

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
January 11, 2012  
Canaan Fire Station  
Final Copy**

Members present: Chair Eleanor Davis; David McAlister; Al Posnanski; John Bergeron; Karen Wolk; Martha Pusey; Denis Salvail; and Scott Borthwick. Also present was Town Administrator Mike Samson.

Eleanor Davis called the meeting to order at 7:01 P.M. and took attendance.

Eleanor Davis reminded committee members that the meetings are being recorded for the minute taker and that background noise should be minimized.

Mike Samson distributed copies of the 2012 Warrant, a draft of the MS-7, the default budget, a Budget Committee Supplemental schedule handout, and a spreadsheet of the proposed operating budget.

Eleanor Davis noted that this committee still needs to vote on the estimated 2012 revenues.

John Bergeron asked why the warrant article regarding the proposed drinking water protection ordinance has not been included on this draft of the warrant. It was explained that the deadline is January 30<sup>th</sup> for a final copy of the warrant. It was also noted that the article does not include any appropriation of funds and, therefore, does not require a recommendation from the Budget Committee.

Committee members referenced the December 1<sup>st</sup>, 2011 minutes to confirm that Article 2 has already been favorably approved for recommendation on the warrant by the Budget Committee with an 8-2 vote.

(After nine minutes and 56 seconds, the recording ended and the next recording resumed at the discussion regarding Article 10. Information provided for the following six motions was taken from the Committee Chair's hand notes.)

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 3 on the 2012 Warrant.**

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 4 on the 2012 Warrant.**

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 5 on the 2012 Warrant.**

Article 6 does not include an appropriation of funds so a recommendation is not required from the Budget Committee.

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 7 on the 2012 Warrant.**

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 8 on the 2012 Warrant.**

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 9 on the 2012 Warrant.**

(The recording resumed during the discussion of Article 10.)

Mike Samson explained that the intent is to establish a capital reserve account for police cruisers next year. It was noted that the existing 2006 Crown Victoria will be traded in.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 10 on the 2012 Warrant.

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 10 on the 2012 Warrant.**

Mike Samson explained the tax assessment abatement appeal by New Hampshire Electric Cooperative.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 11 on the 2012 Warrant.

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 11 on the 2012 Warrant.**

Scott Borthwick summarized that the police officers will be receiving the same increases as the rest of the town's employees and that the previous language regarding "performance based raises" has been removed from the contract.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 12 on the 2012 Warrant.

**There was a unanimous hand vote in the affirmative that the Budget Committee recommends Article 12 on the 2012 Warrant.**

Martha Pusey commented that she thought that there was a legal recommendation at the last Town Meeting that the Budget Committee should not take a vote to recommend or not recommend funds for the petitioned warrant articles. Mike Samson commented that there was a request to list the committee members who recommend and do not

recommend the articles. Mike Samson added that the Board of Selectmen and Budget Committee are required to provide a recommendation for all articles that include any appropriation of funds.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 13 on the 2012 Warrant.

**There was a hand vote of 3 YES votes (J. Bergeron, K. Wolk, and M. Pusey) and 5 NO votes whether the Budget Committee should recommend Article 13 on the 2012 Warrant.**

Scott Borthwick commented that Canaan taxpayers already provide half of one million dollars to Grafton County, who already appropriates funds for the organization. Scott Borthwick added that the Town will be spending \$30,000 to replace the elevator at the senior center in order to satisfy code compliance. It was also noted that the town's budget includes funds to cover the water and sewer costs at the senior center.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 14 on the 2012 Warrant.

**There was a hand vote of 3 YES votes (J. Bergeron, K. Wolk, and M. Pusey) and 5 NO votes whether the Budget Committee should recommend Article 14 on the 2012 Warrant.**

Mike Samson summarized that this petitioned warrant article does not include the appropriate legal language required for an appropriation of funds but could be corrected with a motion and approved vote at the Deliberative Session.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 15 on the 2012 Warrant.

