

**CANAAN BOARD OF SELECTMEN'S MEETING**  
**Tuesday, April 8, 2008**

The meeting was brought to order at 7:00 PM by Chairman Reagan at the Fire Department. Selectman Lewis and Town Administrator Michael Capone were also in attendance. Others present: Shirley Packard, Alex Crate, Al Poznanski, Craig F. Lawler, John Bergeron, Jackie Lary, David Heath, Mary Anne Heath, Glenn Carey

**Acceptance of Minutes of the April 1, 2008 Meeting**

The Board reviewed the minutes and voted the following: Chairman Reagan moved, Selectman Lewis seconded and the Board voted 2-0 to accept the Minutes of the April 1, 2008 meeting as written.

**Discussion of Sweeping on Goose Pond Road**

Mr. David Barney of the Goose Pond Lake Association explained to the Board that given the severity of the winter, the Goose Pond Lake Association was willing to pay up to \$1000 to contract with a company to sweep Goose Pond Road. This would minimize the cost to the Town for working on the Road. Their only request was that a Town truck and driver be available for the day so the sweeper would have something to empty the sand into. There was some brief discussion on this topic and the Board agreed to provide a vehicle provided that sufficient notice was given to the Road Agent to schedule the truck. It was agreed that the Goose Pond Lake Association would pay for the sweeper service directly.

**Budget vs. Actual review and discussion**

Michael presented the Board members with a report that showed year to date expenses for each line of the operating budget as of April 7, 2008. The Board went through the report and took questions from those present. Expenditures were at 25% of the overall budget to date. Michael mentioned to the Board that this report would be posted in the Town Office so it would be available for review. Michael was also looking into posting the report on the Town website.

**Discussion of proposed changes to Transfer Station hours**

Michael presented the Board with two proposals for changes to the Transfer Station operating hours. One had been suggested by the Transfer Station Manager, Glenn Carey. The other was submitted by the Recycling Committee. Glenn presented the Board with a corrected copy of his suggested hours. The objective was to make more efficient use of operating time within the Transfer Station while still maintaining hours that would be convenient for residents. After some discussion, there was a new schedule proposed.

Tues. 2-6PM    Weds. 10AM -2PM    Thurs 2-6PM    Fri. 10AM-2PM    Sat. 8AM-2PM

Michael suggested that Selectman Borthwick, be allowed an opportunity to review the changes before adopting this schedule. In addition, it was determined that the new schedule, if approved, should be put into effect on June 1, 2008. This would allow time to inform residents of the change.

### **Discussion and approval of Water Protection Grant**

John Bergeron presented the Board with the details of a \$19,424.00 local source water protection grant the Town had received from NHDES. The grant would provide for comprehensive water testing, septic system management planning, watershed boundary signs and an education and outreach program. Chairman Reagan made a motion to enter into and approve a grant agreement with the DES in the amount of \$19,424.00 to Canaan and to authorize Town Administrator, Michael Capone, to sign paperwork associated with such a grant on behalf of the Town. Selectman Lewis seconded the motion and the Board voted 2-0 in favor of approval.

### **Request from Chief Bellion to establish set hours for Home inspections**

Michael explained that Chief Bellion wanted to publish set hours when he would be available for inspections of public facilities such as daycare facilities, schools and foster homes. This would allow him to make more efficient use of his time. The Board granted his request.

### **Discussion of Safety Audits**

Michael presented the Board with a copy of the Memo that had been sent to all Town departments with regard to the safety audits members of the Joint Loss Management Committee would be conducting. This activity is required by the Town's insurance providers and the State and is designed to improve workplace safety.

### **Other Business**

Michael mentioned that Tom Guillette had received a corrected quote for fencing around the water plant. The new quotes were in the \$12,000 range which was still outside of the \$4,500 available in grant money. Chairman Reagan mentioned that Alan Hill of Water System Operators was going to look at ways to minimize the fencing required to see if the quotes could be brought into line with the available funding.

Michael mentioned that a request had been received by the Town for a refund on two burial lots. David Heath mentioned that the request had just been received that afternoon and he did not see a problem with refunding the money, but he would check with the Cemetery Trustees.

Al Poznanski asked the Board if the Town could make a truck available to the 4H club for their May 10, 2008 community roadside pickup. The Board agreed to provide the vehicle and David Heath said that he would follow up with the Highway department.

**Non-Public Session (RSA 91 – A.3-c)**

With no further business before the Board, at 8:10 PM Selectman Lewis moved, Chairman Reagan seconded and the Board voted 2-0 to go into non public session to discuss personnel matters and advice from legal counsel. At 9:10 PM Selectman Lewis made a motion to come out of non-public session. The motion was seconded by Chairman Reagan and voted 2-0 by the Board. At 9:11 PM, Selectman Lewis made a motion to seal the minutes of the non-public session. The motion was seconded by Chairman Reagan and the Board voted 2-0 in favor of the motion. Selectman Lewis made a motion to adjourn the meeting that was seconded by Chairman Reagan. The Board voted 2-0 in favor of adjournment at 9:11PM.

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Robert Reagan

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Scott Borthwick

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Tim Lewis  
Canaan Board of Selectmen