

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, January 7<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 4:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, Chief Sam Frank, Sam Provenza, Keith Bergeron and Sean Mann. Provenza, Bergeron and Mann attended individually with Chief Frank.

Minutes of December 10 and December 31, 2013

Selectman McAlister moved to approve the minutes of 12/10/13. Scott Borthwick seconded the motion. Unanimously approved.

Selectman McAlister moved to approve the minutes of 12/31/13. Scott Borthwick seconded the motion. Unanimously approved.

At 4:12 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 4:37 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

Motion by Scott Borthwick to support moving forward with the recommended part time officer candidate for preliminary steps and subject to those preconditions offer a part time position to Sean Mann. Selectman McAlister seconded the motion. Motion passed unanimously.

At 4:39 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 5:20 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

Motion by Scott Borthwick to uphold the Chief's recommendation to terminate the employment of Keith Bergeron as on January 2, 2014 based on his loss of state certification. Selectman McAlister seconded the motion. Motion passed unanimously.

At 5:30 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 5:55 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 5:55 PM Selectman Borthwick moved to seal the minutes and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to offer Sam Provenza a contract for full time employment at \$19.24 per hour until he completes the academy and then be paid \$22 per hour.

Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 6:02 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister



**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, January 14<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, Phil Salvail, Al Posnanski and Bob Scott.

Minutes of January 7<sup>th</sup>, 2014

Selectman Borthwick moved to approve the minutes of 1/7/14. Dave McAlister seconded the motion. Unanimously approved.

Dedication

Selectman Borthwick moved to dedicate the Town Report to Jim Miller. Dave McAlister seconded the motion. Unanimously approved.

Revised 2014 Budget

Samson indicated that a formula in the cell for debt service was wrong and carried the higher 2013 budget number, \$17,526, over to the 2014 column. The correct number is \$16,401 and the correct general fund budget number is \$3,210,919. He asked that the Board make this revision. Selectman Borthwick moved to make the change to the debt service number and approve the general fund budget at \$3,210,919. Dave McAlister seconded the motion. Unanimously approved.

Vote on Petitioned Articles

Art. 17 MVHI - \$2,932 – All Selectmen against.

Art. 18 GCSCC - \$10,000 – Bob Reagan and Dave McAlister in favor and Scott Borthwick against.

Art. 19 Advance Transit - \$8,700 – All Selectmen against.

Art. 20 Visiting Nurses - \$9,700 – Bob Reagan in favor and Scott Borthwick and Dave McAlister against.

Art. 21 West Central Behavioral Health - \$2,150 – All Selectmen against.

Art. 22 WISE - \$2,100 – All Selectmen against.

Art. 23 Tri-County CAP - \$3,996 – All Selectmen against.

Approval of Contracts

Cross Country Appraisal - \$25,120 plus \$40 per new parcel and \$60.00 per hour for extra work. Selectman Borthwick moved to approve the contract. Dave McAlister seconded the motion. Unanimously approved.

Humane Society – Flat rate \$1,000. This saves over the per incident billing. This is the third year of flat rate billing. Selectman McAlister moved to approve the contract and authorize Samson to sign. Scott Borthwick seconded the motion. Unanimously approved.

School Care – Rates of \$787 (single), \$1,763 (two person) and \$2,380 (family) for 2014-2015. Selectman Borthwick moved to authorize Bob Reagan to sign as of the first of February. Dave McAlister seconded the motion. Unanimously approved.

Clerkworks - Selectman Borthwick moved to authorize Vickie to sign the contract. Dave McAlister seconded the motion. Unanimously approved.

Senior Center

Samson reviewed an engineering assessment that was done by Grafton County Senior Citizens of the Mascoma Senior Center. There was only one potential issue of substance that was noted and that was the possibility of sill damage in one area.

At 6:42 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:45 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:45 PM Selectman Borthwick moved to seal the minutes and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 7:46 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, January 21<sup>st</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 3:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, Bob Scott and two highway laborer, truck driver candidates.

At 3:32 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 4:57 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

Motion by Scott Borthwick to offer the equipment operator, truck driver and laborer position to Anthony Bishop at \$15.50 per hour for a six month probationary period with an increase to \$16.62 upon successful completion of probation. Selectman McAlister seconded the motion. Motion passed unanimously.

At 5:05 PM Selectman Borthwick moved to seal the minutes and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 5:06 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
THURSDAY, January 23<sup>rd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 4:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, two transfer station manager candidates and Bob Scott.

At 4:00 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 5:10 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

Motion by Scott Borthwick to hire Florian Defosse as transfer station manager at the rate of \$14.36 on probation and increase to \$15.50 at the end of probation. Seconded by Reagan. Borthwick and Reagan in favor.

At 5:15 PM Selectman Borthwick moved to seal the minutes and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 5:16 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, January 28<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 5:35 PM. In attendance were several public assistance applicants (seen sequentially), Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson.

Motion by Scott Borthwick to enter into executive session at 5:35. Second by Dave McAlister and unanimously agreed. Motion by Scott Borthwick to come out of executive session at 5:55. Second by Dave McAlister and unanimously agreed.

Chairman, Bob Reagan called the Public Meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, Phil Salvail, Al Posnanski, Denis Salvail, Ellie Davis and Bob Scott.

Minutes of January 14<sup>h</sup>, 21<sup>st</sup>, 23<sup>rd</sup>, 2014

Selectman McAlister moved to approve the minutes of all three meetings. Scott Borthwick seconded the motion. Unanimously approved.

Interlocal Trust Health Care Policy

Selectman Borthwick moved to approve the NH Interlocal Trust for Health Coverage for 2014-2015. Unanimously approved.

Proposed Revised Water & Sewer Rates

Samson suggested that we warn the water and sewer users of proposed new rates and schedule a hearing for February 25, 2014. Consensus of the Board to schedule the hearing.

Reservoir

Samson outlined a proposal by Enfield to give us the Enfield Reservoir that is located in Canaan if we wanted to use it as conservation land. There was discussion that the Town wanted in on the tax roles and did not want the liability of the dam.

Wetland on Canaan Street

There was a general discussion regarding the State's lack of response on stopping the illegal filling of wetlands. It was suggested that Samson contact Chuck Townsend to see if he can do something.

Cost of Town Report

Samson indicated that while he had cut 10 pages from last year's version, the pages for state filings like the MS 5 and MS 1 are now about 30 pages longer. As a result, the final cost for the Town Report will be about \$600 more than the amount budgeted. The consensus of the Board was to approve the higher expense.

Rameor Road

Mark Sanbourne and Scott Sanborn attended the meeting to review the proposed changes for access to the lot owned by Mark. Lot 20-3 would continue to be accessed from Rameor Road which would continue as an unmaintained class VI road. All other lot would access Route 118 by way of the proposed private road. Upon signing of the traditional private road class VI waiver for each lot, the Board would approve the lot

access as proposed. Motion by Scott Borthwick to approve. Second by Dave McAlister. Unanimously approved.

Bob Scott asked the Board to approve the proposals to obtain FEMA financing for the Potato Road and Transfer Station bridges. The Board asked that Bob retrain on February 11<sup>th</sup> with a list of projects that RightAngle had successfully obtained FEMA financing for.

Motion by Dave McAlister to award two Boston Post Canes at any given time to the oldest woman and the oldest man. Second by Scott Borthwick. Unanimously approved.

At 7:18 Selectman Borthwick moved to re-enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:42 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:42 PM Selectman Borthwick moved to seal the minutes of both executive sessions and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 7:44 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, February 11<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 4:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and Bob Scott.

Bob Scott and the Board of Selectmen reviewed Right Angle's prior experience writing FEMA grant applications. Erin Darrow indicated that she felt the Transfer Station bridge met a BCA (Benefit Cost Analysis) qualification of 1.4 and the Potato Road bridge met a qualification of 1.21. The Board discussed the relatively short time between the 11<sup>th</sup> and the 28<sup>th</sup>. The Board's concern about spending money on a project that they had previously hired HEB to do was too much risk for the Town. Bob Scott asked that he be allowed to get another opinion. The Board agreed and noted that we could submit after the next natural disaster which seems to be happening once a year.

Motion by Scott Borthwick to adjourn at 5:15 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, February 25<sup>th</sup>, 2014**

Chairman, Bob Reagan called the Public Meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, TA Mike Samson, Al Posnanski, Kimberly Depelteau-Tracey, Paul Hatch, NHHSEM, Rick & Linda Paulsen, Phil Smith, Bob Scott and Barry Clause. .

Minutes of January 28<sup>th</sup>, February 11<sup>th</sup>, 2014

Selectman McAlister moved to approve the minutes of both meetings. Scott Borthwick seconded the motion. Unanimously approved.

Paul Hatch – NH Homeland Security Emergency Management

Paul asked that the Board approve the grant of \$2,500 to up-date the emergency operations plan. The grant is a match grant with the local share coming from Bill Bellion's, Sams Frank's and Mike Samson's time as was done with the hazard mitigation grant.

Safe Routes to School

Samson reviewed the results of the the parent survey about potential users of a sidewalk down School Street. The totals indicated that 33 kids would use it and 24 adults. The consensus was to do nothing further to work on the grant.

Budget vs. Actual

Samson reviewed the Budget vs Actual and answered question.

School Board Member Replacement

Samson indicated that the Town had been informed that the Board of Selectmen is responsible for selecting a replacement board member to serve out Dave Barney's term until March of 2015. Samson indicated that he had advertised the vacancy on 2/22, 2/24, and 2/26. There was a consensus to make a decision after the March 11 deadline.

Water and Sewer Rates

The proposed rates were discussed and it was noted that more than 80% will decrease. Six will have relatively high increases (several hundred dollars a year). A general hearing will be advertised for March 25<sup>th</sup>. The Board also asked about warning a hearing on making High Street and School Street one-way.

At 7:40 Selectman Borthwick moved to re-enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:52 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:52 PM Selectman Borthwick moved to seal the minutes of both executive sessions and Selectman McAlister seconded the motion. Motion passed unanimously. Bothwick moved to approve the termination for the Transfer Station employee. McAlister seconded. Unanimous.

