Call to Order:
7:00 John Bergeron called the meeting to order. Members present: John Bergeron, Joe Frazier, Chuck Townsend, Steve Ward, and Marcia Wilson.

Minutes review
Chuck Townsend read the minutes from Jan 26, 2012. Motion to accept as read by Steve Ward was seconded by Marcia Wilson and passed.

Correspondence Review
Grafton County Conservation District – notice of upcoming workshops

Conceptual Presentation for Shuttleworth Farms Subdivision
7:15 Charley Hirschberg, engineer from CLD Consulting Engineers, was present and requested that the Design Review scheduled for Feb 23 be cancelled. The engineer discussed the additional lots now planned for the Map 12 Lot 44 Sub 10 property development by DUV Enterprises. The board reviewed the need for alteration of terrain planning along Dove Road, ~1,750 feet, and Hawk Lane, the branch road at ~800 feet. Hawk Lane would have a 50 foot easement on the downhill side of the road, which property owners would be required to maintain with the natural cover undisturbed to ameliorate problems from runoff. Mr. Hirschberg reviewed planned swales, riprap and treatment ponds, and the wetlands that those should develop into. We had good discussion of alternate road surfacing and their value in amelioration of runoff problems. Mr. Hirschberg will meet with DUV Enterprises owners to review the requirements that are required in current alteration of terrain permits.

Charley Hirschberg expects that plans will be ready for a public hearing at the April 14th meeting.

Other Business
John Bergeron distributed selections from Chapter Env-Wq 1500 Alteration of Terrain for board review. The board also reviewed Google photos of the McKinstry properties which will be considered for subdivision. The photos appear to indicate substantial disturbed area, and raise questions about the need for documentation of area disturbed before additional approvals are granted.

Adjournment
8:35 Adjournment was moved by Marcia Wilson seconded by Steve Ward, and approved.

Respectfully submitted,
Chuck Townsend, Scribe