

**Canaan Historic District (HDC) Meeting Minutes  
January 15, 2007  
Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Jonathan Garthwaite(JG), Jay Waldner(JW) ex officio

**Alternate Members Present:** Dan Fleetham Sr.(DF), Matt Dow (MD)

**Members of the Public in Attendance:** Marty Davis, representing W & F Rich.

**7:00- Meeting called to order.**

**7:01 :** Dan Fleetham appointed by chairman to vote in place of Mary Noordsy

**7:02 Minutes of meeting of 12/18/06 read.**

**Motion to accept as written:?, 2<sup>nd</sup> JB**

**Motion Passed**

Ensuing discussion: Kristina and Jim Burnett received approval in 2003 to erect a sign in front of their house on Canaan St. However, since the sign which is now in place has a logo on it, it is not in conformance with HDC regulations (section VII.C). Kris Burnett stated to JB that they would submit a new application for HDC approval.

Phyllis and George Innes have erected a section of fence which is not in compliance with HDC regulations: Mrs. Innes indicated to JB that this will be removed as soon as weather permits.

**7:15 Public Hearing: W & F Rich, 520 Canaan St., Canaan, NH (Map #I-E, lot#9)**

Abutters present: none. JoAnn Whalen, abutter, and Denise Cypher (her consultant?) participated by telephone

W & F Rich were represented by Marty Davis of Domus, Inc.

The applicant seeks approval for 12 changes to the plan which the HDC approved on May 8, 2006. Proposed changes #1-7 are indicated by number on elevations submitted with this application:

1. removal one of two door panels and addition of one window to the right of the door (The door will be a single door with a wooden shutter-door which can be closed and secured over the glass door when the owners are away.)
2. removal of two windows on the north wall of the bedroom
3. replacement of awning windows with shorter ones to fit between the low-headroom sloped roof and the kitchen countertop
4. replacement of casement window with shorter double-hung window to allow for countertop in the pantry
5. addition of one window to the east end of the shed
6. addition of a third window to the east wall of the bedroom
7. replacement of the door from the old summer kitchen with an awning window of the same size as the kitchen windows on the north wall

**The following changes are not indicated numerically on the new elevations:**

8. south elevation (sleeping porch): change from 8 windows over 4 to 8 windows over 6. (with screens in summer and glazing in winter)
9. north elevation: addition of another ridge line behind existing chimney, 2 vent stacks, and exhaust vents for range and dryer
10. north elevation: lower pitch to be 7/12; upper pitch (center section) not to exceed 9/12; all other pitches are as approved in May.
11. change paint color on south-east portion of house to an HDC-approved white with white trim
12. south elevation: retain basement windows as shown in original south elevation on the north-west section of house

Public discussion: Ms. Whalen is concerned that the result of change #2 is not aesthetically pleasing (this is the side of the building which she sees from her deck) and requests that the HDC not approve this change.

**8:40: Public Hearing Closed**

Discussion:

Change #2: how to reach a compromise between applicants' needs and abutter's concerns:

JW suggested creating the look of windows by building the frames as shown on the approved plan but filling the interior with clapboards as was done historically when windows were no longer needed or wanted.

Change #11: JB suggested that the Riches also consider painting the sleeping-porch section white to reduce the visual impact of the amount of glazing shown on south elevation.

Change #8: JG suggested the use of storm-door inserts with mullions instead of glazing without grids.

Motion to accept all proposed changes with compromise suggested by JW for change #2 (creation of "faux" windows on north side of bedroom wall in location approved in May):

**RK: 2<sup>nd</sup> JG**

**Motion Passed**

**HDC encourages applicant to consider suggestions made regarding changes 11 and 8.**

**9:05 Public Hearing: B & N Tuttle, 525 Canaan St., Canaan, NH (Map #17A, Lot #3)**

Applicant represented by Matthew Dow who recused himself from voting on this project.

The Tuttle's seek approval to replace railing and rebuild stairs on the southeast corner of their house. Railing will match that on the porch on the west side of the house. (See application).

