Call to Order
7:05  John Bergeron called the meeting to order. Members present: John Bergeron, Barbara Dolyak, Joe Frazier, Chuck Townsend, Steve Ward and Marcia Wilson.

Minutes review
Chuck Townsend read the minutes from the November 8, 2012 meeting. Marcia Wilson moved that the board accept the minutes as read. After a second by Steve Ward the motion was approved.

Correspondence Review:
N. H. Community Planning Grant Program – Grant Writing Workshop announcement.
UNH Cooperative Extension — donation appeal
Town and City Magazine

Excavation Discussion
Bill Wanner came before the board representing Bliss Lane Realty Trust property owned by David Roby, who purchased the Casperson property. The owner has not been able to locate reclamation plans. John Bergeron announced that he had discovered a reclamation plan in the town offices, and that it basically said that reclamation would be in accordance with state law. Bill Wanner shared maps of the area and discussed the need to review the property in preparation of a reclamation plan. He invited the board to meet at the property gate on Prospect Hill Rd at Clark Hill Road at 2:00 on Friday Dec. 14 to view the pits and discuss the reclamation, and board members agreed to meet then.

Discussion of subdivision on of Mark Sanbourne property
The Sanbourne property is at the corner of Jerusalem Road and Rt 118. The property is 107.4 acres in two lots, Map 13 Lots 20 and 21. The smaller 36 acre lot would be subdivided into three lots and the larger lot would be subdivided into five lots.

There was discussion of “Rameor Road” which the town plows and has graded, occasionally, years ago. The road goes to a house on the larger lot. There will be a town warrant article to discontinue the road, but it is unclear whether it the road is Class V or Class VI. The grade and width may be substandard, but only the first 175’ would need to be improved if the road is discontinued. The owner and a neighbor hope that it remains a town road.

There is a spring on one of the properties serving the Boucakis property across Rt 118. The board discussed preserving the spring and the water line.

Master Plan Review:
The board will need to finalize changes in the survey form by the Jan. 10 meeting
in order for it to be available for town meeting distribution. John Bergeron will distribute notes on revisions discussed so far, and board members agreed to prepare to finalize changes at the next meeting.

**Other Business:**
No new applications have been received.

Since there will be no meeting on Christmas week, the next meeting following the Dec. 14th site visit will be on Jan. 10, 2013.

**Adjournment**
8:00 Marcia Wilson moved adjournment, with a second from Steve Ward. Motion was approved.

Respectfully submitted
Chuck Townsend, Scribe