**There was a hand vote of 3 YES votes (J. Bergeron, K. Wolk, and M. Pusey) and 5 NO votes whether the Budget Committee should recommend Article 15 on the 2012 Warrant.**

There was no discussion regarding Article 16.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 16 on the 2012 Warrant.

**There was a hand vote of 3 YES votes (J. Bergeron, K. Wolk, and M. Pusey) and 5 NO votes whether the Budget Committee should recommend Article 16 on the 2012 Warrant.**

There was general note that the town administration may need to remove some of the sentences included in the petitioned warrant articles in order to comply with legal restrictions.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 17 on the 2012 Warrant.

**There was a hand vote of 2 YES votes (J. Bergeron, K. Wolk) and 5 NO votes and 1 ABSTENTION (M. Pusey) whether the Budget Committee should recommend Article 17 on the 2012 Warrant.**

Scott Borthwick commented that he does not believe that it is the town's responsibility to provide services, as described in Article 18.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 18 on the 2012 Warrant.

**There was a hand vote of 2 YES votes (J. Bergeron, K. Wolk) and 5 NO votes and 1 ABSTENTION (M. Pusey) whether the Budget Committee should recommend Article 18 on the 2012 Warrant.**

There was no discussion regarding Article 19.

The Board Chair requested a show of hands of how many committee members support a recommendation of Article 19 on the 2012 Warrant.

**There was a hand vote of 3 YES votes (J. Bergeron, K. Wolk, and M. Pusey) and 5 NO votes whether the Budget Committee should recommend Article 19 on the 2012 Warrant.**

Mike Samson then summarized the 2012 estimated revenues listed on the MS-7.

**MOTION** by Scott Borthwick and seconded by John Bergeron to accept revenues of \$1,604,934 for 2012.

**VOTE: Unanimous in the affirmative.**

#### **Other Business**

Committee members reviewed draft minutes dated September 29<sup>th</sup>, October 20<sup>th</sup>, and December 1<sup>st</sup>, 2011.

**MOTION** by David McAlister and seconded by Martha Pusey to accept the September 29<sup>th</sup>, 2011, as written.

No corrections were suggested at this time.

**VOTE: Unanimous in the affirmative**

**MOTION** by David McAlister and seconded by Denis Salvail to accept the October 20<sup>th</sup>, 2011, as written.

No corrections were suggested at this time.

**VOTE: 6 YES      0 NO      2 ABSTENTION** (M. Pusey, K. Wolk)

**MOTION** by David McAlister and seconded by Denis Salvail to accept the December 1<sup>st</sup>, 2011, as amended.

The meeting date was corrected from December 7<sup>th</sup> to December 1<sup>st</sup>.

**VOTE: Unanimous in the affirmative**

**MOTION** by Scott Borthwick and seconded by David McAlister to adjourn the meeting at 8:17 P.M.

**VOTE: Unanimous in the affirmative**

**TOWN OF CANAAN**  
**BUDGET COMMITTEE MEETING and PUBLIC HEARING**  
**January 12, 2012**  
**Canaan Fire Station**  
**Final Copy**

Members present: Chair Eleanor Davis; David McAlister; Al Posnanski; Karen Wolk; Martha Pusey; Denis Salvail; Bill Crowther; and Scott Borthwick. Also present were Town Administrator Mike Samson, Selectman Bob Reagan, Selectman Marcia Wilson, and Phillip Salvail.

Eleanor Davis called the meeting to order at 7:00 P.M. and took attendance.

**MOTION** by Dave McAlister and seconded by Denis Salvail to adjourn the budget committee meeting and open the Public Hearing at 7:05 P.M.

**VOTE: Unanimous in the affirmative**

Eleanor Davis summarized that the purpose of this Public Hearing is to present the proposed 2012 budget. Copies of the budget, the MS-7, the default budget, and the warrant articles were available for distribution.

Committee members took turns summarizing the bottom line total of each department for 2012. Any significant increases or decreases were noted or briefly explained.

Eleanor Davis explained that the contingency funds implemented last year have been added to the specific department budgets for 2012.