**Motion to approve application without change: JG, 2<sup>nd</sup> JW.**

**Motion passed.**

**9:10 Election of Vice-Chairman and Clerk**

**Motion to appoint Jonathan Garthwaite to be Vice-Chairman and John Bergeron to assume the duties of Clerk as well as Chairman:**

**RK, 2<sup>nd</sup>: DF.**

**Motion passed.**

**9:15 Guidelines for When an Application is Required**

Motion to accept as written in draft of 12/19/07 and to amend the HDC Rules of Procedure by referring to these Guidelines in a new section (8.7). These guidelines will be appended to the Rules of Procedure as Appendix A:

**JG, 2<sup>nd</sup> RK**

**Motion passed. (JB will create a Table of Contents for the Rules of Procedure.)**

**Motion to adjourn: RK, 2<sup>nd</sup>: DF. Motion Passed.**

**9:33 Meeting Adjourned**

Submitted,

Rainie Kelly, Secretary

Next regular meeting, February 19, 2007 (Presidents' Day) Senior Center 7:00

**Canaan Historic District (HDC) Meeting Minutes  
February 19, 2007  
Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Jonathan Garthwaite (JG), Jay Waldner (JW) ex officio

**Alternate Members Present:** Dan Fleetham

**Members of the Public in Attendance:** Marty Davis, representing W & F Rich

**7:05 Meeting called to order.**

**7:06 Dan Fleetham appointed by chair to vote in place of Rainie Kelly**

**7:08 Minutes of 1-15-2007 HDC Meeting read**

Motion to approve: JW / 2<sup>nd</sup> JG

Motion Passed

**7:12 Pending Resignations**

Wendy Needham and Mary Noordsy have indicated that they will be resigning from the HDC. One regular member seat and one alternate seat will be open upon acceptance of these resignations.

**7:15 Public Hearing: K & J Burnett, 551 Canaan St.**

No applicants or abutters present

A sign has been erected in front of the house that includes a logo. The owners have requested permission to use this logo.

Motion to approve in accordance with HDC Rules Section 7-C: JW / 2<sup>nd</sup> DF

Motion Passed

**7:25 Public Hearing: W & F Rich, 520 Canaan St.**

Abutters present: Joanne Whalen & Denise Cypher (Consultant) participated via telephone

Applicant seeks approval for the following changes:

- 1) Add two windows to North Elevation
- 2) Decrease quantity of screen/storm panels on south wall of porch from six to five.
- 3) Adjust roof pitch over kitchen area as detailed in application.
- 4) Potential addition of mullions to screen/storm panels referenced in Item #2

Motion to approve: JG / 2<sup>nd</sup> JW

Motion Passed

**7:45 Other Business**

JW: Discussed proposals before Canaan Selectboard related to Discretionary Preservation Easements. These easements are intended to allow for adjustment of property taxes in order to allow property owners to preserve and maintain historic agricultural buildings.

JW: Should the HDC be involved in the decision process and/or administration of this type of program?

JB: To do so would require that the HDC become a body similar to the Heritage Commissions in other local towns.

JG: Suggests that this program should be administered by the Selectboard as it involves easements that affect cost and income to the town.

**8:15 Motion to Adjourn JB / 2<sup>nd</sup> JG**

Motion Passed

Meeting Adjourned

**Canaan Historic District (HDC) Meeting Minutes  
March 19, 2007  
Senior Center, Canaan, NH**

**Approved minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Jonathan Garthwaite (JG), Jay Waldner (JW) ex officio

**Alternate Members Present:** Dan Fleetham Sr. (DF)

**Members of the Public in Attendance:** None

**7:05- Meeting called to order.**

7:07: Dan Fleetham appointed by chairman to vote in place of Mary Noordsy

**7:10 Minutes of 12.26.06 meeting read.**

Motion to accept: RK/2<sup>nd</sup>: JB

Motion Passed

**Minutes of 2.19.07 meeting read.**

Motion to accept with minor correction: JW/2<sup>nd</sup>: RK

Motion passed.

**7:15 Discussion of nomination of new members:**

Mary Noordsy has indicated that she can no longer serve as a regular member of the HDC. JB will contact her to ask that she submit her resignation in writing. RK will call Wendy Needham to clarify her willingness to continue as an alternate member of the HDC.

Several community members have already expressed an interest in serving on the HDC and other names were offered as potential appointees. JB and RK will contact those under consideration to ask that they consider filling out a questionnaire to be shared with the Selectboard as it considers appointments to the HDC.

**7:40 Conceptual Review of Canaan Lake Association proposal to erect a signboard at the public beach on Canaan St.:**

JW, representing the Lake Association, explained that the group would like to erect a signboard (8' tall x 4' wide with a protective roof) to display information related to prevention of introducing invasive species into the lake. The signboard would be green and constructed of plywood with T-111 on the sides and asphalt shingles on the roof. Its style would be like that of signboards found at Goose Pond.

