Petition for a variance of ________________________________________________________________
for property located at ________________________________________________________________

The purpose of this worksheet is to assist the board in reviewing all 5 variance criteria after reviewing the petition, considering all of the evidence, hearing all of the testimony, and by taking into consideration member’s personal knowledge of the property in question before making a motion to approve or disapprove the request.

1. Granting the variance (would - would not) be contrary to the public interest because:

2. The spirit of the ordinance (would - would not) be observed because:

3. Granting the variance (would - would not) do substantial justice because:

4. For the following reasons, the values of the surrounding properties (would - would not) be diminished:

5. **Unnecessary Hardship**
   A. Owing to special conditions of the property that distinguish it from other properties in the area, denial of the variance would result in unnecessary hardship because:
      1. There (is - is not) a fair and substantial relationship between the general public purpose of the ordinance provision and the specific application of that provision to the property because:

   B. The criteria in subparagraph (A) having not been established, an unnecessary hardship will be deemed to exist if, and only if, owing to special conditions of the property that distinguish it from other properties in the area, the property cannot be reasonably used in strict conformance with the ordinance, and a variance is therefore necessary to enable a reasonable use of it. The property (can - cannot) be used in strict conformance with the ordinance because: