CURATOR COMMITTEE MEETING  

APPROVED MINUTES - 6/12/18

Present: Reggie Barney, Carol Bergeron, Patsy Carter, Donna Dunkerton, Susan Nero, Ann Wadsworth

Minutes from our 4/25/18 meeting were approved with changes.

Officer Terms: We again affirmed that each officer had a three year term. Bylaw/Procedures were updated to reflect the three year term.

2018 Goals for the Museum:
- **Medical Tool Cleaning** – Patsy/Anita (?) will work on a way to clean these items of rust
- **Antique Gun** has been given to Amoskeag Auctions to put up for sale.
- **Mannequin** – We are looking for a new one, must be petite sized
- **Labelling** – We will have a **work day June 25** to start adding labels to clothing items. Research will be done to confirm the best method (Carol/Susan).
- **Cataloging of Important Items** – Ongoing project by Carol to prioritize our items.

Miscellaneous Discussion:
- **Interior Shutters** – Donna would like these washed/painted
- **Windows** – Should be completed May 2019
- **Bibles** – We discussed creating an index by name for easier searching
- **Back Door** – Needs shaping – we’d like to be able to open it for air flow
- **Curator’s Class** – Ann, Carol & Susan attended a class on Preservation Management and Collection Care given by the Northeast Document Conservation Center, at the VT Historical Society in Barre.
- **Brochure** – We reviewed the latest Museum/Historical Society Brochure. Donna has noted that the opening year needs to be corrected – should be 1961.

**Work Day:** Monday, June 25, 1:00pm at Museum

**Next Meeting:** October 1st at 1:00pm at the Museum if weather permits (otherwise at Nero’s house)