and Denis Salvail.

Minutes

Dave McAlister moved to approve the minutes of 8/7/18. Second by Al Posnanski. Unanimous approval.

Budget v. Actual

Samson reviewed the budget and indicated that the \$125,000 proposed for the FAST Squad would result in a 1% to 3% increase in taxes depending on revenues. He also reviewed revenues and noted that they were strong and should hold the 2019 increase down to 2% or less.

FAST Squad Meeting

Samson reviewed the powerpoint that he was going to present on Wednesday to the officers, board and members of the FAST Squad. The proposal is based on a contribution of \$125,000 from the Town of Canaan and would be presented as a payment that is part of a sustainable budget acceptable to the members or as part of a proposal to include the FAST Squad formally in Town government. The support of the members is critical to success. The proposal includes a wage increase for the on-call hours, funding two full time people, and a capital reserve account.

Culvert Removal

The Board voted to remove the culvert of Todd Laquerre on Jones Hill Road if he fails to pay for the replacement pipe. Dave McAlister moved to approve removing the culvert in the event of non-payment. Second by Al Posnanski. Unanimous approval.

Bulky Waste Collection Day

Samson indicated that the Town had agreed to host a bulky waste collection day (paid by users). This is for oversize furniture, rugs and construction waste and will be on a per yard

basis. He indicated that we would try to schedule it by late October. Consensus of the Board is to go forward.

School Sidewalk Agreement

Samson asked the Board to sign another series of originals of the School-Town-State sidewalk agreement at the High School. The agreement is funneled through the Town to satisfy the State but all of the costs are borne by the School. The Board executed three originals.

Other

Moved to appoint Richard Fox to the Historic District Commission as an alternate with a term to expire 2011 made by David McAlister and second by Al Posnanski. Unanimous approval.

At 7:15 PM Selectman Al Posnanski moved to re-enter non-public meeting to discuss employee evaluation and tax exemption issues.

At 7:30 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:30 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Dave McAlister moved to approve the tax exemption for Wallace and Lecuyer for 2017 and 2018 which would treat them as if they owned the property during the period that they were re-purchasing the property for the purpose of calculating taxes on the property for 2017 and 2018 which are to be paid under the re-purchase agreement. Second by Al Posnanski. Unanimous approval.

Dave McAlister moved to approve the compensation for Sherrill Zani, Assessing Clerk, at \$47,000 with another adjustment to be made upon taking over the Building Inspector's responsibilities. Second by Al Posnanski. Unanimous approval.

At 7:32 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, August 22, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Emergency Operations Center. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: See attached list

FAST Squad Proposal

Mike Samson presented a summary of the discussions to date on funding the FAST Squad. He also presented a detailed proposal for the integration of the FAST Squad in the Town of Canaan government using a revolving account and setting it up as a semi independent department managed by elected officers similar to the Canaan Fire Department (management) and recreation (funding). The budget proposal was for \$445,000 (net insurance receipts). The Board of Selectmen indicated that they would support this proposal if a majority of the providers wanted the Town to do this.

There were many questions regarding the plan. The FAST officers presented a alternative budget of \$399,000 (with net insurance receipts). The Town indicated that they would review the proposal and make comments. The parties agreed to meet again.

No action was taken by the Board of Selectmen.

At 8:45 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

Attending 8-22-18

John Babiarz
Alan Ricard
Noel Everts
Sharon Everts
Kathy Lund
Sherri Bean
Maureen O'Reilly
Artie Burdette
Leon Dugan
Leif Jopek
Adam Eckhardt
Dotti Ernst
Brent Stevens
Sadie Wells
David Keaveny
Linda Paulsen
Jim Rancore
Denis Salvail
Andy Van Abs
Peter Jopek
Sam Frank
Rick Paulsen
Kati Jopek
Joel Coelho
Phil Neilly
Ellen Wilson

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, September 4, 2018**

Scott Borthwick called the non-public meeting to order at 5:30 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson.

At 5:30 PM Selectman Al Posnanski moved to enter non-public meeting to discuss a welfare case. McAlister seconded and motion passed unanimously.

At 5:55 McAlister moved to recess the non-public meeting, seconded by Posnanski and it was unanimously passed.

At 5:55 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: No one.

Minutes

Dave McAlister moved to approve the minutes of 8/21/18 and 8/22. Second by Al Posnanski. Unanimous approval.

