Andrew Musz called the meeting to order at 7:06.

Members present: Andrew Musz, John Bergeron, Joe Frazier, Chuck Townsend, and Steve Ward. Andrew appointed Pete Gibson (alternate) to fill Dan Ware’s seat.

Chuck Townsend read the minutes from the December meeting. Motion to accept with corrections was made by John Bergeron, seconded by Steve Ward and unanimously approved.

Correspondence:
- PlanNH – Newsletter
- DES – Notice of application from Goose Pond Development for Map 17 Lot 80
- Gardner, Fulton & Waugh – Municipal Law Update summary and offer of free consulting meeting for Bernie Waugh to discuss the changes with local officials.

7:15 Final Completeness Review:
Scott and Jillian Reed — Minor Subdivision, creation of two lots of 5.18 and 5.11 acres on River Road parcel, Map 3 Lot 44-2. Andrew Musz reviewed the completeness checklist. John Bergeron moved that we accept the application as complete for public hearing. After being seconded by Joe Frazier, the motion was approved.

7:18 Alan Wilson was present representing the applicant. No abutters were present.

7:25 Hearing closed. The property is bounded by the Mascoma River. John Bergeron observed that the mylar included an indicator of the CSPA 250’ shoreline protection distance, and that the section of the river bordering the property is probably not covered by the CSPA. Alan Wilson agreed to research whether the delineation was necessary for that section of the river. John Bergeron moved to accept the application subject to receipt of a corrected mylar if the CSPA delineation is not applicable. The second was from Chuck Townsend and the motion was approved.

7:35 Other Business:
Chuck Townsend suggested that an addition was needed to the subdivision checklist to reflect the requirements of the Comprehensive Shoreline Protection Act. John Bergeron will prepare wording relative to the need for a CSPA permit and delineation of the CSPA affected area.

Andrew Musz asked whether we should take up the offer for a meeting with Bernie Waugh, and the board agreed that Andrew will invite him to attend during March 12 or March 26 meeting.

7:45 Motion to adjourn was made by Chuck Townsend, seconded by Steve Ward and passed.

Respectfully submitted,

Chuck Townsend, Acting Scribe