Eleanor Davis summarized the warrant articles that will be presented on the ballot. It was noted that the votes for the Budget Committee recommendations need to be corrected on Article 18 and Article 19.

There was general review of the MS-7, which lists the total estimated revenues of \$1,604,934.

Seeing no questions or comments, Eleanor Davis closed the Public Hearing at 7:32 P.M.

Eleanor Davis thanked committee members for her opportunity to serve as the Committee Chair. Eleanor Davis also thanked the Board of Selectmen and Mike Samson for the time and effort spent in preparing the budget in collaboration with the department heads.

Seeing no other business, the Budget Committee was adjourned at 7:35 P.M.

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
April 19, 2012  
Canaan Fire Station  
Final Copy**

Members present: Chair Eleanor Davis; Dave Barney; David McAlister; Al Posnanski; John Bergeron; Karen Wolk; Martha Pusey; and Scott Borthwick. Also present was Town Administrator Mike Samson. Committee members absent from this meeting were Bill Crowther and Denis Salvail.

Eleanor Davis called the meeting to order at 7:00 P.M. and took attendance. Eleanor Davis requested that committee members review their contact information on the roster handout and make any necessary updates.

**Approval of Minutes**

Committee members reviewed draft minutes dated January 11<sup>th</sup> and January 12<sup>th</sup>, 2012.

**MOTION** by Scott Borthwick and seconded by David McAlister to accept the January 11<sup>th</sup>, 2012, minutes, as written.

No corrections were suggested at this time.

**VOTE: 7 YES      0 NO      1 ABSTENTION (D. Barney)**

**MOTION** by David McAlister and seconded by Martha Pusey to accept the January 12<sup>th</sup>, 2012, minutes, as written.

No corrections were suggested at this time.

**VOTE: 7 YES      0 NO      1 ABSTENTION (D. Barney)**

**Election of Officers**

Eleanor Davis requested nominations for the Budget Committee Chair, Vice Chair, and Secretary positions.

**MOTION** by Scott Borthwick and seconded by Al Posnanski to elect Eleanor Davis as Budget Committee Chair.

**The vote was unanimously approved 8-0.**

**MOTION** by Scott Borthwick and seconded by Dave Barney to elect John Bergeron as Budget Committee Vice Chair.

**The vote was unanimously approved 8-0.**

**MOTION** by Martha Pusey and seconded by Dave Barney to elect Karen Wolk as the Budget Committee Secretary.

**The motion was unanimously approved 8-0.**

**MOTION** by Dave Barney and seconded by Scott Borthwick to elect Bill Crowther as the Capital Improvement Plan representative to the Planning Board.

**The motion was unanimously approved 8-0.**

Eleanor Davis suggested setting meeting dates on the first and third Thursdays in September through December but also adding November 29<sup>th</sup> for the budget review sessions. Eleanor Davis offered to distribute a calendar of these meeting dates to committee members. There was also general consensus to schedule June 21<sup>st</sup> for the next meeting date in order to receive an update on this year's expenditures and revenues.

### **Other Business**

Al Posnanski noted that he has requested a proper accounting of the revenues collected for tires at the transfer station.

Eleanor Davis requested explanation of the street lighting budget and how the energy consumption at the transfer station impacts that budget.

Mike Samson summarized various comments received from the general public regarding the increased sewer and water rates.

Scott Borthwick noted that the Department of Labor visited town officials approximately three weeks ago regarding a compliance violation for not submitting a safety report, which was due January 1<sup>st</sup>.

Scott Borthwick also noted that the town's junkyard ordinance is in effect and that town officials will soon be enforcing compliance on four private properties.

Seeing no other business or questions, Eleanor Davis adjourned the meeting at 7:45 P.M.



**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
June 21, 2012  
Canaan Fire Station  
Final Copy**

Members present: Chair Eleanor Davis; Dave Barney; David McAlister; Al Posnanski; John Bergeron; and Martha Pusey. Also present was Town Administrator Mike Samson. Committee members absent from this meeting were Bill Crowther, Karen Wolk, Scott Borthwick, and Denis Salvail.