Motion by Scott Borthwick to adjourn at 7:53 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, March 11<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 7:10 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Al Posnanski, Ellie Davis, Sam Frank and Phil Salval.

Minutes of February 25<sup>th</sup>, 2014.

Selectman Borthwick moved to approve the minutes. Dave McAlister seconded the motion. Unanimously approved.

#### Budget vs. Actual

Samson reviewed the budget and noted that fuel is still being allocated any way the fuel company wants between Fire, Highway and Police. Samson noted that there is still adequate money for paving, and dirt road construction including fabric and 3" stone. Obviously repairs and supplies are still being hit hard. We have purchased our entire salt budget and supplies are low. We are planning on discussing the prosecution cost with the Town of Hanover.

#### Fire Department Slate of Officers

Bill Bellion has submitted the elected officers for the fire department. George Lazarus is retiring, John Hennessey is filling his position and Jim McAlister will fill John's position. Selectman McAlister moved to approve the Officers as elected. Second by Scott Borthwick. Unanimously approved.

#### Emergency Management Plan Grant and contracts

Samson reviewed the Agreements with NHHS&EM and the contractor to up-date the Emergency Management Plan. Selectman McAlister moved to approve the Contracts and agreements and authorize Bob Reagan and Mike Samson to sign all but the grant award. The Grant Award is signed by all three Selectmen.

#### School Board Replacement

The Board discussed the time frame for applicants. Applications are to be mailed by March 11<sup>th</sup>. After review, the Board decided to meet for selection at 8 AM on Friday, March 14<sup>th</sup> at the Town Office Conference Room.

At 7:47 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 7:55 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:56 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Dave McAlister to make a conditional offer of employment to Richard Brown as a part time officer. Second by Borthwick. Unanimously approved.

Motion by Scott Borthwick to adjourn at 7:57 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
FRIDAY, March 14<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 8:00 AM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Melissa Sumner, Kendra Withington and Cookie Hebert.

At 8:00 AM Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 8:45 AM Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 8:46 AM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Comments were received from Kendra Withington and Cookie Hebert in support of Melissa Sumner. Motion by Scott Borthwick to adjourn to 5:00 PM to interview the second candidate. Second by McAlister. Unanimously approved.

Reconvened at 5:00 PM. Kimberly Deplteau-Tracey joined meeting.

At 5:17 Selectman Borthwick moved to enter executive session. Dave McAlister seconded the motion and it was unanimously passed.

At 6:20 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 6:22 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Dave McAlister to appoint Kimberly Depelteau-Tracey as the Canaan replacement school director to the SAU Board. Second by Borthwick. Unanimously approved.

Motion by Scott Borthwick to adjourn at 6:29 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, March 25<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and Bayne Stone.

Motion by Scott Borthwick to enter into executive session at 6:00. Second by Dave McAlister and unanimously agreed. Motion by Scott Borthwick to come out of executive session at 6:55. Second by Dave McAlister and unanimously agreed.

Chairman, Bob Reagan called the meeting to order at 7:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, and Dave McAlister. Also in attendance were Al Posnanski, Ellie Davis, Sam Frank, Bob Scott, John Coffey, Richard & Martha Pusey, Nelson Therriault, Stella Butterfield, Wayne Redman, Denis Salvail and Phil Salvail.

Reorganization of the Board.

Selectman Borthwick moved to elect Bob Reagan as Chairman. Dave McAlister seconded the motion. Unanimously approved. Selectman Borthwick moved to reappoint all of the Selectmen's Representatives to the various committees. Dave McAlister seconded the motion. Unanimously approved.

Minutes of March 11<sup>th</sup> and March 14<sup>th</sup>, 2014.

Selectman McAlister moved to approve the minutes of March 11<sup>th</sup>. Scott Borthwick seconded the motion. Unanimously approved. Selectman Borthwick moved to approve the minutes of March 14<sup>th</sup>. Dave McAlister seconded the motion. Unanimously approved.

Hearing on Making High Street One Way Going North between Reagan Road and Canaan Street.

None of the original petitioners were present. The concern was that people turning left onto High Street had inadequate sight lines. Seven people spoke against the proposal and cited having to go out of the way to go to the post office and transfer station, having a worse intersection at the end of Canaan Street, altering the historical nature of the street and that speed was the real issue. Dick & Martha Pusey, Ellie Davis, and Denis Salvail all spoke against the proposal. No one spoke in favor. Sam Frank spoke against. Selectman Borthwick moved to reject the request to make it one-way. Dave McAlister seconded the motion. Unanimously approved.

Hearing on Making School Street Permanently One Way

Sam Frank addressed the issue of enforcement being easier if the one-way is permanent rather than just certain hours a day on certain days. There was discussion regarding trying to use flashing lights to tell people when it is one-way. Seven people were in favor and two were opposed. The consensus of the Board was to table the issue to ask the people living west of the school to give their input and to ask the school for input.

Hearing on Proposed Water & Sewer Rates

Chairman Reagan explained the reasons for the rate changes to meet state regulations that all rates be uniform. He noted that 83% of the users would pay slightly less and the remainder would pay more. Selectman Borthwick moved to adopt the proposed water and

sewer rates to take effect with the April billing. Dave McAlister seconded the motion. Unanimously approved.

#### Appointments

##### Board of Adjustment

Selectman Borthwick moved to appoint Scott Berry and Jan Forbush until 2017. Dave McAlister seconded the motion. Unanimously approved.

Selectman Borthwick moved to re-appoint Michael Roy to expire in 2016 and Marcia Littlefield as alternate to expire in 2017.

##### Library

Selectman Borthwick moved to appoint Kim McQuaid to fill the term of Valerie Fleischer on the Library Trustees. Dave McAlister seconded the motion. Unanimously approved.

Junkyard – Pete’s Junkyard renewal was reviewed. Selectman Borthwick moved to authorize Bob Reagan to sign the renewal application. Dave McAlister seconded the motion. Unanimously approved.

##### P&S addendum on Bates property

Selectman McAlister moved to authorize Bob Reagan to sign the extension on the Bates property sale. Scott Borthwick seconded the motion. Unanimously approved.

Chappy has offered to repaint the kitchen at Canaan Hall. Consensus of the Board was to clear it with Tillman asking if he wants to contribute.

Bob Scott asked for approval of the cutting edges for the plows and the salt purchase order. He indicated that he still wanted the salt but cancelled the order. He was asked if he was blending salt and sand and he indicated that he will be blending a load. He also indicated that he never agreed to blend salt and sand for general paved road use.

Walter Redman indicated that he wanted the Town to repaint his truck since it was allegedly damaged when the water was turned off by John Coffey. The Board suggested that Redman fill in a complaint form at the Town Office and indicated that they will read the police report.

Motion by Scott Borthwick to adjourn at 8:00 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, April 8<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and Bob Scott.

Motion by Scott Borthwick to enter into executive session at 6:00. Second by Dave McAlister and unanimously agreed. Motion by Scott Borthwick to come out of executive session at 6:55. Second by Dave McAlister and unanimously agreed.

Chairman, Bob Reagan called the meeting to order at 7:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, and Dave McAlister. Also in attendance were TA Mike Samson, Al Posnanski, Ellie Davis, Phil Smith, Bob Scott, Denis Salvail and Phil Salvail.

Minutes of March 25<sup>th</sup>, 2014.

Selectman McAlister moved to approve the minutes of March 25<sup>th</sup>. Scott Borthwick seconded the motion. Unanimously approved.

#### Budget vs. Actual

Samson reviewed the Budget vs Actual. The major differences so far include an overrun on the cost of the Town Report by \$985; an increase in the cost of the prosecutor by \$4,700; unforeseen government building costs (roof at police department) that will require dropping one or two scheduled projects; office supplies will likely need an additional \$2,500; the printing line includes new print cartridges for the copier; the police department equipment account was hit for dispatch air cards and this expense will have to be offset by savings in health insurance; the mechanic is running ahead of budget for parts and supplies; highway has exhausted the salt account; the over run in partime labor in the transfer station will be offset by savings on the full-time position and the site improvements at the transfer station are for testing at the old landfill.

#### Highway Department Loader

Bob Scott is looking at several loaders including new and used and comparing warranties and reputation. All are under \$110,000 (with trade in).

#### Dave Zani

Zani and the Town have discussed a land swap. Zani is planning on building a full service grocery store that would double or triple his current footprint. To provide adequate parking he is looking to secure a small triangle of land from the Town land where the Fire Department is located in exchange for a significant parcel of land behind the Highway Garage. Zani is looking for a triangle of land with 50 feet of frontage on RT 118 and a leg that runs from that point back to Zani's property line for a distance on 270 feet. The area would be 6,750 sf +/- . In exchange there would be a transfer of an area at the back of the Highway Garage of about 200 feet deep and 250 feet wide or about 50,000 sf. The Board indicated that they would be willing to rent the property for a year to Zani and ask the voters to confirm the land swap next March.

#### Police Cruiser and Ammunition

There was discussion about purchase of the new police cruiser which has sufficient money in the police cruiser capital reserve account. The money has been requested from

Kendra. The trade in is currently not in service because of issues in the transmission. The Board signed the purchase order for the cruiser. The Board also discussed the purchase order for ammunition and it was noted that the ammunition is for two years. A majority of the Board signed the purchase order.

#### Junk Yard Renewal

The Board reviewed the application for a junkyard permit renewal from Richard Wheeler. Selectman Borthwick moved to approve the application and authorize Bob Reagan to sign the application. Dave McAlister seconded the motion. Unanimously approved.

#### Other Business

##### Water and Sewer Rates

The Board has had at least two meetings on the proposed changes to the water and sewer rates as well as publication in the Town Report. Selectman Borthwick moved to approve the revisions to the Water and Sewer Rates as proposed to be applied to the bills for the first quarter of 2014. Dave McAlister seconded the motion. Unanimously approved.

##### Excavation

The Board reviewed the application of David Zani to remove gravel. The Board signed the application.