Discussion about location followed with a majority in favor of locating the sign on the north side of the driveway about 20' from the water's edge so as to lessen its visual impact when viewed from Canaan St. JB suggested that members do a site visit in advance of our next meeting. RK suggested that traditional materials (clapboards or board and batten) be used on vertical surfaces of the construction to conform with HDC regulations.

**8:15 Motion to adjourn: DF/2<sup>nd</sup>: JB**

Motion passed. Meeting adjourned.

Submitted,

Rainie Kelly, Secretary

Next regular meeting: April 16, 2007, Senior Center

**Canaan Historic District (HDC) Meeting Minutes**  
**May 21, 2007**  
**Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Jonathan Garthwaite (JG), Jay Waldner (JW) ex officio

**Alternate Members Present:** Dan Fleetham Sr.

**Member of the Public in Attendance:** Skip Baldwin, Andrew Mulligan

**7:00 Meeting called to order.**

**7:04 Dan Fleetham appointed as acting regular member.**

**7:08 Minutes of 3-19-2007 HDC Meeting Read**

Motion to approve: JG / 2<sup>nd</sup> JW

Motion Passed

**7:10 Discussion of candidates for HDC open positions**

There are currently two open positions: One regular member and one alternate. There were three written responses to the candidate questionnaire. (Skip Baldwin, Bruce Barrett, Andrew Mulligan). Other interested parties include: Matt Dow, Dan Fleetham, and Brian Birner. JB read letter from Rainie Kelly expressing endorsement of Bruce Barrett. Skip Baldwin presented his response to the questionnaire. Andrew Mulligan presented his response to the questionnaire. JB read some verbal (via telephone) responses from Brian Birner.

Dan Fleetham expressed his interest in moving to a regular position. Remainder of commission members agree. This move changes both open positions to alternate. JB discussed option of associate membership. Associate members would be invited to join as non-voting members of the commission and would be welcome to participate in all discussions in all commission meetings.

Discussion regarding number of qualified applicants and the commission's desire to encourage involvement.

Motion to recommend to the Selectboard: Dan Fleetham to be appointed regular member. Skip Baldwin and Andrew Mulligan to be appointed as alternates. JG / 2<sup>nd</sup> JW

Motion Passed.

Commission to create two Associate Member positions. Brian Birner and Bruce Barrett to be invited and strongly encouraged to accept positions.

Motion Passed.



**7:55 Public Hearing: Canaan Lake Association Beach Sign Proposal**

JW recused in order to present on behalf of Canaan Lake Association.

JW reviewed details of proposal including construction details and placement of sign. Sign to be two dimensional and placed near the top of the boat ramp at Canaan Street Lake with care taken to respect the viewshed of abutters.

Motion to accept proposal with the amendment that the sign shall not exceed 8' in height, 8' in width and 2' in depth. JG / DF2nd

Motion Passed.

**8:25 Annual Election of Officers**

Motion to re-elect Rainie Kelly as Secretary and John Bergeron as Chair. DF / JW2nd

Motion Passed.

**8:30 Other Business**

A sign has been placed on a telephone pole near Canaan Street Beach advertising Evermore Gardens. JB to remove sign and contact Evermore Gardens regarding signage rules in the Historic District.

Motion to increase abutter notification fee to \$3.25 in order to reflect increased cost of mailings and postal rates. JG / JW2nd

Motion Passed

**8:40 Motion to Adjourn DF / JW2nd**

Motion Passed

**8:41 Meeting Adjourned.**

Respectfully submitted,

Jonathan Garthwaite

**Canaan Historic District (HDC) Meeting Minutes**  
**June 18, 2007**  
**Senior Center, Canaan, NH**

**Members Present:** John Bergeron (JB), Jay Waldner (JW) ex officio

**Alternate Members Present:** Dan Fleetham Sr. (DF)

**Member of the Public in Attendance:** none

**7:00 Meeting called to order.**

**7:01 Dan Fleetham appointed as acting regular member.**

**7:05 Minutes of 5-21-2007 HDC Meeting Read**

Motion to approve with minor corrections: JW / 2<sup>nd</sup> DF

Motion Passed

**7:10 Status of Commission Vacancies**

Brief discussion of status of candidates for associate membership positions took place. The selectmen will review all candidates tomorrow night and perhaps make appointments at that time.

**7:15 Rules of Procedure**

A draft was distributed to members present and reviewed. This draft adds the position of associate member to the Rules of Procedure. Changes were noted and another draft will be available at the next meeting.

**7:30 Other business**

JB provided the status of a Peterborough program to reduce dog waste on their town lands and minimize what enters their water supplies. The installation of plastic bag dispensers for dog waste was discussed many months ago at a Historic District Commission meeting and no action was taken at that time. Using Peterborough as an example, many options were discussed for Canaan. Should the HDC sponsor a program? Or should it be the Lake Association? Should the town educate residents through the Town Crier? No consensus was reached.

**7:40 Motion to Adjourn JW / DF2<sup>nd</sup>**

Motion Passed

**Respectfully submitted:**

**John Bergeron**

## **Canaan Historic District (HDC) Meeting Minutes**

**July 16, 2007**

**Senior Center, Canaan, NH**

### **Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Dan Fleetham Sr. (DF), Jay Waldner (JW) ex officio

**Alternate Members Present:** Matt Dow (MD), Andrew Mulligan (AM)

**Members of the Public in Attendance:** Charlotte Abington, Tom Geoghegan

#### **7:00- Meeting called to order.**

7:01 : Matt Dow appointed by chairman to vote in place of Jonathan Garthwaite

#### **7:02 Minutes of meeting of 6/18/07 read.**

Motion to accept with correction of minor error: JW, 2<sup>nd</sup>: DF

Motion passed.

#### **7:05 Discussion of replacement of old sign on the Canaan Meetinghouse indicating its year of construction:**

Charlotte Abington spoke about her wish to replace the old sign which has been missing since the meetinghouse was repainted in 2005. Tom Geoghegan, representing the Old Meetinghouse Committee, informed the HDC about his committee's plans to place a more historically appropriate marker alongside the Meetinghouse after the Roberts Road is moved farther to the south. Tom feels that the old sign (installed circa 1893) was inappropriate for a number of reasons. The new marker will use typeface more in keeping with a Georgian-Palladian structure whose design dates from circa 1730. It will read simply: Canaan Meetinghouse, 1793. The Meetinghouse Committee will submit an application to the HDC in advance of installing the marker.

Ms. Abington and the HDC thanked Mr. Geoghegan for taking the time to keep us informed about the plans for the new marker and the problems with the former sign.

#### **7:35 Appointments to the Historic District Commission**

The Selectboard appointed Dan Fleetham to a position as a regular member of the HDC for a three year term.

Andrew Mulligan and Skip Baldwin were appointed as alternate members for 3-year terms.

Bruce Barrett and Brian Birnier declined the invitation to become associate members.

#### **7:40 Amendment to Rules of Procedure:**

A draft of an amendment to Article 3 of the Rules of Procedure was read and discussed. This change will permit the HDC to appoint up to two associate members. These are non-voting members who may participate in all meetings and perform tasks under the supervision of regular members of the HDC.

JB will make appropriate changes to the signature page of the Rules of Procedure and will email those changes to current members of the HDC.

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**July 16, 2007**

**Senior Center, Canaan, NH**

**Motion to accept new paragraphs D and E of Article 3: Membership and Term of Office:RK, 2<sup>nd</sup>: DF**

Motion passed.

**8:00 Motion to adjourn: RK, 2<sup>nd</sup>: JB**

Motion passed. Meeting adjourned.

Submitted,

Rainie Kelly, Secretary

Next regular meeting: August 20, 2007, Canaan Senior Center

**Canaan Historic District (HDC) Meeting Minutes**  
**September 17, 2007**  
**Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Dan Fleetham (DF)  
Jay Waldner (JW) ex officio

**Absent:** Jonathan Garthwaite (GW)

**Alternate Member Present:** Andrew Mulligan (AM)

**Absent:** Matt Dow (MD), Skip Baldwin (SB)

**7:00- Meeting called to order.**

**7:02 Minutes of meeting of 7/16/07 read.**

Motion to accept with suggested clarifications: JW, 2<sup>nd</sup> DF

Motion Passed

(JB reminded to make appropriate changes to the signature page of the Rules of Procedure document and email those changes to current members of the HDC)

Andrew Mulligan appointed by chairman to vote in place of JG

**7:05 Other Business**

JB read letter from Charlotte Abington thanking HDC for listening to her concerns at the July meeting. She enclosed a donation for the Meetinghouse Renovation Fund which JB will forward to Jim Miller.

