

Canaan Budget Committee Meeting  
Wednesday, January 9, 2019  
Canaan Fire Station, Canaan, NH

Attendees: Budget Committee members: John Bergeron, Ellie Davis, Patty Duszynski, Stephen Freese via Internet, Jamie Jukosky, Al Posnanski, Mike Riese, Denis Salvail, Sadie Wells; Town Administrator: Mike Samson. Committee members not attending: Philip Smith Jr. Recorded by Roger Lohr.

Approved Minutes

1. Call to Order

Chair Sadie Wells called the meeting to order at 7:30 PM. Committee member Freese stated he would be unable to attend the January 10 Committee meeting. Chair Wells stated that the Committee member terms that are up this year include Wells, Smith Jr. and Duszynski. The Town of Canaan Deliberative Session is scheduled for Saturday, February 9 at the Canaan Elementary School.

Five Budget documents including the Warrant Articles, MS/37, MS-DTB, the proposed 2019 budget and revenues were distributed to the committee members.

A motion was made by Sadie Wells and seconded by Al Posnanski to approve the Canaan Budget Committee meeting minutes of December 20, 2018 as submitted. The motion passed with 7-0-2 (Jukosky, Duszynski abstained).

Town Administrator Mike Samson stated that there was a change to the budget for the cemetery related to the Trustees which impacted the revenue and there were math errors. The Cemetery Expense reimbursement was \$38,000 and there was \$19,000 replacement so that the revenue was \$4,257,809.58. Samson then reviewed the 2019 Revenue Budget items.

Steve Freese made a motion which was seconded by John Bergeron to accept \$4,257,809.58 as anticipated revenue in the town of Canaan for 2019. The motion passed 9-0-0.

Samson then reviewed some changes in expenses.

A motion was made by Denis Salvail and seconded by John Bergeron to accept the Canaan 2019 expense budget in the amount of \$3,829,554. The motion passed with 9-0-0.

2. Warrant Articles

Town Administrator Mike Samson explained the Warrant Articles. Some typos were highlighted in the some of the items on the warrant document.

The Budget Committee reviewed the Warrant Articles:

Article 02 is the General Fund Appropriation as provided in the amount of the most recent Canaan Budget Committee motion and the default budget is \$3,666,706. The Budget Committee recommended the budget: 8 Yes and 1 No (Davis).

Article 03, which is the Canaan water and sewer appropriation (\$194,837 combined) was recommended by the Budget Committee: 8 Yes and 1 No (Davis).

Article 04, which is for the purchase of an asphalt reclaimer hotbox from the Highway Equipment Capital Reserve Fund was recommended by the Budget Committee; 8 Yes and 1 No (Davis).

Article 05, which is for the purchase of a SUV Command Vehicle by withdrawing up to \$30,000 from the Fire Truck Department Capital Reserve Fund was recommended by the Budget Committee: 9 Yes and 0 No.

Article 06, which is for the purchase of a fire utility truck by withdrawing \$45,000 from the Fire Equipment Capital Reserve Fund was recommended by the Budget Committee: 8 Yes and 1 No (Davis).

Article 07, which is for the purchase of a police cruiser by withdrawing \$35,000 from the Police Cruiser Capital Reserve Fund and any proceeds from the sale of the old cruiser will be applied to reduce the purchase price within the appropriated \$35,000, was recommended by the Budget Committee: 9 Yes and 0 No.

Article 08, which is for adding \$140,000 to the Highway Equipment Capital Reserve Fund to come from the Unassigned Fund Balance was recommended by the Budget Committee: 9 Yes and 0 No.

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Article 09, which is for \$40,000 to be added to the Bridge Capital Reserve Fund to be raised by taxation was recommended by the Budget Committee: 9 Yes and 0 No.

Article 10, which is for adding \$10,000 to the Revaluation Capital Reserve Fund from taxation to avoid a larger payment in 5 years, was recommended by the Budget Committee: 9 Yes and 0 No.

Article 11, which is for adding \$40,000 to the Government Buildings Capital Reserve to come from the Unassigned Fund Balance. This article was recommended by the Budget Committee: 9 Yes and 0 No.

Article 12, which is for adding \$60,000 to the Revaluation Capital Reserve Fund to spread equipment costs over 25 years to be raised by taxation and the Budget Committee recommended this article: 8 Yes and 1 No (Davis).

Article 13, to add \$30,000 to the Police Cruiser Capital Reserve Fund which will come from the Unassigned Fund Balance and recommended by the Budget Committee: 9 Yes and 0 No.

Samson reviewed the sand and salt situation for the town roads and a plan to acquire a new site for the sand gravel pit. Part of the existing gravel pit would be sold and a new site that has been located would be purchased.

Article 14, which is to raise \$85,000 of the purchase price for gravel pit land from the General Fund Budget -- Road Reconstruction Account and \$100,000 from the Unassigned Fund Balance. The purchase would not occur unless on-site testing confirms the presence of suitable sand and gravel for highway use. The Budget Committee recommended: 7 Yes and 1 No (Davis) and 1 Abstention (Wells).

The Budget Committee decided it was unnecessary to vote on Warrant Articles 15 through 18 since there were no appropriations associated with those articles.

#### Petitioned Warrant Articles

Article 19 -- Public Health Council in the amount of \$2,940; the Budget Committee Recommends: 5 Yes (Bergeron, Freese, Jukosky, Riese, Wells) and 4 No (Davis, Duszynski, Posnanski, Salvail).

Article 20 -- Grafton County Seniors Citizens Council in the amount of \$12,500; the Budget Committee Recommends: 6 Yes (Bergeron, Duszynski, Freese, Jukosky, Reise, Wells) and 3 No (Davis, Salvail, Posnanski).

Article 21 -- Advance Transit in the amount of \$9,270; the Budget Committee Recommends: 5 Yes and 4 No (Davis, Posnanski, Riese, Salvail).

Article 22 -- Visiting Nurse Association & Hospice in the amount of \$9,700: the Budget Committee Recommends: 5 Yes and 4 No (Davis, Posnanski, Riese, Salvail).

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Article 23 -- West Central Behavioral Health in the amount of \$2,200: the Budget Committee Does Not Recommend: 4 Yes and 4 No (Davis, Riese, Posnanski, Salvail) and 1 Abstention (Freese).

The next Canaan Budget Committee meeting is scheduled for January 10, 2019 for a Public Hearing on the Canaan 2019 budget.

Town Administrator Samson reviewed the process with the DRA. The Canaan Budget Committee members will need to sign the official form for the budget next week at the town office.

### 3. Adjournment

Denis Salvail made a motion which was seconded by Sadie Wells to adjourn the meeting. The motion passed 9-0-0. The meeting was adjourned at 8:26 PM.