Eleanor Davis called the meeting to order at 7:00 P.M. and took attendance.

Mike Samson explained needed budget dollars and budget savings in the town's operating budget, as summarized in the Budget vs. Actual spreadsheet dated June 20, 2012. Mike Samson then explained the collected revenues to date, as summarized in the Revenue YTD spreadsheet dated June 20, 2012.

Eleanor Davis noted the meeting calendar that she distributed for the upcoming budget review sessions. It was noted that the January 8<sup>th</sup> and 9<sup>th</sup> dates need to be changed to January 9<sup>th</sup> and 10<sup>th</sup>. It was also noted that the set deadline for the department head budgets is July 31<sup>st</sup>.

**Other Business**

At the end of the meeting, general discussion ensued about possible summer recreation opportunities that are being considered for the future and at the beach on Canaan Street Lake and the liabilities and costs associated with them.

Seeing no other business or questions, Eleanor Davis requested a motion to adjourn the meeting at 8:00 P.M.

**MOTION** by David McAlister and seconded by Dave Barney to adjourn the meeting at 8:00 P.M.

**The motion was unanimously approved in the affirmative.**

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING**

**September 6, 2012  
Canaan Fire Station  
Final Copy**

The meeting was called to order at 7:15 P.M. (when quorum was achieved) by Chair, Eleanor Davis

Members present: Chair Eleanor Davis, Dave Barney, John Bergeron, Bill Crowther, , Al Posnanski, and Martha Pusey.

Members absent: David McAlister, Denis Salvail, Karen Wolk, and Selectman Scott Borthwick.

Also present was Mike Samson, Town Administrator

Town Clerk, Tax Collector Vicki MaAlister presented her budget which includes an increase for Boat Registrations, Software and Vital Statistics and reduction in election expense due to only one election in March, 2013.

Cemetery Trustees Phil Carter and Barbara Hayward presented the Cemetery budget which includes increase for tree cutting and a new mower and a decrease due to fewer hours for full time labor.

Town Administrator, Mike Samson presented other department budgets for which he is responsible.

Minutes of the 6/21/12 and 4/19/12 meetings

**MOTION** by Martha Pusey, seconded by Al Posnanski to accept the minutes of the 6/21/12 meeting as presented.

**The motion was unanimously approved in the affirmative.**

**MOTION** by Dave Barney, seconded by Al Posnanski to accept the minutes of the 4/19/12 meeting as presented.

**The motion was unanimously approved in the affirmative.**

Seeing no other business or questions, the meeting was adjourned at 9:00 P.M.

Respectfully submitted  
Eleanor J. Davis  
October 24, 2012

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING**

**September 20, 2012  
Canaan Fire Station  
Final Copy**

The meeting was called to order at 7:00 P.M. by Chair, Eleanor Davis  
Members present: Chair Eleanor Davis, Dave Barney, John Bergeron, Bill Crowther  
(late), David McAlister, Al Posnanski, and Martha Pusey Denis Salvail, and Selectman  
Scott Borthwick. .

Member absent: Karen Wolk,

Also present was Mike Samson, Town Administrator

Welfare Director, Nelson Therriault presented his 2013 budget which is reduced by  
\$4000.00 in rent assistance.

Town Administrator, Mike Samson presented other department budgets for 2013:  
Ambulance, Building Inspector, Health, Planning Board, Executive, Town Administrator,  
Financial Administration, Assessing, Street Lighting, Town Meeting, Bridges, Personnel  
Administration, Transfer Station, Solid Waste, Recreation, Government Buildings,  
General Government, Data Processing, Legal, Insurance, Water & Sewer.

Seeing no other business or questions, the meeting was adjourned at 9:00 P.M.