RK shared information about the placement of historic sign markers on homes in the Town of Plainfield, NH. Their Historical Society encourages homeowners to purchase signs for \$75. The Historical Society supplies the signs made by Ould Colony Artisans of Farmington, ME, and checks for accuracy before signs are placed on homes. RK will try to obtain a sample sign (or a photograph) before the next meeting and will try to obtain more information about Plainfield's experience in this endeavor. JB suggested that it might be more appropriate to encourage Canaan's Historical Society to undertake this effort here if the HDC is in favor of moving forward with a project like this.

AM shared a copy of the PRESERVATION PLANNING HANDBOOK published by the NH Preservation Alliance. The booklet contains useful information for Historic District Commissions in their efforts to preserve community character. RK will contact the alliance for information on the availability of the publication and to find out if they can share information about other towns which encourage the placement of historic signs on homes.

([www.nhpreservation.org](http://www.nhpreservation.org))

**7:40** Motion to adjourn: RK, 2<sup>nd</sup> : JW

Motion passed. Meeting adjourned.

Submitted,  
Rainie Kelly, Secretary

Next regular meeting: October 15, 2007, Senior Center

## **Canaan Historic District (HDC) Meeting Minutes**

**October 15, 2007**

**Senior Center, Canaan, NH**

### **Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Dan Fleetham (DF), Jay Waldner (JW) ex officio

**Absent:** Jonathan Garthwaite (JG)

**Alternate Members Present:** Andrew Mulligan (AM), Skip Baldwin (SB)

**Absent:** Matt Dow (MD)

**7:00- Meeting called to order.** Skip Baldwin appointed by the chair to vote in place of JG.

**7:02 Minutes of meeting of 9.17.07 read.**

Motion to accept with minor corrections: JW, 2<sup>nd</sup> SB

Motion passed.

**7:05 Discussion about markers (signs) on historic homes in Canaan.**

JB reiterated his opinion that encouraging residents to affix markers on historic homes be a joint project of the Canaan Historical Society and the Historic District Commission. All agree.

How do we determine whether or not a home is "historic"? AM pointed out that according to the federal government's definition, a structure must be at least 50 years old. Majority of HDC members comfortable with JB's suggestion that we start with structures which are at least 100 years old.

Issues:

1. How to verify the age of a structure? Some towns rely on information in the assessor's office (this information is not available in Canaan for homes built before the 1923 fire which destroyed town records). Title searches only indicate owners of land, not necessarily age of a structure built on the land. 1850 map of Canaan might provide useful information. Historical society may have other ideas.

2. Size and material used for the markers:

Size of the signs used in Plainfield appears to be 12x16. This allows three lines of text, followed by the date of construction. Samples from other towns vary in size and shape. Members found the Plainfield signs and the smaller signs used in Medford, MA to be attractive. Medford's signs have a logo at the top followed by *circa*, followed by date of construction. If we choose the Medford format, the Meetinghouse logo could appear at the top of the sign.

Materials: Ould Colony Artisans (company which produced the signs for Plainfield) uses 1/2" MDO weatherproofed signboard, primed & finished with three coats of paint. Hand-wrought iron nails are provided. A 12x16 sign costs \$55. (Other communities charge between \$70-\$175 for markers which they make available.) Merits of using markers of plastic or metal also discussed. By JB's estimate, we could probably count on at least 25 households in the Historic District to purchase signs.

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**Senior Center, Canaan, NH**

**Follow-up:** **DF** will invite members of the Historical Society to attend the HDC meeting on November 19. **JB** will email members a copy of the Medford brochure. **RK** will contact the Medford Historical Society for information about their project and will contact Ould Colony Artisans for an estimate of the cost of a bulk order of signs with the Meetinghouse logo.

**8:30 Motion to adjourn:** DF, 2<sup>nd</sup>: SB.  
Motion passed.

Submitted,

Rainie Kelly, Secretary

Next regular meeting: November 19, 2007, Senior Center

**Canaan Historic District (HDC) Meeting Minutes  
November 19, 2007  
Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Dan Fleetham (DF), Jay Waldner (JW) ex officio. **Absent:** Jonathan Garthwaite (JG),

**Alternate Members Present:** Andrew Mulligan (AM), Skip Baldwin (SB). **Absent:** Matt Dow (MD)

**7:05- Meeting called to order.**

7:06: AM appointed by chairman to vote in place of JG

**7:07 Minutes of meeting of 10/16/07 read.**

Motion to accept: JW. 2<sup>nd</sup>: JB

Motion Passed

**7:10 Discussion of Historic signs**

JB and DF reported that they asked members of the Historical Society if they'd be interested in joining the HDC in an effort to encourage owners of historic homes in town to place markers on their homes indicating at least the date of construction. The Historical Society supports this endeavor.