FAST Squad Meeting

The Board discussed the FAST Squad proposal for a \$125,000 contract for a year and a long term lease of the FAST Squad area. The Board asked Samson to prepare a plan to manage the business loan if the Town were to take it over. The Board indicated that it would warn a Town Meeting article to absorb the FAST Squad if the towns want that solution and if a majority of the directors, volunteers and employees approve of the plan. If the voters turn it down, the Town will agree with a 3 year contract at \$125,000 and a lease of the FAST Squad areas solely used by the FAST Squad.

Proposed Complaint Policy

Samson reviewed the structure of the proposed complaint policy and identified the outstanding issues and timing.

Other

Old Home Days Approval

Moved to approve the use of Canaan Common and Cozy Corner and Williams Field by Old Home Days Committee in 2019 made by David McAlister and second by Al Posnanski. Unanimous approval.

Moved to approve Cardigan Mountain School conducting a raffle for the benefit of the school made by David McAlister and second by Al Posnanski. Unanimous approval.

At 7:04 PM Selectman Al Posnanski moved to re-enter non-public meeting to discuss employee evaluation.

At 7:20 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:20 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:22 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, September 18, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Canaan Selectmen Conference Room. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Chief Frank.

Minutes

Tabled until next meeting.

Proposed Complaint Policy

Samson and Frank discussed the areas of agreement on the two separate complaint policies. The Chief and TA believe that the process will be wrapped up by the October 16th meeting.

Budget vs. Actual

Samson indicated that because revenues were going well, it was likely that the tax increase in 2019 would be 2.5% or less.

Other Business:

Dave McAlister moved to decline to plow the sidewalk in the Historic District. Second by Posnanski. Unanimous approval.

Dave McAlister moved to schedule the Deleiberative session for February 9th, 2018 in the morning. Second by Posnanski. Unanimous approval.

Dave McAlister moved to authorize the deferral of the water shut off until October 12. Second by Posnanski. Unanimous approval.

Dave McAlister moved to not reinstall the old fencing at the north end of the north gate of the Wells Annex Cemetery. Second by Posnanski. Unanimous approval.

Samson asked if the Town would consider selling the old Simplicity lawnmowers to an employee for parts. Samson was asked to get an offer from the employee and check with what the parts are worth in the market and sell them if the price is reasonable. Dave McAlister moved to have Samson follow through on selling the Simplicity parts after getting comparison statements of value. Second by Posnanski. Unanimous approval.

At 6:55 PM Selectman Al Posnanski moved to enter non-public meeting to discuss employee evaluation.

At 6:55 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 6:55 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 6:55 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, October 2, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Emergency Operations Center. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: See attached list

Minutes

Dave McAlister moved to approve the minutes of 9/4/18 and 9/18/18. Second by Al Posnanski. Unanimous approval.

FAST Squad Proposal

President Leif Jopek presented a proposal to offer a two year contract at \$125,000 a year with an accompanying lease from the Town for the same term. It includes some fundraising from subscriptions totaling \$45,000 and includes hiring a business manager at \$60,000 per year, and lower increased for on-call, 911 and station coverage.

Recreation Coordinator

Dave McAlister moved to hire Chelsea Martin at the rate of \$18 per hour and working an average of 20 hours per week. Second by Al Posnanski. Unanimous approval.

Other

Information was distributed for a request by Bob to buy a 1,000 gallon skid tank and pump totaling \$4,863.

At 7:35 PM Selectman Al Posnanski moved to re-enter non-public meeting to discuss employee evaluation and tax exemption issues.

At 7:37 McAlister moved to exit non-public meeting, seconded by Posnanski and it was unanimously passed.

At 7:37 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Leif Jopek, Peter Jopek and Adam Eckhard re-entered the meeting. There was a request for more private meetings. There was also a suggestion that the FAST proposal be warned as the first option with the Town proposal the back-up option. Leif indicated that if the Town were to present 6 candidates acceptable to him, he would appoint them to the FAST board.

