

**CANAAN BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, JANUARY 27, 2009**

The meeting was brought to order at 7:00PM by Chairman Bob Reagan. Selectman Scott Borthwick, Selectman Tim Lewis and Town Administrator Michael Capone were also in attendance. Others present: Ellie Davis, Al Posnanski, Chris Turgeon, Scott Hazelton and Philip Salvail. Chairman Reagan led those in attendance in reciting our pledge of allegiance.

**Acceptance of Minutes of the January 20, 2009 Meeting**

The Board reviewed the minutes and voted the following: Selectman Lewis moved and Chairman Reagan seconded the motion to accept the Minutes of the meeting of January 20, 2009 as written. The Board voted 2-0 in favor of the motion with Selectman Borthwick abstaining.

**Discussion of Groundwater Discharge RFQ with Wright-Pierce**

Neil Cheseldine and Gary Smith of Wright-Pierce were in attendance to present an overview of their firms' qualifications and outline their plan for evaluating a possible increase to the Town's Groundwater Discharge Permit. They took questions from the Board and those in attendance.

**Review and Approval of Cardigan Mountain Raffle Request**

The Board reviewed a request from Cardigan Mountain School to conduct a benefit raffle at the School on February 7, 2009. The Board is required to approve the request under RSA 287-A. Selectmen Lewis made the motion to grant the request. Selectman Borthwick seconded the motion and the Board voted 3-0 in favor. The Board then signed a letter that Michael had prepared to forward to Cardigan Mountain School.

**General Discussion of Deliberative Session presentations**

Michael mentioned that he was preparing copies of the warrant articles, the MS-7 (Budget form to be submitted to the Department of Revenue Administration by towns with an Elected Budget Committee) and a copy of the Default Budget as handouts for the Deliberative Session on Saturday, January 31, 2009. He had discussed the matter with Dave Mc Alister, Chairman of the Budget Committee, who was in agreement that those handouts would be sufficient for the meeting. Ellie Davis suggested that the budget worksheet be included as part of the handouts in case any of the details of the budget needed to be discussed. She felt the MS-7 would not be adequate for that purpose. After a brief discussion, the Board decided that the MS-7 would be sufficient for that purpose.

## **Other Business**

The Board reviewed and discussed the information submitted by Glenn Carey, Transfer Station Manager, regarding justification for the increase in the recycling fee that the Town would charge to Orange residents for bringing their recyclables to the Transfer Station. Selectman Lewis made a motion to increase the fee charged to the Town of Orange for the disposal of recyclables at the Canaan Transfer Station in 2009 to Three Thousand Dollars (\$3000.00). The motion was seconded by Selectman Borthwick and the Board voted 3-0 to approve the motion. Michael will prepare a letter to send to the Orange Selectmen.

Michael provided the Board with an update on enforcement of illegal dumping at the Transfer Station. He had sent a copy of the enforcement procedure to Town Counsel for review. He had also spoken with Chief Frank regarding Police enforcement of situations in which individuals do not pay their civil fines. Michael noted that he expected a reply next week with regard to the civil procedure and would prepare samples of enforcement letters for the Boards review and comment.

Michael asked the Board if they would like to resume a bimonthly review of the Budget vs. Actual Report to monitor spending on the proposed budget. The Board was in favor of beginning the review starting with February 10, 2009 meeting.

Michael presented the Board with a copy of a resolution for the Board to consider with regard to extending the three year Workers Compensation Premium agreement presently in place with Primex. This would extend the 5% discount we receive on our premiums through 2012. Selectman Lewis made a motion to accept the agreement. Selectman Borthwick seconded the motion and the Board voted 3-0 in favor. Selectman Lewis then made a motion to have Chairman Reagan sign the agreement on behalf of the Board. Selectman Borthwick seconded the motion and the Board voted 3-0 in favor.

Michael mentioned to the Board that he had received a request from the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) to participate in the 2009 Household Hazardous Waste Program. He was going to speak with the Commission to see if we could participate as a non member and if so, how it would affect the fee charged to the Town.

Michael also reported that he had received an offer of assistance from the UVLSRPC for an update of the Town's Hazard Mitigation Plan. He was going to get more details on the program and report back to the Board.

Scott Hazelton asked if Water System Operators inspected the Septic Tanks on the Town's Water and Sewer system for leaks when pumping them. He thought that might be a source of inflow to the system that could be fixed. He also suggested the Town look at manhole covers and soil vents for inflow. Michael noted that these were items that had been discussed with the Granite State Rural Water Association and would be addressed in some of the work they would be doing with the Town.

**Non-Public Session (RSA 91 – A.3-c)**

With no further business before the Board, at 8:40 PM Selectman Borthwick moved, Selectman Lewis seconded and the Board voted 3-0 by roll call vote to go into non public session to discuss a personnel matter. At 9:50 PM Selectman Borthwick made a motion to come out of non-public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:50 PM Selectman Borthwick made a motion to seal the minutes of the non public session. The motion was seconded by Selectman Lewis and voted 3-0 by roll call vote. At 9:51 PM Selectman Borthwick made a motion to adjourn. The motion was seconded by Selectman Lewis and voted 3-0 by the Board.

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Robert Reagan, Chairman

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Scott Borthwick

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Tim Lewis  
Canaan Board of Selectmen