Motion by Scott Borthwick to adjourn at 8:00 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, April 22<sup>nd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Dave McAlister, and Bob Scott. Members of the public included Al Posnanski, Keith Batten, Theresa Batten, Jordan Wong, Kristi Wong, Jimmy Wong, Bob Scott,

Minutes of April 8<sup>th</sup>, 2014.

Selectman McAlister moved to approve the minutes of April 8<sup>th</sup>. Bob Reagan seconded the motion. Selectman McAlister moved to amend the date from March 25<sup>th</sup> to April 8<sup>th</sup>. Bob Reagan seconded the motion. Unanimously approved. Motion to approve the minutes as amended unanimously approved.

Hearing on School Street

Generally, there was opposition by the residents of Batten Lane to making School Street one way permanently. The primary reason was that it would inconvenience the property owners living west of the school on the days when the school was not in session. Several alternatives were discussed including the elimination of teach parking in front of the school and the use of flashing lights to indicate when school was in session and when the street was one way. The issue was taken under advisement.

Budget vs. Actual

Samson handed out a budget vs actual indicating that the budget was currently within overall projects but would be very tight. The budget for expense was annotated with projections for additional funding for expense and line items that could have savings.

Police Department Furnace

Samson discussed the alternatives and noted the least expensive alternative was to contract for fan replacement with ARC. Selectman McAlister moved to approve the hiring of ARC to replace the fans. Bob Reagan seconded the motion. Unanimously approved.

Loader

There was general discussion of the various options for new and used loaders. The Board directed Bayne to look at the Volvo loader to see if he thought it was worth the purchase price.

Job Descriptions

Samson handed out several job descriptions that need to be up-dated. That process will take place within the next six weeks.

Pole Dedication

There was a request for a utility pole authorization. Selectman McAlister moved to approve the utility pole dedication. Bob Reagan seconded the motion. Unanimously approved.

Ratification of the Emergency Operations Plan grant.

Samson provided wording that the State wanted to have in the request for grant funding for the up-dating of our EOP. Selectman McAlister moved to approve the following:

“When the Board of Selectmen signed the Emergency Management Grant Agreement on 3/11/14, they accepted/approved the grant agreement’s terms as presented in the amount of \$2,500. They understand that the total cost to up-date the Local Emergency Operations Plan will be \$5,000 with local (soft) match of \$2,500. They further understand that this match is provided through the time of essential Town personnel utilized in up-dating the plan.” Bob Reagan seconded the motion. Unanimously approved.

Other Business

Consideration of Right Angle proposal to submit a FEMA Flood Mitigation Benefit Cost Analysis for the Transfer Station Bridge and the Potato Road Bridge. Erin Darrow believes that the Transfer Station Bridge will come in at a 1.52 benefit ratio and that the Potato Road Bridge will come in at a 4.92 benefit ratio. There was a consensus of McAlister and Reagan to use Right Angle to do the BCA analysis with the understanding that she would be paid if the BCA was acceptable to FEMA.

Al Posnanski noted that the 4-H would be doing roadside clean-up on May 10<sup>th</sup>.

Motion by Dave McAlister to adjourn at 7:00 with second by Bob Reagan.  
Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, May 6<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and Mike Samson, TA. Members of the public included Sam Frank and Richard Brown.

**Interview of Police Candidate**

Chief Sam Frank introduced Richard Brown formerly of Whitefield, New Hampshire and Carroll County. Prior to coming to the Canaan area, he had been a Sargent on the Whitefield Police Department. He has completed the selection and review process and Chief Frank recommended his employment as a part time officer. Brown also indicated he was a candidate for full time officer at Hanover but could work both the 20 hour part time position and the full time position.

Motion by Dave McAlister with second by Scott Borthwick to hire Richard Brown at the wage recommended by Chief Frank. Unanimously approved.

**Discussion of Police Coverage at School Board Meetings**

Sam Frank indicated that the School had asked for private duty coverage during board meetings. He said that the school has the right to set reasonable rules for public participation and that the role of the Department would be to attempt to diffuse any potential conflicts prior to resorting to removal or arrest.

**Proposal to relocate Ball field**

Samson reviewed the specifics of the relocation of Elliott Field. Motion by Scott Borthwick to authorize Samson to negotiate the agreement with the School Board with any minor modifications but to return to the SelectBoard if there are proposed major changes. Unanimously approved.

**Nuisance on Route 4**

Samson described a health hazard on Route 4 that needs to be remediated. Fred Hammond indicated he would help. A notice of demand will be sent to clean it up and if not done, the cost of the clean up will become part of the Town Tax Lien.

Motion by Dave McAlister to go forward with the abatement with notice to the owner with a second by Scott Borthwick. Unanimously approved.

**Autoware**

There was general discussion of the Autoware property and a consensus to get Autoware to agree with the purchase within the next two months or sell the property at auction.

**Proposal to calculate FEMA Benefit Cost Analysis**

There was a discussion of the latest proposal from Right Angle Engineering to undertake the BCA determination for FEMA to secure funding for the Potato Road and Transfer Station bridges. The proposal would have Right Angle assume the risk of a positive BCA determination but would require a fee of 7% of the project cost if successful. Samson noted that this is more than 10 times the value of the work and suggested we try to get this number modified. Scott Borthwick moved to not accept the offer and terminate the discussion. There was no second. Motion by Dave McAlister to seek to amend the proposal to a reasonable number and continue the process with second by Scott Borthwick. Unanimously approved.

Motion by Scott Borthwick to adjourn at 7:00 with second by Dave McAlister.  
Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, May 13<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:15 PM. In attendance were Selectmen Robert Reagan and Scott Borthwick. Members of the public included David Scott, NH DOT, Bill Saffian, NH DOT, David Pierce, State Senator.

NH DOT provided information about a bridge re-surfacing project on the bridge just east of the Pleasant Valley General Store on US Route 4. The project will begin in 2015 and result in one way traffic (alternating) over three months. In the event that the decking needs to be replaced, the project will take longer.

The town was asked if they wanted to have remote control light switching for emergency vehicles. The Town will consult with the Departments and get back to DOT.

Motion by Scott Borthwick to adjourn at 7:10 with second by Bob Reagan.  
Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, May 20<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Al Posnanski, Ellie Davis, and John Bergeron.

Minutes of May 6<sup>th</sup> and 13<sup>th</sup>.

Selectman McAlister moved to approve the minutes of May 6<sup>th</sup>. Scott Borthwick seconded the motion. Unanimously approved. Selectman McAlister moved to approve the minutes of May 13<sup>th</sup>. Scott Borthwick seconded the motion. Unanimously approved.

**Budget vs. Actual**

Samson reviewed the Budget vs Actual. There are no significant changes other than an increase in the savings for health insurance.

**Relocation of Ball Field**

Samson discussed the request of Jim Gerding to change the terms for the last 25 years of the easement. He has requested that the School Board have the right to terminate the easement during the last 25 years if the school pays for the full cost of relocating the buildings and equipment to another location. Selectman Borthwick moved to approve the change provided that the School would pay for all of the relocation costs. Dave McAlister seconded the motion. Unanimously approved.

**Route 4 Bridge Project**

There was a brief discussion regarding the state's plan to reconstruct the deck on the bridge just east of the Pleasant Valley Store on US Route 4 in 2015. There is a memorandum of understanding that defines the responsibilities for the state and town that the state has asked the town to sign. Samson also indicated that there is a need of from 5 to 13 remote emitters to activate the stop lights in an emergency. Selectman Borthwick moved to approve and sign the memorandum of understanding. Dave McAlister seconded the motion. Unanimously approved.

**Highway Employees**

The Board will meet with the Highway employees on May 28 to seek feedback on operations.

**Use of Old Follansbee Road to Wells Cemetery**

There was discussion by the Board about using the Old Follansbee Road spur that enters the back side of Wells Cemetery. Samson indicated that Joe and Stella Butterfield had no objections and he is waiting to hear from Don Butterfield. The consensus of the Board was to use the Old Follansbee Road for work crew access to Wells Cemetery assuming that Don has no objection.

**Approve Mirror Lake Rod and Custom Inspection Station**

Selectman McAlister moved to approve the application of Mirror Lake Rod & Custom Inspection Station. Scott Borthwick seconded the motion. Unanimously approved.

**Plymouth Septage Contract**

The Board reviewed the proposed 5 year contract at \$100 a year for disposal of Canaan Septage. This is \$50 less than the annual rate of \$150 a year. Selectman Borthwick moved to approve and sign the 5 year contract. Dave McAlister seconded the motion. Unanimously approved.

#### Other Business

John Bergeron requested permission to place a NH Historic Site sign near the Academy Building. Copies of the suggested text were distributed. Selectman Borthwick moved to approve the placement of the sign by the sidewalk area. Dave McAlister seconded the motion. Unanimously approved.

Bergeron asked about which roads will be closed during the July 4<sup>th</sup> Road Race and was told that someone from Recreation would get in touch with him.

Bayne Stone asked to use sick leave for reserve training. The current policy does not allow the use of sick leave for anything other than illness. The consensus of the Board was to maintain existing policy.

The Old Home Days Committee requested the payment of their \$1,000 appropriation. Selectman Borthwick moved to approve the expense. Dave McAlister seconded the motion. Unanimously approved.

There was discussion regarding the need to restart enforcement against Larry Gaudette and Chuck Adams for the junk yards. The consensus was to immediately require Gaudette to complete what he had committed to do and to issue an immediate citation. The consensus was to require very specific clean up action on Adams as his clean up work had slowed significantly.

#### Job Descriptions

The Board reviewed and did a preliminary revision of the job descriptions for the Highway Superintendent, Town Mechanic and Treasurer. After redraft, the job descriptions will be considered for approval at the next meeting.

Motion by Scott Borthwick to adjourn at 8:10 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, May 27<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance was Al Posnanski.

Minutes of May 20<sup>th</sup>.

Selectman McAlister moved to approve the minutes of May 20<sup>th</sup> as amended. Scott Borthwick seconded the motion. Unanimously approved.

