

Curators Committee Quarterly Meeting DRAFT  
Monday, June 17, 2013  
1 P.M.at the Canaan Historical Museum

Present: Dan Fleetham, Sr, Reg Barney, Ed Lary, Donna Dunkerton, Carol Bergeron, Patsy Carter, Ann Wadsworth, Carolyn Barney

Treasurer's Report Reg had given the report at the Historical Society Meeting

Minutes of March 18, 2013 accepted

Correspondence

Email contacts made with Chuck Townsend were forwarded to us:

1. Kelli Bogan, Colby-Sawyer College archivist offered to donate a program from 1888 Mascoma Fair. Carol responded and it was mailed to us and a thank you note was sent.
2. Nora Bauman: request to use Mikel Wells' Noyes Academy painting in the National Civil Rights Museum of Memphis TN. Carol responded [email attached] that the painting belongs to the Museum and asked for more detail of what the exact use would be. She has not received a response. Donna said she received a call last week from a man making a similar inquiry on behalf of that museum. Carol urged the board members to search the internet for more information about the museum.

After much discussion, the following motion was made:

MOTION: Move that it is the policy of the Curators Committee not to allow inventory to be removed from the Museum without the express permission of the Committee. Further, if objects are removed for repair or approved loan, they must be entered in the Inventory log with a specified loan period and their return recorded.

Carol asked Donna to write the history and events surrounding Mikel Wells' painting of Canaan scenes. Donna supplied postcards which Ms. Wells used in her paintings.

Patsy asked about insurance to cover damage to specific objects. It should be looked into

Old Business: Snow Roller sign has been completed and installed by John Bergeron. John will now pursue getting a sign for the school bell

Ann: preservation issues are dependent upon the completion of a recorded inventory which would include categories. The goal would be to prioritize objects for preservation and establish priorities for use with creating a disaster readiness plan. She recommends a small committee to work on this with the goal of completing the plan by the end of the summer.

Donna was asked to compile a list of the articles she has written over the years. Also, make a list of the photograph/postcard albums she has assembled.

Carolyn: Grants application: the completed inventory will be necessary for the grant application to succeed.

Also, a procedures manual is still needs to be written and Carol will work on that.

Carol would like to see some progress made toward moving theater curtains to 2<sup>nd</sup> floor and the cleaning of the 2<sup>nd</sup> floor. With two good file cabinets stored up there it could be a useful place

Carol, Ann, Carolyn and Donna made plans to meet and continue the inventory.

It was noted prior to the beginning of the meeting that damage had been done to the building and John Bergeron was requested to report this to the Town administrator and the police. His email states:

There appears to be vehicle impact damage to vertical corner boards on the north east corner of the two story museum building. This appears to have been caused by a vehicle striking the building, perhaps by a truck. Today the curators committee of the museum has asked me to inform you of this, and to request you to make the necessary investigations and repairs. I personally had observed the damage from a distance a few days ago, but didn't report it to anyone, and didn't examine it closely. I think I saw it Thursday afternoon, but I am not sure.

Next meeting Sept 16, 2017