LK shared a sample sign provided by Ould Colony Artisans of Farmington, ME, the supplier of historic signs to many New England towns, including Plainfield, NH and Medford, MA. Cost of a 12" x 16" sign is \$55 which all agree is quite reasonable given the quality of the sign. 90% of signs produced by Ould Colony are this size.

AM reported that Goffstown HDC made its own signs for \$35 and might be interested in producing signs for Canaan, although the cost might be higher if this is a fund-raiser for them. He also shared photos of historic markers he's seen in other communities.

SB volunteered to call Dimitri Gerekaris (sp?) to see if he knows someone in town who might be interested in producing signs for this project.

Much discussion ensued about whether the HDC should offer a choice of signs. One choice could be in the shape of the mock-up (rectangle with a bump-up containing image of the Meetinghouse). SB suggested that if we offer this model, that the 1761 date be placed after **Canaan, New Hampshire**, rather than to the right of the image of the Meetinghouse. Another choice could be the style used in Plainfield (12 x 16 rectangle) which allows for several lines of text.

JB offered to do a 12 x 16 mock up of what a sign for his house would look like including the information on the date and original owner of the house.

LK will draft a letter proposing this project to the community



**8:40 Other:** Jay Waldner has sent a letter of resignation to the Selectboard effective November 26, 2007. The Selectboard will have to appoint one of its members to replace him on the HDC.

**8:45 Motion to adjourn:** DF, 2<sup>nd</sup>: JW Motion passed.

**8:45 Meeting adjourned**

Submitted,

Rainie Kelly, Secretary

Next regular meeting: December 17, 2007, at the Senior Center

**Canaan Historic District (HDC) Meeting Minutes  
December 17, 2007  
Senior Center, Canaan, NH**

**Approved Minutes**

**Members Present:** John Bergeron (JB), Rainie Kelly (RK), Dan Fleetham (DF)  
Tom Hudgens (TH) ex officio. **Absent:** Jonathan Garthwaite (JG)

**Alternate Members Present:** Andrew Mulligan (AM): **Absent** Skip Baldwin (SB), Matt Dow

**7:10- Meeting called to order.** AM appointed to vote in place of JG

**7:15 Minutes of meeting of 11/19/07 read.**

Motion to accept with minor changes: DF, 2<sup>nd</sup>:TH. Motion Passed

**7:20 Discussion of Historic Signs**

Consensus is to offer choice of size and style of signs produced by Ould Colony Artisans in order to enable residents to choose between one, two or three lines of text, in addition to the date of construction. Majority prefer style used in Medford, MA for signs with logo (outline of Meetinghouse used on town website). Other choice would be a simple rectangle (12x16 or smaller?) to accommodate more lines of text.

JB and TH will work together to produce samples of signs we would offer.

RK will call Ould Colony to determine size of Medford sign as well as background color choices. RK will also try to locate original of image of Meetinghouse used on town website.

**7:50 Cardigan Mt. School's sale of land at the Pinnacle**

No discussion of this topic since land lies outside the Historic District.

**7:55 Shoreline Protection Act:** JB informed members of the following changes to this act, effective 4/01.08:

- 1: All buildings will have to be located at least 50' from the shore
2. There will be a change in the calculation governing the cutting of trees on shoreline properties
3. Any lot created after April 1, 2008 will have to be approved by DES

**8:05 Other**

JB shared information about a training course for HDC members to be held on January 10, 2008 in Franklin, NH. JB and RK indicated interest in attending. JB will look into whether the town will cover the \$35 cost of the course.

RK will contact Paula Small (real-estate agent) regarding sale of Opel house to determine if new buyers have been informed about the Historic District and given a copy of the brochure and regulations. If not, she will see that they receive these documents.

**8:10 Motion to adjourn:** (JB). 2<sup>nd</sup>:TH. Motion passed.

**Rainie Kelly, Secretary**

Next Meeting: January 21, 2008

**Please contact JB if you cannot attend.**