Concessions Policy at Williams Field and Canaan Beach

Samson reviewed the proposed policy for exclusive and non-exclusive concessions at Williams Field and Canaan Beach. Selectman McAlister moved to approve the policy with the addition of a condition that the Recreation Commission notify the Board of Selectmen at least one week before a franchise is issued. Scott Borthwick seconded the motion. Unanimously approved.

Selectmen Schedule

The Board discussed the need to continue with the Selectmen meeting schedule on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays. Selectman McAlister moved to change the Selectmen Meeting Schedule back to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays starting in July. Scott Borthwick seconded the motion. Unanimously approved.

Recess

Selectman McAlister moved to recess the Selectmen's meeting to the Mascoma High School Library at 6:20 PM. Scott Borthwick seconded the motion. Unanimously approved.

Modification of the Softball Field Proposal (at Mascoma High School)

Samson asked the individual board members at the School Board meeting if they had any objection to dropping the southern access road from the proposal. No one had an objection.

Adjourn

Motion by Dave McAlister to adjourn at 8:10 with second by Borthwick. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, May 28<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 2:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson.

Also in attendance were Dan Quimby, Louis Jacobs, Steve King, Eddie Provencal, Dale Morse, David Heath, Tony Bishop, and Barry Geddis.

Selectman McAlister moved to enter executive session to discuss employee performance and work conditions. Scott Borthwick seconded the motion. Unanimously approved.

At 4:25 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 4:26 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 4:27 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, June 3<sup>rd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 5:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance was Kendra Withington and Gloria Koch.

Motion by Scott Borthwick to enter into executive session at 5:03. Second by Dave McAlister and unanimously agreed. Kendra Withington and Gloria Koch joined the meeting.

At 5:30 Kendra and Gloria left the meeting and Diane McRoie joined the meeting.

Motion by Scott Borthwick to come out of executive session at 5:58. Second by Dave McAlister and unanimously agreed.

At 5:59 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Chairman, Bob Reagan called the regular meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Bob Scott, Al Posnanski, Ellie Davis, Monica George and Kathryn George.

Minutes of May 27<sup>th</sup> and 28<sup>th</sup>.

Selectman McAlister moved to approve the minutes of May 27<sup>th</sup>. Scott Borthwick seconded the motion. Unanimously approved. Selectman Borthwick moved to approve the minutes of May 28<sup>th</sup>. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson reviewed the Budget vs Actual. There are no significant changes.

Revision of Job Descriptions

Samson presented the final draft from an earlier meeting of the revised job descriptions for Highway Superintendent, Town Mechanic, Treasurer and Assistant Treasurer. The Board reviewed the revised job descriptions. Selectman Borthwick moved to approve the revised job descriptions. Dave McAlister seconded the motion. Unanimously approved.

Dyers Welding Inspection Station

Samson presented the state review sheet for Dyers Welding's application for an Inspection Station license renewal.

Selectman Borthwick moved to approve the license renewal. Dave McAlister seconded the motion. Unanimously approved.

Progress on Health Center

Samson reviewed the major accomplishments over the past three months. Mascoma Community Healthcare, Inc. was incorporated and will be applying for 501(c)3 status. A 22 member Board of Directors has been selected and By-Laws have been written. Seven Committees have been created and all are very active. The staffing committee is completing the staffing chart and wages. The building committee has worked with the board to select the Putnam site as the best site and the site has been tested for groundwater and soil type and is acceptable in both aspects. There is a RFP out for architects. The finance committee will be working to create a 4 year proforma cash flow statement showing what is anticipated for income and expense. The collaboration committee is meeting with Hitchcock to explore

collaboration with several positive suggestions from Hitchcock. They are also seeking to have similar discussions with APD, Dave Beaufait and Ed McGee. The Fundraising committee has a goal of raising nearly \$400,000 from private foundations, grants and gifts for interim finance. The equipment committee is putting together a list of the equipment needed and the cost to allow MCH to seek grant funding. The communication committee will be working with the whole Board to develop a plan to increase pledges to 2,400 and attract more patients from Enfield. The current planning is to start loan and grant applications in September and complete financing by April of 2015. Construction would start in March and the clinic would open in September of 2015.

#### Posting of Transfer Station Property

After a person was recently removed from the transfer station after hunting with a gun in the main working area of the transfer station, there was discussion regarding posting the property against hunting. Selectman Borthwick moved to post the transfer station, wastewater and gravel pit to prevent hunting and let people know there were other town properties where it would be allowable. Dave McAlister seconded the motion. Unanimously approved. It was suggested to Samson to get F&G to provide posting signs.

#### Personnel Policy

Samson indicated that he would start work on up-dating the personnel policy so that it can be presented soon to all town employees at a town wide meeting.

#### Other Business

Historic District: A request by the Historic District for appointment of returning and new members was discussed. Selectman Borthwick moved to approve the license renewal. Dave McAlister seconded the motion. Unanimously approved.

Paul Keyser – Library: Samson indicated that the Keyser proposal is about \$800 less than the MTD proposal. The consensus was to award the contract to Paul Keyser.

DOT Contract for Management of Bridge Construction in West Canaan: Samson indicated that he had reviewed the agreement that NH DOT proposed regarding the resurfacing of the bridge by the Pleasant Valley store. There were no objections. Selectman McAlister moved to approve the NH DOT Agreement. Scott Borthwick seconded the motion. Unanimously approved.

Selectman Borthwick moved to re-enter executive session to discuss employee performance. Dave McAlister seconded the motion. Unanimously approved.

At 7:33 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:34 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 7:34 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, June 17<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 5:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance was Bob Scott.

Motion by Scott Borthwick to enter into executive session at 5:30. Second by Dave McAlister and unanimously agreed. Bob Scott joined the meeting.

Motion by Scott Borthwick to come out of executive session at 5:55. Second by Dave McAlister and unanimously agreed.

At 5:56 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Chairman, Bob Reagan called the regular meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Bob Scott, Al Posnanski, Ellie Davis, Alton Hennessey, Lorraine Hennessey, and John Hennessey.

Minutes of June 3<sup>rd</sup>.

Selectman McAlister moved to approve the minutes of June 3<sup>rd</sup>. Scott Borthwick seconded the motion. Unanimously approved.

Alton Hennessey Eagle Scout

Alton was introduced and congratulated on his achieving the rank of Eagle Scout. Alton has been very active in the community for many years and play a significant role in the Canaan Fire Department. Bob Reagan presented a certificate of achievement from the Board of Selectmen to Alton.

Resolution of School Street One-Way Issue

The Board discussed what the correct course of action should be for School Street. The consensus was reached to leave the rules and sinage as they are and to move the one way signs at the west end of Schhol Street to a more prominent location at the intersection with US Route 4.

Audit 2013

Samson reviewed the draft audit report and noted that there were no problems indicated. The amount left in the undesignated fund balance is sufficient for a reserve and will provide at least \$70,000 in new funding added to the prior balance after paying the 2014 contribution.

Budget vs. Actual

Samson reviewed the state of the budget which still remains very close to the total appropriation.

Generators

Samson reviewed the proposed policy for generators. Fire, Highway and Police are to check the hour meter each week and put the hour reading on the log sheet. If there are no new hours, they will call Samson or Richard Electric at 802-295-3894.

### Transfer Station Probation

Samson reviewed the performance of JR Defosse who has been on 90 day probation. JR is now licensed and has had no problems for two months. Samson recommended that he be taken off of probation and his wage increased to \$15.36 per hour. Selectman McAlister moved to approve the recommendation. Scott Borthwick seconded the motion. Unanimously approved.

### Other Business

The Board asked that Wayne Morrison and Kim Depelteau-Tracey be invited to attend the next Selectmen's meeting (after the next School Board meeting) for a discussion regarding impacts of the school budget on taxpayers and Kim's potential role in holding down construction costs.

Selectman Borthwick moved to re-enter executive session to discuss employee performance. Dave McAlister seconded the motion. Unanimously approved.

At 7:25 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 7:26 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 7:26 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, June 24<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:05 PM at Mascoma Valley Regional High School Library. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Ellie Davis and Russell Lester.

**Goose Pond Road Bridge Project**

Samson discussed the three bids received on the bridge project. The high was Nelso Communications at \$498,000 and the low was Hansen at \$457,000. In the middle was Daniels at \$458,000. The two lowest bidders met all substantive requirements. The recommendation of HEB engineers was to award to Hansen. Motion by Scott Borthwick to award the contract to Michael Hansen Construction LTD for \$457,173. Second by Dave McAlister and unanimously agreed.

Motion by Scott Borthwick to adjourn at 7:26 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, July 1<sup>st</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance was Bob Scott, Al Posnanski, Phil Salvail and Ellie Davis.

Minutes of June 17 and 24, 2014

Selectman Borthwick moved to approve the minutes of June 17<sup>th</sup> with amendments. Dave McAlister seconded the motion. Unanimously approved.

Selectman Borthwick moved to approve the minutes of June 24<sup>th</sup> with amendments. Dave McAlister seconded the motion. Unanimously approved.

School Board

Kim Depelteau-Tracy described recent events regarding the school construction project. The issues of greatest interest included the use of a construction manager selected with little input, the lack of a general contractor, subs selected by the construction manager from a select list prepared by the architect and high management costs with little avoidance of cost risks. Samson was asked to draft questions to be asked at the school board meeting on July 8<sup>th</sup> for circulation and review.

Highway Structure

There was general discussion of division of responsibilities between the mechanic and highway superintendent. Also discussed was an effort to improve communications with the work crew and between highway and the board. Several changes have been made to facilitate this. Selectman Borthwick moved to approve the amendment of the Highway Superintendent's position to require consultation with the board and with the newly appointed Assistant Superintendent. Dave McAlister seconded the motion. Unanimously approved. Selectman Borthwick moved to approve the new job description for an Assistant Highway Superintendent. Dave McAlister seconded the motion. Unanimously approved. Selectman Borthwick moved to approve Dale Morse as of July 1<sup>st</sup> as the new Assistant Highway Superintendent. Dave McAlister seconded the motion. Unanimously approved.