Respectfully submitted  
Eleanor J. Davis  
October 24, 2012

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
October 4, 2012  
Canaan Fire Station  
Final Copy**

Members present: Chair Eleanor Davis, Dave Barney, John Bergeron, Bill Crowther, David McAlister, Al Posnanski, Martha Pusey, Denis Salvail, and Karen Wolk. Also present was Town Administrator Mike Samson and Selectman Scott Borthwick

Bob Scott, Road Agent, presented the Highway and Mechanic Budgets for 2013. Mike Sampson presented the Capital Budget for Highway reconstruction, not including wages and benefits. Increases are requested for Contracted Services, Heating & Gas, Supplies, Road Re-construction, and Mechanic's Tools. Decreases are for Miscellaneous. The new Mechanic, Keith Barravalle, will start his employment on October 29, 2012.

Sam Frank, Police Chief, presented the Police Budget. Currently there are 5 full time officers, including the Chief and School Resource Officer (SRO), and 6 part time officers. Budget increases are requested for new hand guns and decreases for JMC record system.

Bill Bellion, Fire Chief, and John Hennessey, Assistant Fire Chief, presented the Fire and Emergency Management Budgets.

Mike Sampson noted that any salary increases will not exceed 2% for 2013 and will depend upon the level of increase in health insurance premiums.

Martha Pusey was excused at 8:20 P.M.

Seeing no other business or questions, Eleanor Davis requested a motion to adjourn the meeting at 8:30 P.M.

**MOTION** by David McAlister and seconded by Denis Salvail to adjourn the meeting at 8:30 P.M.

**The motion was unanimously approved in the affirmative.**

Respectfully submitted  
Eleanor J. Davis  
October 10, 2012

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
October 18, 2012  
Canaan Fire Station  
Final Copy**

Members present: Chair Eleanor Davis, Dave Barney, John Bergeron, Bill Crowther, David McAlister, Al Posnanski, Martha Pusey, Denis Salvail, and Karen Wolk, and Selectman Scott Borthwick. Also present was Town Administrator Mike Samson; Library Trustees Denise Reitsma, Susan Remacle, Cindy Neily and Patsy Carter; Library Director, Amy Thurber. (Absent Library Trustee Valerie Fleisher)

Library Trustees and Library Director presented their 2013 proposed Library budget, which is increased from \$121,563 in 2012 to \$123,124. There are increases for computers, book purchase, and special programs and are offset partially by revenue increases from grants, fines, and contributions from other towns.

Trustees of the Trust Funds, represented by Cindy Neily, Clerk, reviewed level-funded budget for 2013 and answered questions regarding Cy Press petition for expanding water supply in the cemeteries.

Treasurer Kendra Withington was not present. Mike Samson reviewed 2013 level-funded budget.

CIP (Capital Improvement Program) Steve Ward was not present. Mike Samson reviewed the 2013 proposal with the consent of Bill Crowther, CIP representative from the Budget Committee. Details are available in the Planning Board Report dated Sept. 25, 2012. Mikes's summary as follows:

Mobile Assets –Vehicles

The Highway 2002 Freightliner should be replaced in 2013 at a cost of \$160,000 up from \$140,000 in 2012. \$80,000 from Capital Reserve in 2012 should be used towards this purchase.

A new Capital Reserve account is proposed in 2013 for Police cruisers. Capital expenses for water and sewer are self-funded and no reserve is needed to be set-up.

Non-mobile assets are funded through the 2013 operating budget. The Highway Dept. needs a shed-type addition to house vehicles in a heated area for repairs. Several bridges were mentioned in need of replacement or repair. \$100,000 more is needed in 2013 to maintain and re-construct roads, including paving, tree cutting and ditch widening.

Minutes of the 10/4/12 meeting

**MOTION** by Dave Barney, seconded by Dave McAlister to accept, amended by Dave McAlister, seconded by Scott Borthwick to include omission of reference to salaries etc. to read: "Mike Sampson noted that any salary increases will not exceed 2% for 2013 and will depend upon the level of increase in health insurance premiums."

**The motion was unanimously approved in the affirmative.**

New Minute Taker to replace Chrisie Berube.

**MOTION** by Dave Barney, seconded by Dave McAlister to advertise in Valley News and on Town website for position of Budget Committee minute taker.

**Motion passed 8-2** (Ellie and Scott opposed)

Seeing no other business or questions, Eleanor Davis requested a motion to adjourn the meeting at 9:00 P.M.