At 7:50 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

Attendance
October 2, 2018
Board of Selectmen

Scott Borthwick

Dave McAlister

Al Posnanski

Mike Samson

Dotti Ernst

Leif Jopek

Maureen O'Reilly

Alan Rickard

Phil Neily

Dillon Mock

Linda Paulsen

Brent Stevens

John Hennessy

Kathy Lund

Ken Lary

Lindsey Thompson

Alton Hennessy

Timothy Gauvin

Kati Jopek

Bill Bellion

Jim Rancore

Eileen Lary

Sam Frank

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, October 16, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Bob Scott and Sam Frank

Minutes

Dave McAlister moved to approve the minutes of 10/2/18. Second by Al Posnanski. Unanimous approval.

Complaint Policies (Police & Town)

Samson reviewed the changes in the drafts on both the Town and Police Department complaint policies. Sam indicated that he was in support. Samson indicated that it provided for dual tracks (Town and Police) and separate fact finders and decision makers. Selectman Posnanski moved to approve the policies and send them for review to Shawn Tanguay. McAlister seconded the motion and it was unanimously passed.

Budget Review

Samson went through a significant change in the outlook through the remainder of the fiscal year. There were a number of areas where there was anticipated underspending of the budget as well as several areas where overspending was needed. In all there was a shift of more than \$100,000. There was still some unencumbered money and Bob Scott was invited to make an equipment pitch. Bob stated a case for buying the double wall fuel tank and pump. The money would come from the unexpected surplus. Selectman Posnanski moved to approve the \$5,000 purchase subject to receiving a purchase order. McAlister seconded the motion and it was unanimously passed.

Police Body Cameras and Server

Sam Frank made a presentation for the acquisition of 6 body cameras. The total cost is anticipated to be \$19,000. Samson also presented a need for a new police server at a cost of \$7,500. The server failed several times in the past three weeks and Allan has indicated it needs immediate replacement. The consensus of the Board was to complete both purchases subject to receipt of a purchase order.

Winter Cleaning

Samson indicated that Barry will be unavailable for about 12 weeks to allow for shoulder surgery. Samson indicated he will explore part time workers to fill in.

Health Officers

Samson indicated that he needs to have replacement health officers appointed and recommended himself (temporarily) and Sherrill with an understanding that a regular full-time health officer will eventually replace Samson. Selectman Posnanski moved to appoint Samson and Zani. McAlister seconded the motion and it was unanimously passed.

Other

At 7:15 PM, Selectman McAlister moved to enter non-public session to discuss evaluation, hiring and reputation. Seconded by Posnanski. Unanimous approval.

At 7:35 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 7:35 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Selectman McAlister moved to change the police dispatch position to a 40 hour per week position with benefits. Seconded by Posnanski and it was unanimously passed.

Selectman McAlister moved to increase the rate of pay for Sergeant Porter by \$2.89 per hour. Seconded by Posnanski and it was unanimously passed.

Selectman McAlister moved to change the health care premium share on new employees to a straight 15% for all employees hired after January 1, 2015.

At 7:40 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, October 23, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Stella Butterfield, Leif Jopek Adam Echardt and Artie Burdette.

Minutes

Dave McAlister moved to approve the minutes of 10/16/18. Second by Al Posnanski. Unanimous approval.

Stella Butterfield complained about John Coffey's inability to finish the new water line to her house. She indicated that the weather was getting colder and the hose above ground would not work. She suggested that he either get the work done, hire someone to get the work done or drill them a new well. The Board directed Samson to follow up with John.

MS 1 and MS 434

The Board reviewed the proposed MS 1 and the MS434 and by consensus authorized that they be filed upon their signature (MS 1).

Canaan Ambulance

At 6:15 PM, Selectman McAlister moved to enter non-public session to discuss Personal Property Transactions and legal affairs. Seconded by Posnanski. Unanimous approval. Rescue service discussion ended at 7:18.

Discussion continued regarding legal claims.

At 8:25 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 8:25 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

Selectmen indicated that they had asked for a show of support for the merger of the rescue squad into the Town on the part of a majority of the ambulance providers. The Board also indicated that it was fully committed to the merger and understood that funding beyond the \$125,000 may be needed by the rescue service.

At 8:30 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, November 13, 2018**

Scott Borthwick called the open meeting to order at 5:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Sam Frank and Nenia Corcoran.

Minutes

Dave McAlister moved to approve the minutes of 10/23/18. Second by Al Posnanski. Unanimous approval.

Other Business

Request by Sam Frank to extend availability of vacation time by 90 days past anniversary date. Moved by Dave McAlister and seconded by Al Posnanski. Unanimous approval.