Wage Adjustment – Welfare

The salary schedule approved in January did not reflect the mid-year adjustment that the Welfare Administrator received in 2013. A new schedule has been prepared that reflects this change. Selectman Borthwick moved to approve the new salary schedule as amended. Dave McAlister seconded the motion. Unanimously approved.

Treasurer Replacement

Samson indicated that Kendra Withington had resigned as Treasurer and that the Town will be advertising for a replacement Treasurer. An ad will be run with a closing deadline of July 14<sup>th</sup>.

Personnel Policy

Samson reviewed the proposed personnel policy for consideration at a future Selectmen's meeting. Contentious issues included a health stipend for workers working in excess of 30 hours a week but less than 35 hours per week, life insurance for some part time police officers and compensatory time options for town employees.

Budget v. Actual

Samson reviewed the financial statements and indicated that revenue was high and we were remaining constant with a very tight budget.

Septage Rules for Non-Canaan Septage

Samson proposed a policy to allow non-Canaan generated septage to come into our septage lagoons to the extent that there is available capacity in excess of the traditional volume received from Canaan. Selectman McAlister moved to approve the recommendation. Scott Borthwick seconded the motion. Unanimously approved.

Review of Junk Yards

There has been progress at Gaudette's and it will be checked prior to the court appearance on July 14<sup>th</sup>. If it is in compliance, charges will be dismissed.

Other Business

Paint Bids – Samson recommended going with Dan Collins but indicated we will have to drop one wall of the museum. A total of 4 museum walls were bid and 1 Meeting House wall. Selectman Borthwick moved to approve the award of the bid only for the front wall of the Meeting House to Collins. Dave McAlister seconded the motion. Unanimously approved.

Hillcourt Speed Complaint - There was a discussion of how to reduce speeding on Hillcourt. Bob Scott was directed to obtain a price for a removable speed bump or hump on Hillcourt.

Parts of the Past - A junk yard license was discussed for Parts of the Past. Selectman Borthwick moved to authorize Bob Reagan to sign approval of the application. Dave McAlister seconded the motion. Unanimously approved.

Selectman Borthwick moved to enter executive session to discuss employee compensation and a welfare assistance case at 8:10. Dave McAlister seconded the motion. Unanimously approved.

At 8:40 Selectman McAlister moved to come out of Executive Session. Borthwick seconded the motion and the motion passed unanimously.

At 8:41 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 8:41 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, July 8<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:50 PM at Mascoma Valley Indian River School Library. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance was Russell Lester.

Samson and Bob Reagan made a presentation on objectives of the Canaan Board of Selectmen being limited to the renovation project coming in within the authorization, the impact of varying applications of unassigned fund balances and questions that should be considered during construction to avoid risk and reduce cost. The comments were not well received by Gerdding, Andrew, Ford or Kate Plumley Stewert.

**Septage and Gray Water Rates**

Samson reviewed competitive pricing from Plymouth Water District that was denying Canaan revenue from septage and gray water. Plymouth's rates are 5 cents a gallon for septage and 3 cents a gallon for gray water. Samson recommended going to 5.5 cents a gallon for septage and 3 cents a gallon for gray water. Motion by Scott Borthwick to lower the rates as proposed. Second by Dave McAlister and unanimously agreed.

Motion by Scott Borthwick to adjourn at 7:40 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, July 29<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Gary Hammond, Deborah Hammond, Bob Scott, Norman Daigneault, Phil Salvail and Ellie Davis.

Minutes of July 15, 2014

Selectman Borthwick moved to approve the minutes of July 1. Dave McAlister seconded the motion. Unanimously approved.

Hammond Property

Hammonds came in to find out what the status was on the closing for the Bates property. Samson stated that the within the last two weeks, the State had verbally indicated that they would not be making a claim on the proceeds since the proceeds are less than the amount owed the Town. The assurance is verbal only and this is at the Town's risk. The next step is to complete heir signatures and file with probate. That will be done within the next week. He also indicated the process is not six months to sell as previously stated. The Hammonds asked whether the Selectmen still wanted to sell it to them and wanted to know if the Board will sign extension of the contract. The answer from the Board was yes as to both questions. They asked that Samson keep their lawyer, Bryce Wing, informed. Samson said he would.

Norman Daigneault – Shoreland Protection

Norman is seeking to replace a prior non-conforming trailer with a larger non-conforming trailer. The newer one is 11 feet longer and 2 feet wider. The unit he is seeking to install is the smallest replacement unit available. Newer trailers have greater width and length. Samson reviewed the state law and regulations that indicated that there can be larger replacement units if there is some form of mitigation such as vegetative improvement or reduction of other impervious cover. The law requires that there is no more restrictive local control prohibiting the replacement. There is no more restrictive control by way of local ordinance. Motion by Scott Borthwick to recommend allowing a larger unit to replace the smaller unit assuming that the replacement is permitted by the state. Second by McAlister. Unanimously approved.

Budget versus Actual

No change. The budget is still very tight. Revenues are still running higher than anticipated.

Carol Quimby Property

Samson reviewed the exterior clean-up of the Quimby property and noted that even after the clean-up, there were rats present as seen by Selectman Reagan and Bob Scott. The interior of the house is the same as the exterior and is not secured. The recommendation of Bill Wilson and Bob Scott is to tear down the house entirely. Motion by Scott Borthwick to tear down and remove the Quimby house. Second by Dave McAlister. Unanimously approved. Samson indicated that he would send a one week notice out to the heirs to order clean-up of the interior.

Zani Land Swap

Samson reviewed for the third time the proposed land swap by lease with David Zani. Zani is seeking a 3,200 Square foot triangle of land that would adjust his western property line with the Town and give him 40 feet additional frontage. The line would run along the east side of Smokey the Bear. In exchange Zani would give the Town a parcel 200 feet by 160 feet behind the existing Town Highway Garage parcel. The line would run just north of the existing snow mobile trail. As the Selectmen cannot execute a sale of long term lease, the

proposed lease would be year to year and be submitted to the voters for a deeded exchange in March. Zani's need is based on the expansion of his parking lot to accommodate his larger grocery store. Motion by Scott Borthwick to approve the lease land swap. Second by Dave McAlister. Unanimously approved.

#### School Renovation Answers

Samson reviewed the response from the School architect and the Superintendent regarding the Select board questions posed at the July 8<sup>th</sup> meeting of the School Board. In essence, the answers state that there will be no cost overruns but that they will be using a construction manager instead of a general contractor to manage the project.

#### Grind and Paving

Samson reviewed the proposed plan to merge the 2014 and 2015 capital construction budgets to repave 1.25 miles of Goose Pond, grind the entire Codfish Hill pavement, grind 1,000 feet of Talbert Hill and pave all of the ground sections. The paving of the ground sections would occur in 2015. The grinding and Goose Pond paving would occur in 2014. Motion by Scott Borthwick to approve the paving and regrind plan. Second by Dave McAlister. Unanimously approved.

#### Joe Frazier Appointment

There is no resolution needed on the appointment of Joe Frazier to serve as Treasurer replacing Kendra Withington. Joe was the only applicant and the acceptance of his application on July 15<sup>th</sup> is sufficient once the minutes are approved.

#### Open Container Waiver

The Board approved a waiver of the Open Container ordinance between 7 and 11 PM on Saturday, August 2<sup>nd</sup> as part of Old Home Days. Motion by Dave McAlister and second by Scott Borthwick to approve. Unanimously approved.

#### Other Business

Speed Bumps – Bob Scott discussed the proposed plastic speed bumps for Hill Court. Motion by Scott Borthwick to install the speed bumps. Second by Dave McAlister. Unanimously approved.

HEB Approval of Contract Amendment #2 – Samson reviewed the proposed contract amendment and recommended approval. Motion by Scott Borthwick to approve Contract Amendment #2 and authorize Bob Reagan to sign. Second by Dave McAlister. Unanimously approved.

Selectman Borthwick moved to discuss personnel issues at 7:20. Dave McAlister seconded the motion. Unanimously approved. At 8:40 Selectman McAlister moved to come out of Executive Session. Borthwick seconded the motion and the motion passed unanimously. At 8:41 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously. Motion by Scott Borthwick to adjourn at 8:42 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, August 5<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Gary Hammond, Joe Frazier, Al Posnanski, Phil Salvail and Phil Smith.

**Minutes of July 29, 2014**

Selectman Borthwick moved to approve the minutes of July 29 as corrected. Dave McAlister seconded the motion. Unanimously approved.

**Budget vs. Actual**

Samson indicated that he had shown higher savings that will offset the increased expense in other accounts. He indicated that the the year end surplus would be about \$30,000 as of now.

**Proposed 2015 Budget**

Samson reviewed every major increase and decrease in the budget. The bottom line would be an increase of \$103,000 of which the the air packs and legal fees totaling \$83,000 would be non-recurring and the funding of bridges at \$35,000 at per year would be a recurring new expense. The creation of a full time police officer from two part time officers will be a net increase of \$40,000 but would be covered by other savings.

**Proposed 2015 Revenue**

The projected revenue will cover all of the needs for 2015 and generate enough revenue to fund about half of the capital reserve budget for 2016.

**Proposed CIP budget**

The 2015 budget has an increase in police cruiser funding and the funding for highway major equipment by \$20,000. Samson reviewed the schedule for highway equipment replacement which has been accelerated to catch up the replacement schedule. Samson also indicated that the CIP Committee wanted to schedule the replacement of the Town offices and the construction of a equipment shed at the highway garage at the end of the six year cycle even though there would be insufficient funding available. Al Posnanski wanted to add the green barn at the transfer station. It was also suggested that the new lights and window repairs at the meeting house.

**Water and Sewer Expense**

Samson reviewed the revenue for water and sewer and noted that we would likely receive no more that \$120,000 in revenue and would end up spending part of the reserve account to balance the budget. He recommended that while we will take in as much septage as we can we will probably need to increase user fees by at least 5-10% to cover the budget. The reasons for lower revenues were several empty properties paying no fees, water conservation and correction of the inaccurate billing for the fire station.