**MOTION** by Scott Borthwick, seconded by Dave McAlister to adjourn the meeting at 9:00 P.M.

**The motion was unanimously approved in the affirmative.**

Respectfully submitted  
Eleanor J. Davis  
October 31, 2012

**TOWN OF CANAAN  
BUDGET COMMITTEE MEETING  
November 1, 2012  
Canaan Fire Station  
Draft Copy**

Members present: Chair Eleanor Davis, Dave Barney, John Bergeron, Bill Crowther, David McAlister, Al Posnanski, Martha Pusey, Denis Salvail, and Karen Wolk  
Absent: Selectman Scott Borthwick.  
Also present was Town Administrator Mike Samson

Selectmen's Budget: Mike Sampson presented the Selectmen's budget for the absent Scott Borthwick. This budget will not be formally accepted until Nov. 15 at which time final rates for health and property/liability insurance should be known. Mike noted some highlights from the budget:

A projected \$10,000 increase in health insurance rate is due to additional hires and not a rate increase.

1.7% increase in salaries (except for Selectmen who request no increase) is tied to the CPI index for northern New England.

The maximum increase in property/liability insurance should not exceed 7% and is likely to be less.

Some increases of approximately \$4000.00 for computer hardware and solid waste hauling.

Savings on library benefits even with salary increases

Estimated costs of non-profit requests to be voted on as warrant articles are included in the bottom line of budget distributed this evening even though not all requests have been received. These articles will have minimal effect to the budget unless an organization significantly increases its request over last year's amount.

The Water and Sewer budget is unchanged from last year. Water rates will go down because we have other sources of revenue.

Of the \$125,000 expense increase for 2013, \$75,000 attributed to road repair.

\$167,000 of surplus revenue from 2012 is applied to revenue for 2013 budget, which allows the town tax rate to remain unchanged even though there is an increase in expenses in the 2013 budget. That is, there is sufficient projected revenue to cover increases in the 2013 budget.

Default Budget

The 2013 default budget is the same as the 2012 budget with any increases required by contractual obligations or other legal reasons. Such an increase is for New Hampshire mandated retirement expense. Interest expense is \$800.00 less because of reduction in debt service.

Minutes of the 9/6/12 meeting

**MOTION** by Dave McAlister, seconded by Dave Barney, to accept the minutes of the September 6, 2012 meeting with the correction of the spelling of "cemetery."

**The motion was unanimously approved in the affirmative.**

Minutes of the 9/20/12 meeting

**MOTION** by Dave McAlister, seconded by Dave Barney, to accept the minutes of the September 20, 2012 minutes as written.

**The motion was approved with 8 in the affirmative and one abstention.**

Seeing no other business or questions, Eleanor Davis requested a motion to adjourn the meeting at 9:00 P.M.

**MOTION** by Dave Barney, seconded by Dave McAlister to adjourn the meeting at 9:00 P.M.

**The motion was unanimously approved in the affirmative.**

Respectfully submitted  
Karen Wolk



Town of Canaan  
Budget Committee  
November 29, 2012  
Canaan Fire Station

Members Present:

Chair, Eleanor Davis; Dave Barney; John Bergeron; Bill Crowther; Dave McAlister; Al Posnanski; Denis Salvail; Karen Wolk; and Selectman, Scott Borthwick. Also present: Mike Samson, Town Administrator

Members Absent: Martha Pusey

Meeting called to order at 7:00 PM by Chairman and attendance taken.

Motion by John Bergeron and second by Dave McAlister to send applications for new minute taker to Karen Wolk, Dave McAlister and Mike Samson for review. Passed 8-0. Ellie abstained.

Motion by John Bergeron and second by Dave McAlister to accept \$3,088,521 as the operating budget for 2013. Passed 7-2. Davis and Salvail voted no.

Motion by Dave McAlister and second by Ellie Davis to accept \$1,678,791 as the estimated revenue for 2013.

Meeting adjourned at 8:30 PM.