At 5:05 PM, Selectman McAlister moved to enter non-public session to discuss personnel hire candidates. Posnanski seconded and motion passed unanimously.

At 5:20, conversation changed to personnel evaluation and compensation.

At 6:03 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 6:03 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

McAlister moved to remove \$1,768 from Assistant Emergency Management Director and add a similar amount to Police Chief in the proposed 2019 budget. Seconded by Posnanski and it was unanimously passed.

McAlister moved to tentatively approve Nenia Corcoran, the proposed police officer candidate, for polygraph and background check. Seconded by Posnanski and it was unanimously passed.

At 6:05 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, November 20, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: None.

Minutes

Dave McAlister moved to approve the minutes of 11/13/18. Second by Al Posnanski. Unanimous approval.

**Canaan Ambulance
General review.**

Winter Wear Policy and cell-phone policy

Samson reviewed draft language for use of cell phones and allowance for winter wear. Al Posnanski moved to adopt the policy changes as drafted. McAlister seconded the motion and it was unanimously passed. T-Shirts as part of Winter Wear Allowance Where employee was wearing layers for warmth and bought shirts that would not have been permitted but where he had no guidance prior to the purchase, the board by consensus allowed this purchase.

Other Business

Air Quality. Samson asked that the board authorize air testing in the office since Nelson, Bill, Mike and Sharon are all experiencing respiratory problems. We will test all Town offices at 1169 US Route 4 including Gloria's office.

Samson indicated that BJ Hayward, Gloria and he would meet to set billing procedure for cemetery expenses being paid by the Trustees of Trust Funds.

At 6:45 PM, Selectman McAlister moved to enter non-public session to discuss personnel evaluations. Posnanski seconded and motion passed unanimously.

At 7:27 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 7:27 Selectman Posnanski moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:27 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, December 4, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Matt Wilson, Robert Scott and John Coffey.

Minutes

Dave McAlister moved to approve the minutes of 11/20/18. Second by Al Posnanski. Unanimous approval.

Purchase of Chipper

Bob Scott asked for authorization to buy the chipper as recommended. It was voter approved and in the CIP budget. Consensus of the Board was to sign the purchase order when presented.

Canaan Ambulance

General review of business points to date.

Water Supply Project

John spoke to a proposal to develop a new water supply (well) and pressurize the system and replace the primary water line from the plant to the Village and from the Village to Graceville Road. The project would be a combination of loan and grant. The cost was estimated at \$555,000. John was asked to look at other water source options that were closer to the water plant, figure out how to assure it was a suitable supply before building it, and focus on water main replacement. It was noted that there is very little in reserves to put towards the project.

Water Abatement

Recommendation was to reduce Kirstead's water bill to \$65 due to a leak in the new line that was installed as part of the meter replacement project five years ago. Dave McAlister moved to approve the abatement. Second by Al Posnanski. Unanimous approval.

Assessor Change

The change in assessors is stalled since Avitar declined to pick us up.

Other Business

Winter wear was discussed.

The Town boot and winter wear policy was changed again. Annual boots will be reimbursed up to \$200 per year. Only one pair will be reimbursed per year for all highway workers (mechanic exempt). The winter allowance is for a rolling 5 year period rather than six years. If an employee leaves for any reason, they are required to return purchased winter wear.

Deliberative Session

The deliberative session will be held at 9 AM on February 9th at the Elementary School.

At 6:37 PM, Selectman McAlister moved to enter non-public session to discuss contractual negotiations. Posnanski seconded and motion passed unanimously.

At 7:12 McAlister moved to exit non-public meeting. Seconded by Posnanski and it was unanimously passed.

At 7:12 Selectman P o s n a n s k i moved to seal the minutes. McAlister seconded the motion and it was unanimously passed.

At 7:12 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Tuesday, December 18, 2018**

Scott Borthwick called the open meeting to order at 6:00 PM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: Robert Scott, Jon Warzocha, John Bergeron and John Coffey.

Minutes

Dave McAlister moved to approve the minutes of 12/4/18. Second by Al Posnanski. Unanimous approval.

CIP Hot Box

Bob Scott made a presentation for a replacement Hot Box. He asked that the amount warned be increased to \$38,000 although he believed that after the sale or tradein of the old one, the amount spent would be less. The Board noted that the warrant language was a not to exceed and that they would have final approval when the purchase order was presented in 2019. Samson was authorized by Board consensus to change the warrant article to \$38,000.