**Quimby Property**

Samson reported that the plan on remediation of the Quimby property is to clean out the food from from the house, set bait and traps for the rats and then remove the house.

Grinding and Paving

Samson reviewed the RFP for road paving and asphalt reclamation. Motion by Dave McAlister to send out the proposed RFP for paving and grinding. Second by Scott Borthwick and unanimously approved.

Jason Cairelli

Samson recommended that the Town hire Jason Cairelli as a part time water and sewer plant operator at the rate of \$25 per hour. The unanimous consent of the Board was to do so.

Economic Development

Samson reviewed a plan for commercial and industrial development in the town.

Motion by Scott Borthwick to adjourn at 8:15 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, August 19<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Al Posnanski, Sam Frank, Phil Smith, and two indecipherable signatures.

Minutes of August 5, 2014

Selectman McAlister moved to approve the minutes of August 5 as corrected. Scott Borthwick seconded the motion. Unanimously approved.

Background Checks

Samson and Sam discussed the background check for police officers with the Board. The Board asked that there be some record in the Town Office that background checks have been completed. Sam indicated that he would complete a letter for all officers indicating that the background check had been completed and will file a letter in the future indicating that it had been done for all new hires. The letter will list the methods used for the background checks.

Budget vs. Actual

Samson indicated that there was additional savings in the workmen's compensation line and that the total anticipated surplus was at least \$38,000.

Proposed 2015 Budget

Samson indicated that the proposed increase on the general fund portion of the 2015 budget was now at \$101,000. Including warrant articles, the increase would be reduced to \$80,000.

Water & Sewer Budget

Samson indicated there was \$51,000 in expenses held back to offset the loss in user fees and septage fees this year. He also indicated that we would most likely capture at least \$12,000 in septage fees before the close of the fiscal year.

Fuel Oil & Propane Bids

Irving Fuel was the only bid received. The price of fuel oil dropped about 16 cents and the price of propane went up about 3 cents. The quoted prices will result in no budget increase for heating oil and propane. Samson recommended accepting the Irving bid and contract. Motion by Scott Borthwick to accept the Irving bid and authorize Bob Reagan to sign the contract. Second by McAlister. Unanimously approved.

Report on Hammond Closing

Samson reported that the motion to open the estate has been filed and we should receive an appointment within the next two weeks.

Report on Henley

All of the Henley material has been removed from the gravel pit. Scrap metal owned by the Town has been sold to Fred Hammond.

Report on Quimby

JP Pest has indicated that they will trap and remove the rats from the Quimby property but not until after the house has been emptied. Servpro is the only company willing to perform

the clean out. The price will be about \$1,500 for the clean out and about \$1,500 for JP Pests.  
CIP budget

#### Recreation Background Checks

Samson reviewed the current policy for background checks for recreation employees. He had a proposal for a modified policy. For minors, there is no state or federal background record and references only will be used. For adults who have spent the greatest part of their life in Canaan, a state background check with a fee of \$10 will be used along with references. For all non-residents and residents with a significant portion of their lives spent out side of New Hampshire, a federal background check will be completed with a fee of \$35 to \$50. The consensus of the Board was to adopt the revised policy

#### Other Business

Bob Reagan asked why the generators haven't been operated at all during the past month and Samson indicated he would check on the status of the generators.

Selectman Borthwick moved to discuss personnel issues at 7:50. Dave McAlister seconded the motion. Unanimously approved. At 8:25 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:25 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously. Motion by Scott Borthwick to adjourn at 8:26 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, September 2<sup>nd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Al Posnanski and Bob Scott.

Minutes of August 19, 2014

Selectman Borthwick moved to approve the minutes of August 19 as corrected. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that the budget was essentially unchanged and that the total anticipated surplus was at least \$35,000.

Paving

Samson reviewed a sheet with the bid prices for paving ranging from \$164,546 to \$166,905 and noted that R&D would not be willing to split the regrind from the paving. Samson recommended the R&D price as the lowest combined price. Motion by Scott Borthwick to accept the R&D bid. Second by McAlister. Unanimously approved.

Highway Passageway Door

Samson indicated that the Highway Garage Passageway door is out to bid and expects at least two proposals.

Salt

Bob Scott outlined the proposed Morton Salt Contract offer and recommended that the Town sign the contract for a total of 600 tons of salt (ice b gone) of which 500 tons would be used in 2015. Motion by Scott Borthwick to accept the Morton bid and authorize Bob Reagan to sign the contract. Second by McAlister. Unanimously approved. There was general discussion regarding the decision by Bob to stop blending salt and sand several years ago without advice to the Board.

Police Furnace

Samson reported that he negotiated with ARC to have both furnaces replaced for \$6,520 and ARC would eliminate the approximately \$1,300 bill for repairs for the furnace. Motion by Scott Borthwick to accept the ARC bid and authorize Bob Reagan to sign the contract. Second by McAlister. Unanimously approved.

Septage Pits

Samson reviewed a proposal to install meters and cameras on the septage pits so that we can monitor when septage haulers drop off septage. The cost will be about \$4,437 and we hope to receive \$16,000 a year in septage revenue. Motion by Scott Borthwick to authorize the plan to install the meters and cameras not to exceed \$4,500. Second by McAlister. Unanimously approved.

Mascoma River Management

Samson reviewed an application for reappointment of Bill Chabot to serve on the Mascoma River Advisory Committee. Motion by Scott Borthwick to approve the application and authorize Bob Reagan to sign the application. Second by McAlister. Unanimously approved.

Other Business

Samson indicated that we had dropped the ball on getting Richards in to service the generators and it would be corrected. Bob offered to call Richards.

Motion by Scott Borthwick to adjourn at 7:51 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, September 16<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Phil Salvail, Chief Sam Frank and Ellie Davis.

Minutes of September 2<sup>nd</sup>, 2014

Selectman Borthwick moved to approve the minutes of September 2. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that the budget was essentially unchanged and that the total anticipated surplus was about \$33,000.

Goose Pond bridge Project

Samson reported that the west footing and abutment were complete and that the utility lines have finally been removed. It is still anticipated that the reopening will be the second week of October. At this time, the grinding of Codfish Hill is deferred until the bridge is reopened.

Police Department

There was a discussion of the statistics indicating a significant increase in criminal prosecutions with more than half being serious. Samson described the inability to use part time employees to do investigations, prepare prosecutor and court documents and attend court sessions. Chief Frank concurred. Samson recommended that the Town reduce the number of part time employees by two and reinstate a full time officer. There will be an increase of about \$45,000 in the overall budget but there is sufficient non tax revenue to cover the cost. The Board expressed concern that the actual number of part time officers be reduced by two and that at least 1,000 hours of part time service be cut, that the position be filled by a certified full-time officer and that there be no additional cruiser. Samson was directed to see if these conditions can be met.

Chief Frank reviewed his ranking in compensation in comparison with Chiefs in similar size towns. He indicated that he is in the lowest 25% of chiefs. He stressed that he believes that he has delivered on all of the requests of the board regarding personnel issues and has maintained a Department that is free of serious complaints. Samson concurred. There is a difference of about \$1,000 in total compensation between the Chief and his two sergeants. He indicated that he needs to reach an average of \$70,000 per year for at least three years to meet his retirement objectives and based on current CPI adjustments he would not do so. He asked that the board consider an increase sufficient to increase the current \$64,000 proposed budget up to to about \$75,000 within four years. That would require a pay increase of about \$4,000 in addition to CPI adjustments over the next four years. The Board noted that he received an increase of \$2,000 in excess of CPI in 2011 to put him higher than officer base wages. The Board indicated that they would consider the request.

Other Business

Dave McAlister asked whether there was a no-smoking policy at the highway garage. There was also a question raised as to why the trees were being cut behind the garage and where the wood from that cutting as well as the Goose Pond Road cutting was going. Samson indicated that he would check.

Selectman Borthwick moved to discuss personnel issues at 7:25. Dave McAlister seconded the motion. Unanimously approved. At 8:32 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:32 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to adjourn at 8:35 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, September 30<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Bob Scott, Al Posnanski, Bill Bellion, Matt Wilson and Ellie Davis.

Minutes of September 16<sup>th</sup>, 2014

Selectman Borthwick moved to approve the minutes of September 16. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that the budget was essentially unchanged and that the total anticipated surplus was about \$12,000 but will likely be about \$20,000 by year end.

Emergency Operations Plan

There was a brief review of the final Emergency Operations Plan. There was some discussion about the roles of Emergency Management Director and whether two Deputies are needed. It was noted that one is usually in the field and one is on communications and the third will be used to relieve the other two. Selectman McAlister moved to approve the EOP plan and authorize Bob Reagan to sign. Scott Borthwick seconded the motion. Unanimously approved.

Bob Scott Master Roads Scholar

The Board recognized Bob Scott's achievement of attaining the rank of Master Roads Scholar. This is the highest state training level and requires 100 course hours.

Deposit on Canaan Hall

Samson indicated that with a recent hall rental, there was some damage. His recommendation was to require a deposit equal to the rental for any event that could have decorations or kitchen use or the serving of alcohol. He also asked that the rule be waivable if appropriate. Selectman Borthwick moved to approve the requirement of a waivable deposit equal to the rent as recommended. Dave McAlister seconded the motion. Unanimously approved.

Private Duty Hiring

Samson noted that it has been past practice to allow the Chief to hire private duty officers as needed. The question was whether those hires had to be approved by the Board. The consensus was that they do not require Board action.

Mascoma Watershed Appointment

Samson asked whether the Board wanted to sign the appointment form for Chuck Townsend. Selectman McAlister moved to sign the nomination form for Chuck Townsend. Scott Borthwick seconded the motion. Unanimously approved.

Goose Pond bridge Project

Samson reported that the project will not be complete until the end of October. The delay was caused by the utility lines and by a large rock in the area of the east footing for the abutment.

Highway Report

Bob Scott indicated that Goose Pond Road will be paved on October 6 & 7 and that Codfish and Talbert will be ground up on October 16 & 17. Bob also discussed the idea of moving

the flag pole by the Fire Department and buiding a road around the fire station with parking on the east side of the station.

Other Business

The Board noted that there were two potential sub-division violations that should be checked.

Selectman Borthwick moved to discuss personnel issues at 7:03. Dave McAlister seconded the motion. Unanimously approved. At 8:25 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:26 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion made to pay firefighters and others needed at the firefighters rate during actual emergencies made by Scott Borthwick and seconded by Dave McAlister. Unanimously approved.

There was a consensus of the Board to conceptually approve a compensation plan for Sam Frank subject to approval by Frank and final approval by the Board.

Motion by Scott Borthwick to adjourn at 8:30 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, October 7<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Duane Brown, Al Posnanski, Matt Wilson and Ellie Davis.

Minutes of September 30<sup>th</sup>, 2014

Selectman Borthwick moved to approve the minutes of September 30. Dave McAlister seconded the motion. Unanimously approved.

Visitor – Duane Brown Candidate

Duane introduced himself as a candidate in the Canaan Floterial District representing 8 towns. He retired as an airline pilot and chose to live in New Hampshire. He said that he is worried about the future and living in New Hampshire with higher taxes and more regulations. He is afraid that these factors are encumbering new and small business. He also said that education should be decided locally and not by the state or federal government. The Board wished him luck in the election.

Budget vs. Actual

Samson indicated that the current budget was essentially unchanged and that the total anticipated surplus was about \$8,000 but will likely be between \$15,000 and \$20,000 by year end.

Samson reviewed the 2014 proposed budget for Board approval subject to changes on insurance premiums. There was also discussion of the possibility of an additional payroll change in the police department. The Board asked about uniforms and Samson indicated that there were three addition employees with uniforms and after discussion, the Board increased the uniform line item to \$9,500, an increase of \$1,500. Selectman Borthwick moved to recommend the budget to the Budget Committee subject to changes on insurance. Selectman McAlister seconded the motion. Motion passed unanimously.

Matt Wilson

MattWilson addressed questions to the Board about why his offer of \$45,000 at the February Tax Sale for the Disbrow property was refused by Samson and why the closing had not yet occurred since it needed to be complete in six months. Samson handed out the documents from the tax sale. There was an obligation by the bidder to clean up the asbestos waste on the property to the satisfaction of the State. The deed would be withheld until the property was cleaned up. There was no deadline in the tax sale notice but realistically the Board wanted to have the property transferred by the end of the year. Matt's offer was with the understanding that the Town would clean up the property. Samson indicated that the Town needed to clear at least \$27,000 after the clean up. The estimates that the Town had developed for the clean up ranged from a minimum of \$22,720 to a high of \$32,180. Even at the minimum clean-up cost, the Town would net out \$22,280. At the higher estimate, the Town would only net out \$12,820 or about half of the minimum needed. Phil Salvail's bid was for the total required and he would bear the burden of cleaning up the asbestos. Phil is in the process of cleaning the lot this month. Samson said that all of this was discussed at the sale.

Canaan Lake Well Proposal  
Deferred

Recreation and Private Duty Review

Samson reviewed ledger sheets for the revolving recreation account and the private duty account. Included was income, expense and balance sheets. Revenue is markedly down in the private duty account with the closing of the Speedway. Recreations is still holding its own with a balance of about \$9,000 after all encumbrances.

Articles for the Warrant

Samson presented proposed warrant articles for review and indicated that there will be an additional one presented at the next meeting for the Conservation Commission.

Horseshoe Pits

Samson presented an e-mail indicated that the Horseshoe League has obtained a price for the additional lights and their request for assistance. The request is for \$600 and Samson recommended taking it out of the Williams Field Account. Selectman Borthwick moved to authorize the \$600 payment for the lights from the Williams Field Account. Selectman McAlister seconded the motion. Motion passed unanimously.

Friends of Canaan Village

The Friends of Canaan Village did a magnificent job of having the directional sign restored by Dimitri Gerakaris. The Friends requested splitting the \$400 cost. Selectman McAlister moved to authorize the \$200 expenditure to Dimitri Gerakaris. Scott Borthwick seconded the motion. Unanimously approved.

Other Business

None.

Selectman Borthwick moved to discuss personnel issues at 7:06. Dave McAlister seconded the motion. Unanimously approved. At 8:15 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:26 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion made by Scott Borthwick to accept the agreement for police department personnel compensation as recommended by the town administrator provided it is approved by both parties. Seconded by Dave McAlister. Unanimously approved.

Motion by Scott Borthwick to adjourn at 8:30 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, October 21st, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, and TA Mike Samson. Also in attendance were Philip Salvail, Ellie Davis, Al Posnanski and John Coffey.

Minutes of October 7<sup>th</sup>, 2014

Selectman Borthwick moved to approve the minutes of October 7<sup>th</sup>. Bob Reagan seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that the current budget was essentially unchanged and that the total anticipated surplus was about \$8,000 and the maximum surplus is rapidly declining. He indicated that we will need to watch the costs closely during the last two months of the year. We will hold back the community organizations until December. Samson indicated that we will be getting the tax rate within the next two weeks and we can expect a 9-11% increase. The Board noted that we need to let the voters know the cause of the increase. Samson indicated he would prepare a insert flyer for the bills similar to last year's insert.

Samson indicated that his office printer has died and we need to get a replacement. Treadwell indicates that we can get a replacement for about \$1,100 that will have toner cartridges included. The board indicated that they would approve it and told Samson to prepare a purchase order.

2015 Budget

There are two changes in the proposed budget to add the increases for unemployment and workers compensation. The unemployment expense was unexpected but the workers compensation was expected although a little higher than expected. Samson asked that the Board approve increasing these lines. He recommended \$36,208 for workers compensation (about \$4,500 more) and \$10,943 for unemployment (about \$1,400 more). Motion by Scott Borthwick to adopt the proposed changes. Second by Bob Reagan. Unanimously approved.

John Coffey presented the proposal for drilling a well next to the lake to draw lake water to the water plant without drawing directly from the lake and getting water that is filtered by soil rather than from the open lake. There are many issues that will need to be addressed prior to taking that action but we will look at the strategy. The lake will still remain as the municipal reservoir.

Other Business

There was a discussion about the next meeting and the board decided to hold a meeting at the fire station after voting. Samson was asked to invite Morrison and Depelteau-Tracy in to discuss the impacts of the new tax rate since it was likely to increase by at least 9%.

Selectman Borthwick moved to discuss personnel issues at 6:40. Bob Reagan seconded the motion. Unanimously approved. At 7:45 Selectman Borthwick moved to come out of Executive Session. Reagan seconded the motion and the motion passed unanimously.

Motion made by Scott Borthwick to direct Samson to redraft a proposed contract with Chief Frank in accordance with the discussions held in the executive session. Seconded by Bob Reagan. Unanimously approved.

Selectman Borthwick moved to open sealed executive session minutes from September 30<sup>th</sup> , October 7<sup>th</sup> and tonights. Bob Reagan seconded the motion. Unanimously approved.

Motion by Scott Borthwick to adjourn at 7:55 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
THURSDAY, October 30<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 3:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, and TA Mike Samson.

**Tax Rate 2014**

Samson reviewed all of the documents from DRA and discussed all of the issues which had increased the tax rate to more than \$28. He indicated that the reduction in utility valuations had impacted all of the rates by about .7 of 1%. The exemptions also added less than 1%. The major increase was the school which added 5.4% from voted increases and 5% in taxes to cover the loss of surplus. There is a 2% shift on our share of the school budget and that will be about 50% of the increase. Overall the school rate is up about 18.7%. Samson said that he could absorb about 11 cents on the rate by increasing our revenue projection and dropping the overlay to zero. He noted that we can't continue to fund the overlay at zero since it needs to be higher to offset the new school delinquent taxes which total more than the old delinquent taxes. The reduction this year will cushion the blow very slightly but will help. He recommended changing the revenue projection and dropping the overlay which would result in the following rates: Town 6.44, School \$17, State \$2.75 and County \$1.74 for a total rate of \$27.93. Selectman Borthwick moved to approve the recommended changes and rates. Bob Reagan seconded the motion. Unanimously approved.

Bob Reagan asked that Samson include the explanation flyer with the tax bill that had been discussed and tell the taxpayers why the bill was so high and compare the increases over time. Borthwick agreed.

Reagan said that the Town should hold off on sending the tax bills until Wednesday the 5<sup>th</sup> so that Vicky wouldn't be attacked by irate tax payers. Samson said he would tell her. Reagan asked if we had heard back from Morrison and Depelteau-Tracy. He indicated that Depelteau would attend but we haven't heard from Morrison. The Board directed that we keep the meeting open for 7PM on the night of elections in case Morrison is willing to attend. If, not just brief Kimberley.

Motion by Scott Borthwick to adjourn at 4:15 with second by Reagan. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, November 18<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister and TA Mike Samson.

Also in attendance were Bob Scott, Philip Salvail, Ellie Davis, Al Posnanski, Helen Rocke, Jenny Tuthill, David Reynolds and Thomas Crory.

Minutes of October 21, 2014

Selectman McAlister moved to approve the minutes of October 21 with the addition of Al Posnanski in attendance. Scott Borthwick seconded the motion. Unanimously approved.

Selectman Borthwick moved to approve the minutes of October 30. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that the current budget had an increased potential balance since there was an item that was projected to need additional money that was in fact saving an equal sum of money which increased the savings by about \$15,000. The bottom line is that the budget is about \$23,000 to the good.

2015 Budget / Health Benefits

Samson reported that the health insurance numbers will not be available until December 4<sup>th</sup> and he indicated that we will finalize the budget on December 18<sup>th</sup>. He believes that we will have police union numbers by December 18<sup>th</sup> as well. There is a proposal for \$7,000 for Cross Country to up-date the current use numbers. This is a DRA requirement. Samson indicated that there is already enough money in the budget to fund this work.