Water Line Replacement

John Coffey and Jon Warzocha presented a plan that would replace several water lines and total nearly \$1 million dollars. They were asked to give a number for replacing the main line from the plant to the Village which is over 100 years old. That number would be about \$500,000. Samson indicated that we do not have the capacity to pay that cost nor pass that cost on to the users. Jon reviewed all of the possible sources of funds and suggested that the Town apply for a CDBG grant for public facilities in the July cycle. There is a health concern since the main line has lead connections in the piping. The Board indicated that Samson and the two Johns should work on writing an application.

Budget vs Actual

Samson reviewed the most recent draft of the 2018 financials and 2019 budget draft. Samson also reviewed the revenues and indicated that with an estimated \$60,000 in unspent money and \$150,000 in the current fund bance and \$210,000 in excess revenue, we have enough to cover the payments to capital reserves, the purchase of the FAST Squad equipment (already in 2018 budget estimate) and pay at least \$125,000 of the land acquisition price for the gravel pit. The rest would come from the 2019 highway budget. Dave McAlister moved to sign the conditional purchase and sale for the gravel pit and authorize the deposit check of \$5,000. Second by Al Posnanski. Unanimous approval.

Canaan Ambulance

Samson reviewed all of the paperwork for the takeover of the Canaan FAST Squad operations. The final agreement calls for the Town to pay Canaan FAST \$110,000 for equipment and bridge operations until January 1, 2019. Al Posnanski moved to approve the contract and issue a check to Canaan FAST for \$110,000. Second by Dave McAlister. Unanimous approval.

FEMA funds

Samson indicated that our budget margin for the year under gross budget is a little tight and wanted the Board to warn a notice of accepting \$35,907.20 in FEMA funds and a vote to increase the budget by \$35,907.20 with the money assigned to the Canaan Ambulance

Service. The Board by consensus approved a hearing for Thursday December 27 at 7:30 AM.

Wage Approvals

The Board reviewed the proposed wage schedule for 2019. The rescue squad schedule would not be ready until next week. There were apparent errors on the schedule and Samson indicated that he would fix them and approve the schedule on 12/27.

Other Business

John Bergeron asked that fence sections from the Wells Annex section of the fence be restored in the Spring. The consensus of the Board was to do that.

At 7:50 PM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN
MEETING MINUTES
Thursday, December 27, 2018**

Scott Borthwick called the open meeting to order at 7:30 AM at the Selectmen's Conference Room under the Library. In attendance were Selectmen Scott Borthwick, Dave McAlister and Al Posnanski and TA Mike Samson. Others: None.

FEMA Funds

The Selectmen announced the unanticipated receipt of \$35,907.20 in FEMA funds for the 2017 Flood event. Motion by Al Posnanski to accept the funds and use them to fund the acquisition of three ambulances as part of Canaan's emergency management program. The funds would be spent under the Canaan Ambulance budget line. Second by Dave McAlister. Unanimous approval.

2019 Wage Schedule

The Board reviewed the proposed wage schedule for existing town employees and new first responders for the ambulance service. The Board indicated their approval by signing the schedule.

Approval of Encumber Purchase Orders from 2018 to 2019

Firematic	01-4220.10-740	590.00	Small and Medum SCBA Mask
Town of Hanover	01-4290.10-610	450.00	Alarm Monitoring
Ossipee	01-4210.10-760	5,589.75	Mobile Radio
Viking	01-4299.10-431	428.02	Proline Spinner.Sideborad
Evans	01-4312.32-730	7,000.00	Fuel Tank
Beauregard	Warrant (not GF)	54,000.00	Chipper
John Reid	01-4510.40-390	1,000.00	School/Smith
Beltronics	01-4220.10-430	2,280.00	Pagers
AAA	01-4210.40-390	3,000.00	Ammo
Watch Guard	01-4210.10-740	5,550.00	Camer System
Watch Guard	01.4210-10-740	15,255.00	Body Cams
		95,142.77	

Motion by Dave McAlister to approve the list of encumbered purchase orders for carry over to 2019.

Second by Al Posnanski. Unanimous approval.

At 7:50 AM Selectman Al Posnanski moved to adjourn. Second by Dave McAlister. Unanimously approved.

Scott Borthwick, Chairman

David McAlister

Al Posnanski
Canaan Board of Selectmen