EDPR Wind Turbines

A representative of Wind Watch discussed the fact that EDPR, a portugese wind energy company, had filed with FAA for permission to erect towers on Mount Tug (and ridges behind Tug). The representative talked about health issues, scenic blight, environmental impacts, insufficient tax revenue, insufficient closure costs and no energy cost advantages to the host community. No application or other contact has been made to the Town of Canaan.

School Tax Rate

Samson reported that Patrick Andrew had informed the Town that the inclusion of the phrase that "the only way to reduce the school tax increase was through the use of their voice and their vote with the schools since the Town was powerless to make any change" was illegal. Samson indicated that he would like to apologize for including that phrase and noted that neither he nor any of the Selectmen were aware of the rule forbidding any phrases that urged voters to take a particular action being included in the tax bills. Facts without calls to action are allowed. Another claim by the school district that any communication is electioneering is totally without merit for a variety of reasons. The same flyer could have been mailed out the day after the tax bills and would have been legal.

Highway / Fire Station

There was discussion about whether the Highway Department should start work on a new road around the Fire Station. The Board indicated that it was a good idea but that the work should be deferred until a later date and only when other jobs were completed.

Ice Storm

Bob reported that there was no evidence that salt was needed when the road work was done during the last storm although there were a few areas that ultimately were slick. Salt was available.

#### Conservation Commission

Samson reviewed additional covenants that the Conservation Commission requested. The Board was in agreement on all except the clause that 80% of all voters would be required to make a change. The Board indicated that they wanted to stay with at least a majority of the voters actually voting at an annual Town Meeting. Dave McAlister moved to add all of the covenants except for the 80% voter requirement. Second by Scott Borthwick. Unanimously approved.

#### Septage

Samson indicated that there was a problem with septage being dumped after other haulers were shut off for the year. John Coffey indicated that Stearns had an emergency and was allowed to dump a couple days after the end of the season. The Board asked that all haulers be treated the same.

#### Senior Center

Samson described the reduced funding that was available to the Grafton County Senior Citizens Council and noted that Roberta Berner would be speaking with the Board on December 2<sup>nd</sup>.

#### Junk Yards

After discussion Samson was directed to send out violation notices on Chuck Adams and a reminder to Jameson that his area was returning to junk yard status.

#### Other Business

Samson asked for abatement of penalties and interest on the Catherine Bates property. Selectman Borthwick moved to approve the abatement/waiver. Dave McAlister seconded the motion. Unanimously approved.

Samson asked for a change order for a nominal amount on the Goose Pond Bridge project. Selectman Borthwick moved to approve the change order. Dave McAlister seconded the motion. Unanimously approved.

Samson was asked to send two letters telling landowners to free up turn arounds at the ends of roads for plow trucks.

Selectman Borthwick moved to enter executive session to discuss personnel issues at 7:20. Dave McAlister seconded the motion. Unanimously approved. At 8:03 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. Selectman Borthwick moved to seal the minutes. Dave McAlister seconded the motion. Unanimously approved.

Motion made by Dave McAlister to sign a proposed 4 year contract with Chief Sam Frank. Seconded by Scott Borthwick. Unanimously approved.

Motion by Scott Borthwick to adjourn at 8:09 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, December 2<sup>nd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson.

Also in attendance were Ellie Davis, Al Posnanski, Denis Salvail, Roberta Berner and Phil Salvail.

Minutes of November 18, 2014

Selectman McAlister moved to approve the minutes of November 18 with a change in the date. Scott Borthwick seconded the motion. Unanimously approved.

Grafton County Senior Citizens

Roberta Berner described the financial changes for the Senior Council. There are significant decreases in state and federal funding (50% over 4 years) that have jeopardized the future of GCSSC programs. The Board indicated there were several strategies that could be used. These include increased user fees, more creative service delivery and changes in state funding. Samson indicated that he would meet with Roberta over the holidays to explore ideas for alternative funding.

Budget vs. Actual

Samson reviewed the expenses and noted that we now have about \$11,000 available that is unencumbered.

Canaan Motor Club

Samson reviewed the proposed abatement of taxes at the Canaan Speedway for the use of Canaan Hall, the grandstand and the related parking areas by the Town. The areas abated are valued at \$150,762. The taxes abated total \$4,210.78. The Board signed the abatement to be delivered to the Canaan Tax Collector.

Junk Yards

No progress at this time.

Michael Paine Letter

Michael Paine has offered to continue to snow blow the walk along Canaan Street if there is an indemnification for any claims made as a result of his efforts. The Board agreed to the indemnification up to insurance limits provided that Michael sign the standard Town volunteer agreement.

Hersey Development

There was general discussion of the Hersey development at the end of Switch Road. No building permit has been issued and so far it appears not to violate the Shoreland Protection Act. Samson indicated that it appeared that no soil was being removed for commercial purposes. There were comments that the soil was being removed for commercial purposes. Phil Salvail suggested that Samson talk with Hersey as they have all the permits they need.

Other Business

None.

Selectman Borthwick moved to discuss personnel issues at 7:55. Dave McAlister seconded the motion. Unanimously approved. At 8:34 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously. At 8:34 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously. Motion by Scott Borthwick to adjourn at 8:35 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, December 16<sup>th</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 5:30 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson.

Selectman Borthwick moved to enter executive session to meet with a welfare client. Dave McAlister seconded the motion. Unanimously approved. At 5:47 Selectman Borthwick moved to come out of Executive Session and suspend the session until after the open meeting. McAlister seconded the motion and the motion passed unanimously. At 5:47 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Chairman, Bob Reagan called the open meeting to order at 6:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson. Also in attendance were Ellie Davis, Al Posnanski, and Bob Scott.

Minutes of December 2, 2014

Selectman Borthwick moved to approve the minutes of December 2<sup>nd</sup> with a change in the date. Dave McAlister seconded the motion. Unanimously approved.

Budget vs. Actual

Samson indicated that Gloria wanted us to characterize the \$2,500 grant payment for the preparation of the Emergency Management Plan as unanticipated income. That would allow the Town to increase gross expenditures by \$2,500 which corresponds to the \$2,500 increase in revenue from the State to pay for the work. Shelley Gerlarneau from DRA also concurred with this decision and noted that the amount of increase did not warrant a hearing to make the adjustment. Motion by Dave McAlister to recognize the unanticipated revenue of \$2,500 from NH Homeland Security and increase the gross Town appropriation by \$2,500 to pay for the preparation of the Emergency Management Plan. Second by Borthwick. Unanimously approved. Al questioned why the expense for tires was so disproportionately high compared to income. Samson indicated that the only reason he could think of was that the tires disposed of by Gerngross at Gerngross' cost were included in the Town expense. He indicated that he would check on it. Al asked about the difference between Freon and appliances and Samson indicated that Freon expense was one part of appliance expense and the title of the account should be appliance.

2015 Budget

Samson outlined the 2015 budget that has had minor adjustments made to fund an increase for dental insurance by reducing other accounts. Ellie indicated that she did not agree with how much should be budgeted for David Heath in cemeteries and asked that the dollar amount for full time service be set at \$9,058. Samson indicated that he could do that but that the budget would not change as it would be included in either highway or government buildings. Selectman Borthwick moved to adopt the expense budget as proposed with a total of \$3,320,905 for the general fund budget. Dave McAlister seconded the motion. Unanimously approved. Selectman Borthwick moved to adopt the revenue budget as proposed with a total of \$3,451,425 for the general fund and \$184,000 from undesignated fund balance for the 2015 budget year. Dave McAlister seconded the motion. Unanimously approved.

Grant for Repeaters and Warrant Articles were tabled until 12/23/14.

Other Business

None.

Selectman Borthwick moved to discuss welfare issues at 7:35. Dave McAlister seconded the motion. Unanimously approved. At 8:27 Selectman Borthwick moved to come out of Executive Session. McAlister seconded the motion and the motion passed unanimously.

At 8:27 PM Selectman Borthwick moved to seal the minutes of the executive session and Selectman McAlister seconded the motion. Motion passed unanimously.

Motion by Scott Borthwick to make a rent payment of \$800 with a condition that the applicant document work efforts with second by McAlister. Unanimously approved.

Motion by Scott Borthwick to adjourn at 8:35 with second by McAlister. Unanimously approved.

Motion by Scott Borthwick to adjourn at 8:35 with second by McAlister. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, December 23<sup>rd</sup>, 2014**

Chairman, Bob Reagan called the meeting to order at 3:00 PM. In attendance were Selectmen Robert Reagan, Scott Borthwick, Dave McAlister, and TA Mike Samson.

**Acceptance of NH State Highway Safety Grant**

Samson reviewed the grant application. Selectman Reagan moved to approve and accept the EMPG grant for vehicle repeaters in the amount of \$7,500 in accordance with the terms presented in pages 1-6 attached hereto, It is understood that this grant requires a local match of 50% which is provided by the Canaan Police Benevolent Association. The Town of Canaan accepts these funds and will expend the same in accordance with the terms described. All of these funds and the expenditure thereof will exceed the current Canaan appropriations which is being approved pursuant to NH RSA 31:95(b). Dave McAlister seconded the motion. Unanimously approved.

**Draft Police Union Contract**

Samson reviewed the draft contract with the Police Union. Motion by Dave McAlister and second by Bob Reagan to approve the interim draft with the addition in Article 19, paragraph 1 of the words “Board of Selectmen in conjunction with the Police Chief” after the word Town. Unanimous approval.

**Cardigan Mountain School**

Road swap. Samson reviewed the proposed routes for a road swap of Back Bay Road with Cardigan Mountain School. The routes in order of preference were the yellow route, the green route and the pink route last. There was also discussion to explore making the triangle at North Church one way with the first leg going east and the second leg going west. It will be reviewed with Sam Frank and Bob Scott.

**Other Business**

None.

Motion by Dave McAlister to adjourn at 3:30 with second by Reagan. Unanimously approved.

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Robert Reagan, Chairman

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Scott Borthwick

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David McAlister  
Canaan Board of Selectmen